

**APPROVED**

TIOGA COUNTY, NEW YORK

## Office of the County Attorney

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

Peter J. DeWind County Attorney ☎ 607 687 8253 📠 607 223 7003 🌐 [www.TiogaCountyNY.com](http://www.TiogaCountyNY.com)



### FINANCE, LEGAL AND SAFETY COMMITTEE

May 12, 2026

10:30 A.M.

#### ATTENDANCE:

Legislators: Chair Monell, Ciotoli, Standinger, Aronstam, Rose, Cantella, Bunce, Brown

Staff: Legislative Clerk Haskell, County Attorney DeWind, Accounting Associate Nickels, Chief Accountant Schurter, Safety Officer Holbrook, Personnel Officer Parke, County Administrator Bailey, Treasurer Roberts, ILS Administrator Graven, Paralegal Humes, Public Health Administrator McCann.

Guest(s): N/A

**APPROVAL OF THE MINUTES:** Legislator Bunce asked for a motion to approve the April 14, 2026, minutes. Legislator Ciotoli made the motion seconded by Legislator Rose and was unanimously carried.

**FINANCIAL:** Safety and Legal's budget are tracking well.

#### OLD BUSINESS:

- **Litigation and Claims:** One new claim has been received regarding a Child Protection Services report. NYMIR has accepted this claim, and they have assigned Long Law to represent the County.
- **Ethic Board Appointments:** There is a resolution to re-appoint Thomas Hall, the Minority Chair's nominee, and there will be a resolution next month for the Majority Chair's nominee's appointment.
- **Tolls:** The disputing of tolls requires a significant amount of time to process. The County will be exploring how to streamline the dispute process.
- **Title VI:** The County's Title VI Plan has been submitted for review.

#### NEW BUSINESS:

- **Gender-Based Violence and the Workplace Policy:** A policy has been drafted and will be submitted for resolution next month. This policy needs to be adopted to remain compliant with state and federal grant funding and to ensure best policies and practices for addressing gender-based violence in the workplace.

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- DPW Seasonal Workers: Ms. Holbrook stated she was able to train all new seasonal employees on their first day of employment with the County.

### PERSONNEL

- 3<sup>rd</sup> Assistant County Attorney Vacancy: There continues to be no interest in this position.
- Ms. Holbrook will be on vacation next week.

RESOLUTIONS: RE-APPOINT MEMBER TO BOARD OF ETHICS; AUTHORIZE ACCEPTANCE OF YEAR FOUR FUNDING FROM THE NYS OFFICE OF INDIGENT LEGAL SERVICES AND ACCEPT YEAR FOUR FUNDING FOR THE SECOND HURRELL-HARRING GRANT AND AMEND THE 2026 BUDGET; AUTHORIZE APPOINTMENT OF GRANTS AND PROGRAMS ADMINISTRATIVE ASSISTANT (PT) IN THE ASSIGNED COUNSEL OFFICE; AUTHORIZE CONTRACT FOR CONSULTANT SERVICES FOR THE ASSIGNED COUNSEL PROGRAM were moved into full Legislative session without further questions.

PROCLAMATIONS: N/A

EXECUTIVE SESSION: Attorney DeWind and Ms. Roberts requested to enter into Executive Session to discuss litigation matters and a proposed property acquisition. Legislator Cantella made a motion to enter into Executive Session at 11:14 A.M. and was seconded by Legislator Ciotoli. Legislator Ciotoli made a motion to exit Executive Session and was seconded by Legislator Brown at 11:41 A.M.

ADJOURNMENT: Legislator Bunce adjourned the Finance, Legal and Safety Committee meeting at 11:41 A.M.

Respectfully submitted,

*Christine Freyvogel*

Paralegal to the County Attorney