



Information Technology – Legislative Committee Meeting

06.02.26

Attendance Legislators: Andrew Aronstam, Jake Brown, Ray Bunce, Tracy Monell, and William Standinger

Staff: Jackson Bailey (County Administrator), Brandon Clark (Chief Information Officer)

GUEST: Cathy Haskell (Legislative Clerk) Heather Canfield (Office Specialist II)

- APPROVAL OF MINUTES
 - 05.05.26 IT Legislative Committee Meeting
 - Approval of 05.05.26 Information Technology Committee Minutes: Legislator Andrew Aronstam made the motion, seconded by Legislator William Standinger to approve 05.05.26 Information Technology Committee Minutes as written. Motion carried.
- FINANCIAL
 - Review of Budget Status and Financial News
- OLD BUSINESS
 - NYSLGITDA Conference
 - Chief Information Officer Brandon Clark provided updates from the conference.
 - Xerox Copier Replacement – DPW - Legislature
 - Copiers for both the Legislative office and DPW have been delivered.
 - Shared Services Catalog of Services
 - F23 Shared Services Catalog of Services Acceptance Town of Owego and Town of Barton
 - Town of Owego Signed up for Core services, Internet, Voip, Email, and Security Camera setup.
 - Town of Barton Signed up for Core services, Internet, Voip, and Email.
 - Awaiting Village of Owego Catalog of Services.
- NEW BUSINESS
 - Website Development 2027

- Local governments must ensure their websites, mobile applications, and digital content conform with the Web Content Accessibility Guidelines (WCAG) 2.1 Level AA standard.
- Shared Services Master Service Agreements
 - CIO Clark presented Resolutions to Move forward to sign the Master service Agreements for Village of Waverly, Town of Spencer, Town of Nichols, Town of Candor, Tioga County Soil and Water, and Tourism.
- Flex Upgrade
 - The ITCS department has completed a major update to Spillman with Motorola.

Request for executive session motioned by Jake Brown and second by Ray Bunce 9:38am to discuss Security.

- Site Security (EXECUTIVE)
- Flex Upgrade (EXECUTIVE)
- Shared Services Risk Assessments (EXECUTIVE)

Exited Executive Session with the following Action items at 10:08am.

- Draft a letter to Village of Owego to request a formal mitigation plan for ageing equipment for OPD.

- PERSONNEL

- Deputy Director
 - Reso F22 represents the request to appointment Ryan Ceruti Deputy Director with a Start date of 6/15/2026

- RESOLUTIONS

- F21 HVAC Preventative Maintenance 56 Main St Data Center
- F22 Deputy Director of ITCS Appointment
- F23 Shared Services Catalog of Services Acceptance Town of Owego and Town of Barton.
- F24 Acceptance of Master Service agreement with Town of Spencer
- F25 Acceptance of Master Service agreement with Town of Nichols
- F26 Acceptance of Master Service agreement with Town of Candor
- F27 Acceptance of Master Service agreement with Tioga County Soil and Water
- F28 Acceptance of Master Service agreement with Tioga County Tourism
- F29 Acceptance of Master Service agreement with Village of Waverly

- PROCLAMATIONS