TIOGA COUNTY, NEW YORK
Office of the Legislative Clerk
Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827
607 687 8240 607 687 8232 www.TiogaCountyNY. gov
Cathy Haskell Legislative Clerk

LEGISLATIVE SUPPORT AGENDA
THURSDAY, NOVEMBER 5, 2026

MINUTES
- Approval of October 8, 2026 minutes

FINANCIAL
- 2026 Year to Date Budget Report
- 2026 County Auditor Accounts Payable Update

OLD BUSINESS
- October 2026 Meetings
- Local Law No. 1 of 2026 – Collection of Hotel/Motel Tax

NEW BUSINESS
- Adopt Local Law No. 2 of 2026 – Legislator Staggered Terms
- 2027 Tentative Budget Public Hearing – November 10, 2026 at 10:00 AM
- November 2026 Legislative Meeting
- Sixth Special Legislature Meeting – November 19, 2026
- Annual Safety Trainings – Due by December 31, 2026

PERSONNEL
- Deputy Legislative Clerk Vacancy

RESOLUTIONS
- K02-Adopt Local Law No. 2 of 2026

PROCLAMATIONS
- None

ADJOURNMENT

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Legislative Support Minutes

October 8, 2026
1:00 p.m.

ATTENDANCE

Legislators: Legislators Aronstam, Brown, Bunce, Cantella, Ciotoli, Flesher, Monell, Rose, and Standinger were present.

Staff: Legislative Clerk Haskell, Deputy Legislative Clerk Graven, County Administrator Bailey, County Attorney DeWind, and Personnel Officer Parke.

Guests:
None.

APPROVAL OF MINUTES

Legislator Aronstam made the motion, seconded by Legislator Brown to approve the September 10, 2026 Legislative Support minutes, as written. Motion carried.

FINANCIAL

2026 YTD Budget Report: Legislative Clerk Haskell reported 77.9% utilization noting no budgetary issues or concerns.

County Auditor Accounts Payable Report: Ms. Haskell reported the following accounts payable report for September. This report is included in today's committee agenda packet.

Month	AP Invoices	AP Total	P-Card Transactions	P-Card Total
September	631	$1,302,851.81	210	$41,477.80
YTD	6,579	$23,609,899.43	1,884	$424,874.55
3 Rejected AP Invoices	Rejected invoices due to incorrect remit addresses and incorrect budget object.			

OLD BUSINESS

September 2026 Meetings:
Minutes were taken, typed, copied, recorded, distributed, and indexed for the Legislature and Journal of Proceedings for the following Legislature meetings in September 2026:

- Ninth Regular Legislature Meeting – September 15, 2026
- Public Hearing: Local Law Introductory No. A of 2026 – September 24, 2026

The Legislative Clerk attended the following meetings/events in September 2026:

- Legislative Standing Committee Meetings – September 8 and 10, 2026
- Legislative Worksessions – September 10 and 24, 2026
- Employee Recognition Pin Ceremony – September 14, 2026

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- Finance, Legal & Safety Committee Meeting – September 15, 2026
- Ninth Regular Legislature Meeting – September 15, 2026
- NYSACCLB Executive Meeting – Utica, NY – September 16, 2026
- Executive Team Meeting – September 17, 2026
- Employee Recognition Luncheon – September 24, 2026

NEW BUSINESS

Adopt Local Law No. 1 of 2026: Ms. Haskell reported the resolution to adopt Local Law No. 1 of 2026 – Collection of a Hotel and Motel Tax in Tioga County is included in the agenda for Legislature consideration at the October 13, 2026 Legislature meeting.

Introduction of Local Law No. B of 2026 - Legislator Staggered Terms: Ms. Haskell reported that the proposed local law would establish the staggered terms for Tioga County Legislators in compliance with NYS Even-Year Election Requirements, and to Amend and Supersede Local Law No. 1 of 2021. The proposed local law is scheduled to be introduced at the October 13, 2026 Legislature meeting. Ms. Haskell reviewed the proposed terms, election years, and timeline for introduction, public hearing and adoption of the local law as follows:

Date	Meeting	Action
10/13/26	Tenth Regular Legislature Meeting	Introduction of Local Law
10/22/26	Legislative Worksession	Public Hearing at 10:00 AM
11/12/26	Eleventh Regular Legislature Meeting	Resolution for Legislature Consideration to Adopt Local Law

5th Special Legislature Meeting: Ms. Haskell reported that at least two (2) resolutions are anticipated for consideration at a Special Legislature Meeting scheduled for Thursday, October 22, 2026 at 10:05 am.

2027 Tentative Budget Public Hearing: Ms. Haskell reported the public hearing on the 2027 Tentative Budget is scheduled for Tuesday, November 10, 2026 at 10:00 a.m. in the Hubbard Auditorium. Following the public hearing, the Legislature will be reconvened in the Legislative Conference Room for the regular scheduled Legislative Worksession.

October Legislature Meeting:

- **Prayer, Pledge, Voting:** Legislator Brown will lead the prayer, Pledge of Allegiance and start the voting process for the October 13, 2026 Legislature meeting.
- **Proclamations:** There is one (1) proclamation; ***Lead Poisoning Prevention Week*** that will be noted in the October 13, 2026 Legislature meeting minutes.
- **Resolutions:**
  All resolutions presented by Departments through their respective Legislative Standing Committees were reviewed for Legislature consideration at the October 13, 2026

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- **Late-File Resolutions:** Ms. Haskell reported that a late-file resolution may be presented at the October 13, 2026 Finance, Legal & Safety Committee meeting.

RESOLUTIONS

Ms. Haskell reported the following Legislative Office resolutions are scheduled for Legislature consideration on October 13, 2026:

J01 – Adopt Local Law No. 1 of 2026
J02 – Authorize 2027 Annual Stipend (Coroner's Office)
J12 – Set Public Hearing 2027 Budget
J46 – Schedule Public Hearing Local Law Introductory No. B of 2026

PROCLAMATIONS

- None

ADJOURNMENT - Meeting adjourned at 2:32 p.m.

Respectfully submitted,
Cathy Haskell
Legislative Clerk



TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2026 11

ACCOUNTS FOR: A General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A1010 510010	Full Time	302,384	-10,000	292,384	236,232.82	.00	56,151.18	80.8%
A1010 510050	All Other(On Call,	9,894	10,000	19,894	19,865.60	.00	28.05	99.9%
A1010 520070	Chairs	500	0	500	192.87	.00	307.13	38.6%
A1010 540010	Advertising	700	0	700	439.62	122.48	137.90	80.3%
A1010 540180	Dues	300	0	300	300.00	.00	.00	100.0%
A1010 540210	Garbage Disposal	100	0	100	.00	.00	100.00	.0%
A1010 540320	Leased/Service Equ	1,000	-1,000	0	.00	.00	.00	.0%
A1010 540340	Literature	595	0	595	278.17	.00	316.83	46.8%
A1010 540390	Mileage Expense	2,850	0	2,850	1,794.03	934.52	121.45	95.7%
A1010 540420	Office Supplies	700	0	700	585.72	21.00	93.28	86.7%
A1010 540480	Postage	215	0	215	49.00	.00	166.00	22.8%
A1010 540485	Printing/Paper	1,250	1,000	2,250	1,574.61	651.68	23.71	98.9%
A1010 540520	Recording/Microfil	500	0	500	475.00	.00	25.00	95.0%
A1010 540640	Supplies (Not Offi	400	0	400	270.00	.00	130.00	67.5%
A1010 540660	Telephone	605	0	605	99.91	.00	505.09	16.5%
A1010 540732	Training/County Re	8,950	0	8,950	3,280.36	.00	5,669.64	36.7%
A1010 581088	State Retirement F	44,489	0	44,489	34,188.78	.00	10,300.22	76.8%
A1010 583088	Social Security Fr	23,889	0	23,889	18,632.88	.00	5,256.12	78.0%
A1010 584088	Workers Compensati	5,634	0	5,634	11,156.05	.00	-5,522.05	198.0%
A1010 585588	Disability Insuran	270	0	270	88.80	.00	181.20	32.9%
A1010 586088	Health Insurance F	89,921	0	89,921	95,653.78	.00	-5,732.78	106.4%
A1010 588988	Eap Fringe	72	0	72	142.23	.00	-70.23	197.5%
TOTAL General Fund		495,218	0	495,218	425,300.23	1,729.68	68,187.74	86.2%
TOTAL EXPENSES		495,218	0	495,218	425,300.23	1,729.68	68,187.74	

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COUNTY AUDITOR
ACCOUNTS PAYABLE UPDATE – OCTOBER 2026

MONTH	AP INVOICES	AP INVOICE TOTALS	P-CARD TRANSACTIONS	P-CARD TOTAL
October	937	$4,920,713.66	207	$43,834.47
YTD	7,516	$27,905,495.41	2,091	$468,709.02

REFERRED TO: LEGISLATIVE WORKSESSION

RESOLUTION NO. -26 ADOPT LOCAL LAW NO. 2 OF 2026

WHEREAS: A public hearing was held on October 22, 2026, following due notice thereof to consider the adoption of Local Law Introductory No. B of 2026; A Local Law to establish the staggered terms of Tioga County Legislators in compliance with NYS Even-Year Election requirements and to amend and supersede Local Law No. 1 of 2021; and

WHEREAS: It is in the best interest of the residents of Tioga County to adopt such Local Law which will be Local Law No. 2 of 2026; therefore be it

RESOLVED: That the following Local Law be and hereby is adopted:

County of Tioga

Local Law No. 2 of the Year 2026.

A Local Law to establish the staggered terms of Tioga County Legislators in compliance with NYS Even-Year Election Requirements, and to Amend and Supersede Local Law No. 1 of 2021.

Be It Enacted by the Legislature of the County of Tioga as follows:

SECTION 1: TERMS OF OFFICE
Notwithstanding the provisions of any general, special or local law to the contrary, members of the Tioga County Legislature shall continue to be elected to staggered terms in accordance with the schedule set forth herein, including such transitional terms as are necessary to comply with applicable New York State requirements governing the timing of county elections.

SECTION 2: STAGGERED TERMS OF OFFICE

A. The seven County Legislative Districts shall be divided into two groups as follows:

    1. Group One shall consist of:
        a. The representative from District No 1
        b. The representative from District No 2
        c. The representatives from District No. 4
        d. The representative from District No. 5

    2. Group Two shall consist of:
        a. The representative from District No. 3
        b. The representative from District No. 6
        c. The representatives from District No. 7

B. The County Legislators elected from the County Legislative Districts included in Group One shall be elected for a term of four (4) years at the general election to be held in the years Two Thousand Twenty-Eight (2028) Two Thousand Thirty-Two (2032) and Two Thousand Thirty-Six (2036).

C. The County Legislators elected from the County Legislative Districts included in Group Two shall be elected for a term of three (3) years at the general election to be held in the year Two Thousand Twenty-Seven (2027) and shall be elected for a term of four (4) years at the general elections to be held in Two Thousand Thirty (2030) and Two Thousand Thirty-Four (2034).

D. Subject to reapportionment, if necessary, staggered terms shall be utilized in the general elections following succeeding federal decennial censuses.

SECTION 3: COUNTY ATTORNEY
The term of office of the County Attorney shall coincide with the term of office of the Legislators in Group One.

SECTION 4: LEGISLATIVE CLERK
The term of office of the Legislative Clerk shall coincide with the term of office of the Legislators in Group One.

SECTION 5: COUNTY ADMINISTRATOR
The term of office of the County Administrator shall coincide with the term of office of the Legislators in Group One.

SECTION 6: PUBLIC DEFENDER
The term of office of the Public Defender shall coincide with the term of office of the Legislators in Group One.

SECTION 7: EFFECT ON PRIOR LOCAL LAW
This Local Law shall supersede Local Law No. 1 of 2021 to the extent that the provisions thereof are inconsistent with the provisions of this Local Law.

SECTION 8: EFFECTIVE DATE
This local law shall take effect immediately upon filing with the Secretary of State in accordance with the Municipal Home Rule Law.