

PUBLIC SAFETY COMMITTEE MEETING AGENDA - Probation  
March 3, 2026  
2:30 PM

- **Approval of minutes** from February 3, 2026, Public Safety Committee meeting
- **Financial**
  1. Expended 16% of 2026 budget.
- **Old business**
  1. Staffing
  2. Training
  3. Central Arraignment Part (CAP) notification
  4. PowerDMS
  5. Pre-Trial Release Award Update
  6. Probation/DSS collaboration
  7. MST funding
  8. Waverly Office space
  9. Intensive Supervision Program
  10. Probation training law enforcement
- **New business**
  1. Staffing
  2. Training
  3. Leandra's Law Plan workgroup
  4. PowerDMS (update)
  5. Pre-Trial Release Award (update)
  6. MST funding (update)
  7. Probation training law enforcement (update)
- **Personnel** – One vacant Office Specialist I position and one vacant Sr. Probation Officer position
- **Resolutions** – Three (3)
  - Resolution to approve out of title pay
  - Resolution to approve ATI board roster
  - Resolution to approve renewal of Catalis contract
- **Proclamations**
  1. None
- **Adjournment**

## PUBLIC SAFETY MEETING

**February 3, 2026**

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, February 3, 2026, which started at 2:28 PM and ended at 3:11 PM.

### Present:

Keith Flesher	Chair, Public Safety
Jake Brown	Legislator {Committee Member}
David Cantella	Legislator {Committee Member}
Ron Ciotoli	Legislator {Committee Member}
Jo Ellen Rose	Legislator
Tracy Monell	Chair of the Legislator
Brian Cain	Director, Probation
Gary Howard	Sheriff, Sheriff's Office
Corinne Cornelius	Director, Office of Emergency Services

GUESTS: Peter DeWind, County Attorney  
Cathy Haskell, Legislative Clerk  
Jackson Bailey - County Administrator

ABSENT: William Ellis, Deputy Director Office of Emergency Services  
Bob Williams, Asst. Coordinator, Office of Emergency Services and Coroner

### APPROVAL OF MINUTES:

The ~~January 6, 2026~~ minutes was accepted with no corrections or changes

**Motion by:** Jake Brown to accept the January 6, 2026 Minutes.

**Second:** David Cantella

All in Favor - Carried

### OFFICE OF EMERGENCY SERVICES - Corinne Cornelius:

### FINANCIAL:

- Budget: starting out 2026, within expected limits.

**OLD BUSINESS:**

- Radio Project - Still working to coordinate the utilities connected to the tower sites, including Spencer and Ballou. Hanson requires an RFP to have the electrical lines buried. The Shelter has been set at Ballou Road Tower site. This site previously had a tower and only needed a shelter upgrade. The tower for South Apalachin is expected to be erected the week of February 9<sup>th</sup> depending on weather conditions. Have placed the subscriber unit order. They are shipping to Harrisburg for programming and installation preparation.
- CAD Project - nothing new to report.
- EMS - New EMS Coordinator is getting settled into the role.
- Emergency Management - Busy monitoring winter weather. Did have State of Emergency from 1/25/26 until 1/26/26. No issues came out of the storm, but we did realize there is a need for public outreach and education. Corrine, Will, and Bob will be at NYSEMA conference in Syracuse on February 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup>. Planning an EOC activation exercise for spring of 2026. Hoping to host three New Visions students from Broome Tioga BOCES Law and Government section, for 1-2 days each between February and May. Still finalizing the dates. Students would just be observing for a few hours a day to learn what our office does.
- Threat Assessment team: The team has continued to meet regularly and hear potential cases or have training to further the understanding and skills of the team.
- FIRE - Fire Departments have been extremely busy as we are into the heating season.

**RESOLUTIONS:**

- Amend Resolution No. 135-25c Award Contract Radio Consulting
- Application for Snapp to the Tioga County HAZMAT Team
- Application for Henning to the Tioga County HAZMAT Team
- Electrical Installation Award Reso Hanson

*\*\*Committee agreed to move these resolutions forward.*

**PROBATION - Brian Cain:****FINANCIAL:**

- \$960 of DWI Supervision fee collected in January. \$960 collected in 2026
- \$470 in restitution and surcharge collected in January. \$470 collected in 2026

**NEW BUSINESS:**

- Staffing - One open Office Specialist I and One open Sr. Probation Officer positions. On January 1, 2026, a Deputy Probation Director position was created and Fred Kiechle was provisionally appointed to this position. On January 24, 2026, the

Probation Supervisor position vacated by the Deputy Director was provisionally filled by a Sr. Probation Officer who was promoted to the position. It is anticipated there will be further changes in February upon the anticipated return of an Officer who is currently on leave

- Training – On January 22, 2026, all Probation Officers attended a prescription drug diversion training conducted by two New York State Health Department Investigators. There is also one Probation scheduled to attend mandatory State training in March of 2026. There will most likely be another Probation Officer attending the mandatory State training later in 2026
- Probation worked in concert with the Tioga County Sheriff's Office to establish a reliable notification system regarding Centralized Arraignment Part (CAP) arraignments regarding Probation Violation of Probation (VOP) warrants.
- Probation is exploring the use of a computer program called PowerDMS. The program is a Cloud based policy and compliance management platform. The program is used by numerous Probation Departments throughout New York State to manage policy and document when staff review policies to ensure all staff are current with departmental policies.
- Probation received \$100,000 in Pre-Trial Release (PTR) funding from the State in late December 2025. Probation plans to replace its oldest vehicle with some of the money. Probation continues to have discussions with the County Administrator regarding the remaining PTR money.
  - **Update:** Probation is seeking approval from the legislature to purchase a new vehicle to replace the oldest vehicle in the probation fleet. Probation would also like to move forward with upgrading Probation's computer system in coordination with IT if approved by the legislature.
    - **\*\*Committee approved to move forward with ordering a new vehicle and computers.**
- The Probation Director will be meeting with the new Commissioner of the Department of Social Services (DSS) to discuss how the agencies can better work together on cases in the Family Court System. This includes provision of Preventive Services in addition to cases which may result in DSS custody.
- Probation plans to meet with representatives of the Multi-Systemic Therapy (MST) Program and the Department of Social Services to discuss the use of Supervision and Treatment Services for Juveniles Program (STSJP) funding to increase the number of MST staff to enhance the provision of Preventive Services in Tioga County.
- Probation would like to discuss the possibility of securing office space in the Waverly area in order to continue to provide a more convenient service location in "The Valley" area.
- Probation will begin schedule training sessions with Tioga County Law Enforcement Agencies to educate them on the services provided by Probation and procedures for after-hour juvenile delinquency arrests.
- Juvenile Delinquency Services – January of 2026- There was one Juvenile Delinquency Appearance Ticket (JDAT) received for the month of January. The JDAT alleged the respondent committed acts which if committed by an adult

would constitute the crime of Criminal Possession of Stolen Property in the Fifth Degree, a Class A Misdemeanor.

- YTD: 1 JDAT received to date.
- ATI Programs – Electronic Monitoring – seven (7) individuals being monitored via Alco Tag and GPS electronic monitoring system. Community Service (CS) – Weekend Work Program (WWP) is up running. One day in January 2026 was cancelled due to weather.
- Court Ordered Investigations – 51 active; Supervision – 209 cases; and Violation of Probation petitions – 20 defendants/respondents.

### **PERSONNEL:**

- One vacant Office Specialist 1 position
- One vacant Sr. Probation Officer position

### **RESOLUTIONS:**

None

### **SHERIFF - Gary Howard:**

### **FINANCIAL:**

- Revenues are \$11,739.58 which is 2% of the budget. Expenditures are \$1,082,397.31 which is 8% of the budget. Inmate boarders are \$3,675.39 which is 2% of the budget.

### **OLD BUSINESS:**

- TCLEA and TCCA negotiations are still ongoing.
- No litigation issues.

### **NEW BUSINESS:**

- Jail camera replacement project ongoing
- Implementation phase for the VESTA Next Gen 911 system – Citizen Input phase is ongoing
- K9 program being implemented – K9 selection upcoming
- Building project – Jail HVAC overhead door to upper mezzanine
- Average daily inmate population for the month of January 2026 was 50. Average of 2 Federal inmate (62 days) and 6 board-ins (198 days) for the month.
- New dispatcher has successfully completed training
- New grant purchased UTV has been delivered. Implementing a written policy before using UTV.

**PERSONNEL:**

- Update on vacancies - Civil Office - all positions filled; Corrections Division - currently 2 open Correction Officers position; 1 part-time cook position; 1 Correction Officer on light duty; 1 Corrections Officer on Worker's Comp; 1 Corrections Office deployed in the military; Road Patrol - 6 open Deputies positions; no Deputies on light duty; E911 Emergency Communications Center - 2 open full-time; Records and Administration - all positions filled.

**EXECUTIVE SESSION:**

Keith Flesher requested an Executive Session. Legislator Ron Ciotoli made a motion; Legislator Jake Brown Seconded to discuss an employment matter. Time commenced 3:11 PM; Time adjourned 3:46 PM with no action taken. Motion made to adjourn the Executive Session by Legislator Ciotoli, seconded by Legislator Brown

In attendance were Legislator Flesher; Legislator Brown; Legislator Cantella; Legislator Ciotoli; Chair Legislator Monell, Legislator Rose, County Attorney Pete DeWind; Legislative Clerk Cathy Haskell; County Administrator Jackson Bailey, and Director of Emergency Service Corrine Cornelous.

Respectfully submitted,

Kristen Kallin  
Secretary to the Director of Probation—February 3, 2026

DRAFT



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 02

	ORIGINAL APPROP	TRANFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A3140 Probation</b>							
A3140 415600 Adoption Investiga	-600	0	-600	.00	.00	-600.00	.0%
A3140 415800 Restitution surcha	-2,000	0	-2,000	-36.73	.00	-1,963.27	1.8%
A3140 415810 Probation - DWI Su	-10,000	0	-10,000	-1,630.00	.00	-8,370.00	16.3%
A3140 415811 DWI-Probation Sala	-5,000	0	-5,000	.00	.00	-5,000.00	.0%
A3140 433100 State Aid-Probatio	-105,205	0	-105,205	.00	.00	-105,205.00	.0%
A3140 433160 State Aid-Enhanced	-18,566	0	-18,566	.00	.00	-18,566.00	.0%
A3140 433170 Ignition Interlock	-3,678	0	-3,678	.00	.00	-3,678.00	.0%
A3140 433180 State Aid- STSJP	-7,000	0	-7,000	.00	.00	-7,000.00	.0%
A3140 510010 Full Time	964,175	0	964,175	89,515.05	.00	874,659.63	9.3%
A3140 510020 Part Time/Temporar	34,399	0	34,399	3,820.67	.00	30,578.85	11.1%
A3140 510030 Overtime Pay Only	5,000	0	5,000	847.51	.00	4,152.49	17.0%
A3140 520070 Chairs	600	0	600	.00	.00	600.00	.0%
A3140 520200 Office Equipment	1,300	0	1,300	.00	.00	1,300.00	.0%
A3140 520215 Personal Protectiv	4,000	2,430	6,430	1,495.03	.00	4,935.03	23.3%
A3140 540070 Car Maintenance	1,500	0	1,500	.00	.00	1,500.00	.0%
A3140 540080 Clinic Supplies	4,000	0	4,000	.00	.00	4,000.00	.0%
A3140 540180 Dues	1,300	1,500	2,800	.00	.00	2,800.00	.0%
A3140 540210 Garbage/Shredding	200	0	200	.00	.00	200.00	.0%
A3140 540220 Automobile Fuel	2,200	0	2,200	470.07	.00	1,729.93	21.4%
A3140 540320 Leased/Service Equ	1,600	0	1,600	.00	.00	1,600.00	.0%
A3140 540340 Literature	1,000	0	1,000	100.00	.00	900.00	10.0%
A3140 540360 Meals/Food	500	0	500	.00	.00	500.00	.0%
A3140 540390 Mileage Expense	100	0	100	30.45	.00	69.55	30.5%
A3140 540480 Postage	1,000	0	1,000	.00	.00	1,000.00	.0%
A3140 540485 Printing/Paper	1,000	0	1,000	.00	.00	1,000.00	.0%
A3140 540590 Services Rendered	265	0	265	.00	.00	265.00	.0%
A3140 540620 Software Expense	10,560	0	10,560	.00	.00	10,560.00	.0%
A3140 540630 Stationery Supplie	6,000	0	6,000	1,491.95	.00	4,508.05	24.9%
A3140 540660 Telephone	2,052	0	2,052	.00	.00	2,052.00	.0%
A3140 540731 Training/State Req	24,095	0	22,595	.00	.00	22,595.00	.0%
A3140 581088 State Retirement F	143,581	-1,500	143,581	13,159.95	.00	130,421.05	9.2%
A3140 583088 Social Security Fr	77,098	0	77,098	7,696.79	.00	69,401.21	10.0%
A3140 584088 workers Compensati	18,182	0	18,182	2,371.41	.00	15,810.59	13.0%
A3140 585588 Disability Insuran	870	0	870	97.77	.00	772.23	11.2%
A3140 586088 Health Insurance F	287,494	0	287,494	26,560.83	.00	260,933.17	9.2%
A3140 588988 Eap Fringe	233	0	233	29.52	.00	203.48	12.7%
<b>TOTAL NO PROJECT</b>	<b>1,442,254</b>	<b>2,430</b>	<b>1,444,684</b>	<b>146,020.27</b>	<b>.00</b>	<b>1,298,663.99</b>	<b>10.1%</b>

CPS01 County Pretria Services Grant

A3140 520060 CPS01 Car/Truck-



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026-02

	ORIGINAL APPROP	TRANSFRS/ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3140 520090 CPS01 Computer-CPS	0	923	923	.00	.00	922.87	.0%
A3140 540090 CPS01 Clothing	3,000	219	3,219	221.00	.00	2,997.72	6.9%
A3140 540140 CPS01 Contracting S	0	3,007	3,007	.00	.00	3,006.85	.0%
A3140 540220 CPS01 Automobile Fu	0	2,033	2,033	.00	.00	2,052.80	.0%
A3140 540487 CPS01 Program Expen	0	81,443	81,443	1,199.95	.00	80,243.32	1.5%
A3140 540660 CPS01 Telephone (Se	0	23,119	23,119	.00	.00	23,118.58	.0%
<b>TOTAL County Pretrial Services Grant</b>	<b>3,000</b>	<b>159,235</b>	<b>162,235</b>	<b>1,420.95</b>	<b>.00</b>	<b>160,814.34</b>	<b>.9%</b>
<b>FH01 Floyd Hooker Foundation Grant</b>							
A3140 540487 FH01 Program Expens	0	10,014	10,014	.00	.00	10,013.58	.0%
<b>TOTAL Floyd Hooker Foundation Grant</b>	<b>0</b>	<b>10,014</b>	<b>10,014</b>	<b>.00</b>	<b>.00</b>	<b>10,013.58</b>	<b>.0%</b>
<b>RTA Raise the Age Initiative</b>							
A3140 433182 RTA State Aid -Rais	-16,920	0	-16,920	.00	.00	-16,920.00	.0%
<b>TOTAL Raise the Age Initiative</b>	<b>-16,920</b>	<b>0</b>	<b>-16,920</b>	<b>.00</b>	<b>.00</b>	<b>-16,920.00</b>	<b>.0%</b>
<b>TOTAL Probation</b>	<b>1,428,334</b>	<b>171,679</b>	<b>1,600,013</b>	<b>147,441.22</b>	<b>.00</b>	<b>1,452,571.91</b>	<b>9.2%</b>
<b>TOTAL REVENUES</b>	<b>-168,969</b>	<b>0</b>	<b>-168,969</b>	<b>-1,666.73</b>	<b>.00</b>	<b>-167,302.27</b>	
<b>TOTAL EXPENSES</b>	<b>1,597,303</b>	<b>171,679</b>	<b>1,768,982</b>	<b>149,107.95</b>	<b>.00</b>	<b>1,619,874.18</b>	
<b>A3142 Alternatives To Incarceration</b>							
A3142 415150 Alternatives To In	-100	0	-100	-30.00	.00	-70.00	30.0%
A3142 433120 State Aid-Alternat	-12,145	0	-12,145	.00	.00	-12,144.51	.0%
A3142 510010 Full Time	16,360	0	16,360	1,692.45	.00	14,667.87	10.3%
A3142 540140 Contracting Servic	3,500	0	3,500	.00	.00	3,500.00	.0%
A3142 581088 State Retirement F	2,341	0	2,341	414.99	.00	1,926.01	17.7%
A3142 583088 Social Security Fr	1,257	0	1,257	136.29	.00	1,120.71	10.8%
A3142 584088 workers Compensati	296	0	296	45.48	.00	250.52	15.4%
A3142 585588 Disability Insuran	14	0	14	2.13	.00	11.87	15.2%
A3142 586088 Health Insurance F	4,687	0	4,687	486.00	.00	4,201.00	10.4%
A3142 588988 Eap FrInge	4	0	4	.57	.00	3.43	14.3%
<b>TOTAL NO PROJECT</b>	<b>16,215</b>	<b>0</b>	<b>16,215</b>	<b>2,747.91</b>	<b>.00</b>	<b>13,466.90</b>	<b>16.9%</b>



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 02

A3142	Alternatives To Incarceration	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL Alternatives To Incarceration	16,215	0	16,215	2,747.91	.00	13,466.90	16.9%
	TOTAL REVENUES	-12,245	0	-12,245	-30.00	.00	-12,214.51	
	TOTAL EXPENSES	28,459	0	28,459	2,777.91	.00	25,681.41	

### A3146 Sex Offender Program

A3146	540140 Contracting Servic	127,340	0	127,340	21,223.34	106,116.66	.00	100.0%
	TOTAL sex offender Program	127,340	0	127,340	21,223.34	106,116.66	.00	100.0%
	TOTAL EXPENSES	127,340	0	127,340	21,223.34	106,116.66	.00	
	GRAND TOTAL	1,571,889	171,679	1,743,568	171,412.47	106,116.66	1,466,038.81	15.9%

\*\* END OF REPORT - Generated by Cain, Brian \*\*

Public Safety Committee Meeting  
Probation Department Report  
March 3, 2026

**Budget Status:**

2026 Revenue Budget:

- \$631.83 of DWI Supervision fee collected in January. \$1,591.83 collected in 2026
- \$385 in restitution and surcharge collected in January. \$855 collected in 2026

**Current Business:**

1. Staffing – One open Office Specialist I position and one open Sr. Probation Officer position. It is anticipated a Probation Officer will return from leave at the end of March. Upon their return, it is the intention to fill the vacant Sr. Probation Officer position and then backfill the vacant Probation Officer position created by that appointment.
2. Training – Our most recently hired Probation Officer began Fundamentals of Probation Practice (FPP) academy on March 2, 2026, in Watertown, NY. The Officer will graduate from the academy on March 27, 2026. It is anticipated the Officer will then attend Basic Course for Peace Officer (BCPO) training in Syracuse, NY during the month of May and June. At that point, the Officer will have satisfied State training requirements.

There have been discussions with the Office of Probation and Correctional Alternatives (OPCA) to provide General Instructor training to Probation Officers throughout New York State. The two week course is required for Probation Officers to then become instructors at FPP and BCPO. Two Officers from Tioga County Probation intend to participate when the course is offered.

3. Probation is working in concert with members of the Tioga County Sheriff's Office to update the current Tioga County Leandra's Law plan. There is an initial meeting being scheduled for late March with all relevant parties including Probation, TCSO, Tioga County District Attorney, Tioga County Public Defender, representatives from the Courts, Tioga County Attorney's Office, and Tioga County government.
4. Probation is exploring the use of a computer program called PowerDMS. The program is a Cloud based policy and compliance management platform. The program is used by numerous Probation Departments throughout New York State to manage policy and document when staff review policies to ensure all staff are current with departmental policies.

**Update:** Probation had some additional discussions with the County Administrator and will be scheduling a joint call with PowerDMS, Probation, the County Administrator, and the TCSO in the near future.

5. Probation received \$100,000 in Pre-Trial Release (PTR) funding from the State in late December, 2025. Probation plans to replace its oldest vehicle with some of the money. Probation continues to have discussions with the County Administrator regarding the remaining PTR money.

**Update:** Probation is moving forward with purchasing a Chevy Tahoe to replace the Department's aging Ford Escape. Probation has been communicating with Commissioner of Public Works to complete the process.

6. Probation plans to meet with representatives of the Multi-Systemic Therapy (MST) Program and the Department of Social Services to discuss the use of Supervision and Treatment Services for Juveniles Program (STSJP) funding to increase the number of MST staff to enhance the provision of Preventive Services in Tioga County.

**Update:** Probation met with representatives from the Tioga County Department of Social Services and the Multi Systemic Therapy Program during the month of February. Further meetings are scheduled to finalize how the parties will move forward to potentially enlarge an existing contract to provide more staffing for Preventive work in Tioga County.

7. Probation will begin schedule training sessions with Tioga County Law Enforcement Agencies to educate them on the services provided by Probation and procedures for after-hour juvenile delinquency arrests.

**Update:** Probation has started to schedule trainings with local law enforcement agencies to provide information regarding Probation personnel, services, and procedures. Probation has also asked representatives from the Tioga County Department of Social Services to join the presentation.

## **8. Juvenile Delinquency Services:**

February of 2026- There were four (4) Juvenile Delinquency Appearance Tickets (JDATs) received for the month of February. The JDATs alleged the respondents committed acts which if committed by an adult would constitute the crimes of Petit Larceny, Criminal Mischief in the Fourth Degree, and Criminal Possession of Stolen Property, all Class A Misdemeanors.

YTD: 5 JDATs received to date.

- E- Connect: To date, four (4) youth has been screened in 2026. As a result of the E-Connect screenings, three (3) youth was found to be below threshold and not in need of an immediate mental health referral. One (1) youth was found to be a level II and was referred for a mental health evaluation. Zero (0) youth were found to be a level III and agreed to schedule an appointment at TCDMH. Zero (0) youth were also determined to be a level I which required immediate mental health intervention.
- There is currently one youth participating in juvenile sex offender treatment.

### **ATI Programs:**

- Electronic Monitoring – There are currently seven individuals being monitored via the VCheck24 phone app, GPS electronic monitoring system, Talitrix, and AlcoTag systems.
- Community Service – WWP is up and running. The crew numbers are down but there are sentences which include WWP coming in the near future which should bolster the numbers.
- Pre-Trial Release – There are 17 people being supervised via the Pre-Trial Release program

**Court Ordered Investigations:** 54 active investigations for Tioga County courts (Criminal, Family and Surrogate)

**Supervision:** 205 cases ordered by Tioga County courts & Family Court (includes JD Diversion cases)

**Violation of Probation petitions:** 21 defendants/respondents have violation petitions pending against them in criminal & family court.

**Personnel:**

One Vacant Office Specialist I position and one vacant Sr. Probation Officer position

**Resolutions:** Three (3)

- Resolution to approve out of title pay
- Resolution to approve ATI board roster
- Resolution to approve renewal of Catalis contract

REFERRED TO: PUBLIC SAFETY COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -26 AUTHORIZE OUT OF TITLE PAY  
PROBATION DEPARTMENT

WHEREAS: Article 4 Section E of the current collective bargaining agreement allows for out-of-title pay if an employee performs the duties of a higher pay grade for more than 20 calendar days; and

WHEREAS: Chad Post, Probation Supervisor 1 (CSEA SG XVI), was forced to take an unexpected medical leave of absence as of November 5, 2025; and

WHEREAS: The medical leave of absence is undetermined; and

WHEREAS: At the request of the Probation Director, Heather Stanton, Senior Probation Officer/Probation Officer 2 (CSEA SG XIII) carried out the duties of the Probation Supervisor 1 from December 1, 2025, until she was promoted provisional on January 24, 2026; and

WHEREAS: Legislative approval is required to authorize the payment of out-of-title salary at the applicable higher pay grade; therefore be it

RESOLVED: That the Tioga County Legislature authorizes out-of-title pay for Heather Stanton reflective of a retroactive annual increase of \$10,781.00 for the duration from December 1, 2025, through December 31, 2025; and be it further

RESOLVED: That the Tioga County Legislature authorizes out-of-title pay for Heather Stanton reflective of a retroactive annual increase of \$11,158.00 for the duration from January 1, 2026, through January 23, 2026; and be it further

RESOLVED: The retroactive out-of-title pay will be reflected in 2026 payroll # 6.

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -26

RESOLUTION TO APPROVE A SOLE SOURCE CONTRACT AND MAINTENANCE AGREEMENT BETWEEN THE TIOGA COUNTY PROBATION DEPARTMENT AND CATALIS COURTS & LAND RECORDS, LLC f/k/a AUTOMON, LLC TO PROVIDE SOFTWARE AND MAINTENANCE OF THE CASELOAD EXPLORER PRODUCT

WHEREAS: The Tioga County Legislature has approved contracts between Tioga County Probation Department and Catalis Court & Land Records, LLC f/k/a AutoMon, LLC since 2008; and

WHEREAS: Catalis Court & Land Records, LLC f/k/a AutoMon, LLC has changed their contract status with New York State, therefore the Tioga County Legislature is approving that the Probation Department can contract with Catalis Courts & Land Records, LLC f/k/a AutoMon, LLC as a sole source provider of Caseload Explorer, a software program that meets the qualifications of 9 NYCRR 345, which mandates Probation Departments to use a software program that automatically sends Presentence Investigation completed in the software program to the DCJS PSI Repository in Albany, NY. Caseload Explorer software is the only software in New York State that meets this criteria; and

WHEREAS: Catalis Courts & Land Records, LLC f/k/a AutoMon, LLC has submitted their yearly Maintenance Agreement to Tioga County Probation which consists of the base charge of \$5,563.23, plus a fee of \$302.43 per user. Probation has 17 registered users of the software, so the total cost for basic software maintenance for contract period of 3/25/2026 to 3/24/2027 is \$10,704.54; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute the Catalis Courts & Land Records, LLC f/k/a Automon, LLC contract as a sole source provider for software and maintenance costs in 2025 and 2026 and anticipated 5% increase for 2027 for Caseload Explorer and Ce Assessments in the amount of \$10,704.54; and be it further

RESOLVED: That the contract shall remain in force for a term of 12 consecutive months (year 2026) with one annual extension. This will increase the cost by 5% as per the contract stated 4. Payment 4.1.2. and schedule A: Statement of Work 1. Term of Agreement.

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -26

APPOINT MEMBERS ALTERNATIVES TO  
INCARCERATION ADVISORY BOARD

RESOLVED: That the following members be appointed to the Alternatives to Incarceration Advisory Board for the following terms:

	TERM
Ex-Offender	4/1/26-3/31/27
Crime Victim	4/1/26-3/31/27
State Certified Provider of Alcohol and/or Substance Abuse Treatment	4/1/26-3/31/27