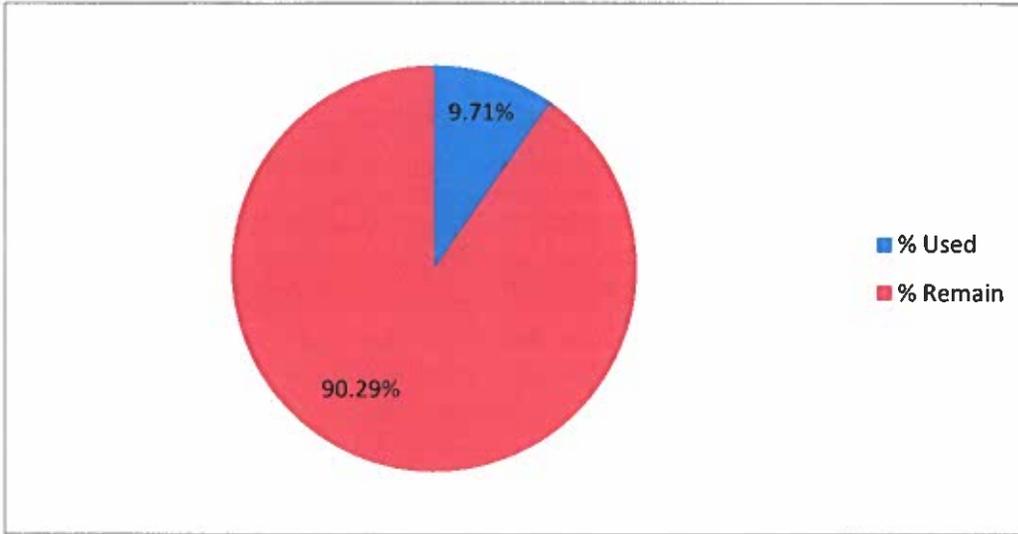




TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA
March 05, 2026
9:00 am

- Minutes' approval for February 5, 2026 meeting
- FINANCIAL
 - YTD Budget Summary
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Buildings and Grounds
 - Highway Department
 - Capital Projects
- PERSONNEL
 - None
- RESOLUTIONS
 - Amend 2026 Capital Budget and Transfer Funds for Woodchipper
 - Award Construction Administration Services Contract to C&S Companies for Courthouse and Court Annex Roof Replacement Project
 - Authorize Public Works to Submit Grant Application for NYS WQIP Program and Authorize Legislative Chair, County Administrator, or Other Authorized Officer Signature on Grant Related Documents
- PROCLAMATIONS
 - None
- ADJOURNMENT

February 25 2026 Budget Summary



		% Used	% Remain
A1490	PW Admin	10.80%	89.20%
A1620	Building & Grounds	25.53%	74.47%
A1621	Buildings HHS	60.96%	39.04%
D5110	Maint. Roads & Bridges	17.11%	82.89%
DM5130	Road Machinery	18.53%	81.47%
H1620	Capital B&G	0.01%	99.99%
H1621	Capital HHS Building	0.00%	100.00%
H5110	Capital Roads & Bridges	0.00%	100.00%
H5130	Capital Equipment	4.80%	95.20%
	Overall	9.71%	90.29%



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, February 5, 2026
9:00 am

○ ATTENDANCE

➤ Legislators

- Tracy Monell, Legislative Chair
- David Cantella, Public Works Committee Chair
- William Standinger, Public Works Committee
- Ray Bunce, Public Works Committee
- Jo Ellen Rose, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Justin Ruggiero, Deputy Commissioner
- Tammy Hummel, Secretary to the Commissioner
- Jason Anderson, Project Technician

➤ Guests

- Jackson Bailey, County Administrator
- Cathy Haskell, Legislative Clerk
- Peter DeWind, Esq., County Attorney

○ APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for January 8th, 2026, meeting was made by William Standinger, seconded by Ray Bunce. All in favor. Motion carried.

○ FINANCIAL

- YTD Budget Summary was shared with the committee.

○ OLD BUSINESS

- None

○ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds
- Snow removal was done at all buildings and walkways multiple times.
 - 200 feet of chair rail was fabricated and installed at Waverly Mental Health.
 - Two lengths of 150-foot CAT 6 wires were run for cameras at Waverly Mental Health.



- A new boiler was installed at Buildings and Grounds, replacing a 40-year-old boiler that failed.
 - The Dental van was moved from H.H.S. to Apalachin Elementary, then from Apalachin Elementary to Owego Elementary.
 - The work on the HVAC project at 56 Main Street continues.
 - The Legislative Office remodel has been completed.
- Mr. Hammond reported on the Highway Department.
- Snow removal operations on County roadways continues.
 - Snow has been removed from county building parking lots.
 - Roadways have been cold patched as needed.
 - The Highway Department has been cutting down and/or trimming trees.
 - The Highway Department hauled sand to be mixed with salt.
 - All the trucks have been washed using Delphine Street facility.
 - Concrete blocks have been cast to use in retaining walls.
 - We are currently reviewing the most needed and cost-effective equipment to procure this year from the 2026 Budget.
- Mr. Hammond reported on the Buildings and Grounds Capital Projects.
- The lowest bidder for the Courthouse and Court Annex/Clerks Roof project has expressed interest in starting the project before summer.
 - Car Wash Facility quotes are being obtained, and Delta is involved in designing a new door.
 - The Ronald E. Dougherty County Office Building North Wing HVAC upgrade project is approximately halfway done.
 - The Public Safety Building air compressor will be moved to accommodate future construction.
 - An estimate has been received for the roof replacement at the truck wash facility.
- Mr. Hammond reported on the Highway Capital Projects.
- Day Hollow Road Culvert is back in design phase due to the additional scope of work; right of way paperwork is still being signed.
 - Glenmary Drive by Thorn Hollow Road is in final design phase.
 - Straits Corners Road over Pipe Creek is in preliminary design phase.
 - Brown Road Bridge over East Branch Owego Creek is in preliminary design phase.
 - Halsey Valley Road Culvert is in preliminary design phase.



- Mr. Hammond discussed the appraised value range of the spare tandem truck and with Legislative approval, via upcoming resolution, the request from the Newark Valley Highway Department purchase it.
- MISCELLANEOUS
 - Mr. Hammond initiated a discussion of the need for a salt/sand mixture storage facility and the committee's general amiability to apply for a grant that will cover 75% of the cost.
 - Mr. Standinger raised the question of the Stone Building viability for future usage at H.H.S. that is non-storage.
- PERSONNEL
 - None
- RESOLUTIONS
 - Transfer Reserve Funds to Purchase Copier at Public Works Highway Garage
 - William Standinger (aye), Jo Ellen Rose (aye), Ray Bunce (aye), David Cantella (aye)
 - Award Bid for Courthouse and Court Annex Roof Replacement and Exterior Rehabilitation Construction Project
 - William Standinger (aye), Jo Ellen Rose (aye), Ray Bunce (aye), David Cantella (aye)
 - Award Design and Construction Support Services Contract to Delta Engineers for a New Garage Door at 70 Delphine Street
 - William Standinger (aye), Jo Ellen Rose (aye), Ray Bunce (aye), David Cantella (aye)
 - Re-establish Prior Year 2025 Public Works Funds (Metal Pipes/Culverts)
 - William Standinger (aye), Jo Ellen Rose (aye), Ray Bunce (aye), David Cantella (aye)
 - Re-establish Prior Year 2025 Public Works Funds (Capital Constr. & Equipment)
 - William Standinger (aye), Jo Ellen Rose (aye), Ray Bunce (aye), David Cantella (aye)
 - Authorizing Sale of Tandem Truck to Newark Valley Highway Department
 - William Standinger (aye), Jo Ellen Rose (aye), Ray Bunce (aye), David Cantella (aye)
- PROCLAMATIONS
 - None

TIOGA COUNTY, NEW YORK

Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner **Justin Ruggiero** Deputy Commissioner

○ ADJOURNMENT

- There was a motion to adjourn by Ray Bunce and seconded by David Cantella. The meeting was adjourned at 9:59 am.

Respectfully submitted,

Gary Hammond, P.E.
Commissioner of Public Works

Draft

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -26 AMEND 2026 CAPITAL BUDGET AND
TRANSFER FUNDS FOR WOODCHIPPER

WHEREAS: The Commissioner of Public Works has budgeted \$60,000 for the purchase of one woodchipper within the 2026 Capital Budget; and

WHEREAS: The Tioga County Department of Public Works is authorized to procure mechanical equipment based on New York State Office of General Services pricing; and

WHEREAS: On January 12, 2026, the Commissioner of Public Works received a quote for the purchase of a single woodchipper, which was higher than the budgeted amount; and

WHEREAS: The Commissioner of Public Works has determined that of the two (2) material spreaders originally budgeted for 2026, only one (1) is operationally necessary at this time, and that the continued use of an existing spreader will adequately meet departmental needs without adversely impacting public works operations; and

WHEREAS: The purchase of a woodchipper remains an authorized capital purpose within the 2026 Capital Plan, and this resolution does not expand the scope of the approved capital project and results in no fiscal impact on the County, but reallocates the existing appropriations to fully fund the purchase; and

WHEREAS: Legislative approval is needed to authorize all Capital Expenses and Capital Budget Amendments and Transfers; therefore, be it

RESOLVED: That the Tioga County Legislature hereby authorizes the amendment of the 2026 Capital Budget and the transfer of funds as follows:

From: H5130 521940	Material Spreader	\$8,000.00
To: H5130 521910	Chipper	\$8,000.00

REFERRED TO:

PUBLIC WORKS COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26

AWARD CONSTRUCTION ADMINISTRATION SERVICES
CONTRACT TO C&S COMPANIES FOR COURTHOUSE
AND COURT ANNEX ROOF REPLACEMENT PROJECT

WHEREAS: Tioga County has budgeted for the replacement of multiple roofs at the Courthouse and Court Annex as well as for the rehabilitation of the cupola at the Court Annex; and

WHEREAS: The Commissioner of Public Works received a proposal for construction administration services for this project from C&S Companies, Syracuse, NY; and

WHEREAS: The proposal for these services is \$12,400; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney, to execute the contract for construction administration services for the replacement of multiple roofs at the Courthouse and Court Annex and the rehabilitation of the cupola at the Court Annex to C&S Companies for \$12,400 to be paid out of the following account:

H1620 520914 Courthouse/Court Annex New Roof

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -26 AUTHORIZE PUBLIC WORKS TO SUBMIT GRANT APPLICATION FOR NYS WQIP PROGRAM AND AUTHORIZE LEGISLATIVE CHAIR, COUNTY ADMINISTRATOR, OR OTHER AUTHORIZED OFFICER SIGNATURE ON GRANT RELATED DOCUMENTS

WHEREAS: The Tioga County Department of Public Works intends to build a second salt shed storage building to increase the capacity of the covered salt/sand mixture storage pile; and

WHEREAS: The Water Quality Improvement Project (WQIP) program is administered by the New York State Department of Environmental Conservation (NYSDEC) and will make available to eligible local governments approximately \$75 million for such projects; and

WHEREAS: The WQIP program is designed to implement projects that improve water quality, enhance flood resiliency, promote flood risk reduction, or protect a drinking water source; and

WHEREAS: The Department of Public Works is proposing the submittal of an application under the WQIP program in an amount not to exceed \$200,000 to assist in the aforementioned project; and

WHEREAS: The proposed project is an eligible activity under the WQIP program because the Department of Public Works is eligible to apply for and receive such grant funds; and

WHEREAS: This grant source, administered by the NYSDEC requires a 25% local match; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes said grant application in an amount not to exceed \$200,000; and be it further

RESOLVED: That upon award, the Tioga County Legislature further authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney, to sign any and all WQIP program grant-related contracts and other paperwork in an amount not to exceed \$200,000 for the duration of the project.