



**LEGISLATIVE SUPPORT AGENDA
THURSDAY, NOVEMBER 10, 2022
1:00 P.M.**

APPROVAL OF MINUTES

- Approval of October 6, 2022 minutes

FINANCIAL

- Year to Date Budget Report

OLD BUSINESS

- October 2022 Meetings

NEW BUSINESS

- Leadership Tioga Graduation
- Cyber Security Training – Deadline 11/18/22
- Flex Spending Enrollment – Deadline 12/2/22
- November 2nd Legislative Worksession – DATE CHANGE
- 2023 Organizational Meeting
- November 2022 Legislative Meetings

PERSONNEL

- N/A

RESOLUTIONS

- N/A

PROCLAMATIONS

- N/A

ADJOURNMENT



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 11

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
A General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
A1010 Legislative Board							
A1010 510010 Full Time	259,191	0	259,191	211,970.40	.00	47,220.60	81.8%
A1010 510020 Part Time/Temporar	2,746	0	2,746	2,218.02	.00	527.98	80.8%
A1010 510050 All Other(On Call,	8,487	0	8,487	4,428.33	.00	4,058.57	52.2%
A1010 520070 Chairs	0	500	500	.00	.00	500.00	.0%
A1010 540010 Advertising	350	400	750	584.24	.00	165.76	77.9%
A1010 540140 Contracting Servic	100	0	100	32.40	.00	67.60	32.4%
A1010 540180 Dues	100	0	100	100.00	.00	.00	100.0%
A1010 540320 Leased/Service Equ	2,700	0	2,700	1,497.71	.00	1,202.29	55.5%
A1010 540340 Literature	445	0	445	312.82	.00	132.18	70.3%
A1010 540390 Mileage Expense	4,800	-775	4,025	1,442.44	.00	2,582.56	35.8%
A1010 540420 Office Supplies	1,000	0	1,000	242.23	.00	757.77	24.2%
A1010 540480 Postage	315	0	315	187.53	.00	127.47	59.5%
A1010 540485 Printing/Paper	350	-350	0	.00	.00	.00	.0%
A1010 540520 Recording/Microfil	200	125	325	325.00	.00	.00	100.0%
A1010 540640 Supplies (Not Offi	400	0	400	278.99	.00	121.01	69.7%
A1010 540660 Telephone	1,205	0	1,205	502.75	.00	702.25	41.7%
A1010 540732 Training/County Re	2,200	100	2,300	2,228.00	.00	72.00	96.9%
A1010 581088 State Retirement F	35,538	0	35,538	29,907.98	.00	5,630.44	84.2%
A1010 583088 Social Security Fr	19,834	0	19,834	15,476.00	.00	4,357.52	78.0%
A1010 584088 workers Compensati	15,917	0	15,917	12,798.16	.00	3,119.08	80.4%
A1010 585588 Disability Insuran	204	0	204	114.84	.00	88.88	56.4%
A1010 586088 Health Insurance F	192,221	0	192,221	139,221.84	.00	52,999.36	72.4%
A1010 588988 Eap Fringe	190	0	190	146.88	.00	43.48	77.2%
TOTAL Legislative Board	548,493	0	548,493	424,016.56	.00	124,476.80	77.3%
TOTAL General Fund	548,493	0	548,493	424,016.56	.00	124,476.80	77.3%
TOTAL EXPENSES	548,493	0	548,493	424,016.56	.00	124,476.80	



**Tioga County
YEAR-TO-DATE BUDGET REPORT**

FOR 2022 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	548,493	0	548,493	424,016.56	.00	124,476.80	77.3%

** END OF REPORT - Generated by Haskell, Cathy **



Legislative Support Minutes

October 6, 2022

1:00 p.m.

ATTENDANCE

Legislators: Legislators Brown, Mullen, Roberts, Sauerbrey, and Standinger were present with Legislators Ciotoli, Hollenbeck, Monell, and Weston being absent.

Staff: Legislative Clerk Haskell, Deputy Legislative Clerk Eiklor, Budget Officer Bailey, Personnel Officer Parke, Chief Accountant Jerzak, and Sustainability Manager Pratt.

Guests: None

APPROVAL OF MINUTES

Legislator Mullen made the motion, seconded by Legislator Roberts to approve the September 8, 2022 Legislative Support minutes, as written. Motion carried.

FINANCIAL

2022 YTD Budget Report: Legislative Clerk Haskell reported the 2022 YTD Budget Report was emailed to all Legislators prior to this meeting and is included in today's committee agenda packet. Ms. Haskell reported the Legislative Office has expended 67.9% of their budget to date, which is slightly less than the percentage expended last year at this time. There is nothing notable to report at this time.

OLD BUSINESS

September 2022 Meetings:

Minutes were taken, typed, copied, indexed, and put on disc for the Legislature and Journal of Proceedings for the following Legislature meetings in September 2022:

- Ninth Regular Legislature Meeting – September 13, 2022
 - Public Hearing (Ag & Markets New SEQR Form) – September 22, 2022
- Public Hearing (Restore NY River House Rehab Project) – September 22, 2022
- Public Hearing (Restore NY Tioga Trails Rehab Project) – September 22, 2022
 - Eighth Special Legislature Meeting – September 22, 2022

The Legislative Clerk attended the following meetings in September 2022:

- Legislative Standing Committees – September 6 and 8, 2022
- Legislative Worksessions – September 8 and 22, 2022
- Ninth Regular Legislature Meeting – September 13, 2022
- Leadership Tioga – September 14, 2022
- Executive Team Meeting – September 15, 2022
- Employee Recognition Pin Ceremony (56 Main Street) – September 19, 2022
- Public Hearing: Ag & Markets New SEQR Form – September 22, 2022

Office of the Legislative Clerk



- Public Hearing: Restore NY River House Rehabilitation Project – September 22, 2022
- Public Hearing: Restore NY Tioga Trails Rehabilitation Project – September 22, 2022
- Eighth Special Legislature Meeting – September 22, 2022
- Leaders Meeting – September 27, 2022
- Employee Recognition Luncheon – September 28, 2022

NEW BUSINESS

October 2022 Legislative Meeting - The Tenth Regular Legislature meeting will be held on Tuesday, October 11, 2022, at 12:00 p.m. with Finance, Legal, and Safety Committee meeting held just prior at 10:30 a.m. Legislator Weston will lead the Legislature in the prayer, pledge, and voting process.

There is one (1) recognition resolution this month; **Recognizing David Ayers' 33 Years of Dedicated Service to Tioga County – Public Works Department.** Mr. Ayers will not be attending the October 11, 2022 Legislative meeting, however, Legislator Weston will read and present the resolution to Commissioner of Public Works Hammond who will accept and speak on behalf of the employee.

There is one (1) proclamation:

- **Lead Poisoning Prevention Week (October 23-29, 2022)** – This proclamation has been read and presented in year's past, therefore, will be noted in the minutes of the October 11, 2022 Legislature meeting.

All resolutions presented by the Departments at their respective Legislative Standing Committees were reviewed for Legislature consideration at the October 11, 2022 Legislature Meeting with the following two (2) resolutions pulled for later consideration:

- **Authorize Purchase of Hi Scan 5030C X-Ray System and a HIPEPLUS/PZ Metal Detector using American Rescue Plan Act (ARPA) Funds** – Additional information is being sought with the intention for this resolution to be re-introduced at a future meeting.
- **Authorize Salary Increase for Administrative Coroner** – Resolution is being revised with the intention of re-introducing this resolution at the November Legislature meeting.

PERSONNEL

N/A

RESOLUTIONS

N/A

PROCLAMATIONS

N/A

TIOGA COUNTY, NEW YORK

Office of the Legislative Clerk

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Cathy Haskell Legislative Clerk **Amy Eiklor** Deputy Legislative Clerk

EXECUTIVE SESSION

N/A

ADJOURNMENT

Legislator Brown motioned to adjourn at 2:42 p.m.

Respectfully submitted,

Cathy Haskell

Legislative Clerk

DRAFT