

ADMINISTRATIVE SERVICES COMMITTEE MINUTES

TIOGA COUNTY OFFICE OF REAL PROPERTY TAX SERVICES

November 5th, 2024

ATTENDANCE:

LEGISLATORS: Committee Chair Mullen, Legislator Ciotoli, Legislator Standinger, Legislator Brown

EX-OFFICIO:

STAFF: County Administrator Bailey, Legislative Clerk Haskell

GUESTS: N/A

APPROVAL OF MINUTES: Motion to approve October 5th, 2024, committee meeting minutes. Motion made by Legislator Standinger, seconded by Legislator Brown; motion carries unanimously.

FINANCIAL:

- Reviewed Real Property budget YTD and October revenue/expense. Noted that payment of pending revenue invoices will attain budgeted revenue for the year.
- Briefly reviewed yearly RPS fees, which have been paid to the State and billed proportionally to the Towns.
- Discussed resolution amending Real Property administrative fee schedule, which has been reviewed by the County Administrator and Legislative Chair. Outlined reasons for needing updates and proposed fee changes.

OLD BUSINESS:

- Briefed on topics from the County Director's conference – Correction of Errors, Not-for-profit exemptions, Agricultural Districts, and ORPTS update, including RPSOnline system development status and demo.

NEW BUSINESS:

- Preparing for Town & County tax rolls and bills. Totals were provided to Towns and the County Treasurer.

PERSONNEL: N/A

RESOLUTIONS/PROCLAMATIONS:

- K30-Amending Fees – Real Property Office – Approved by committee.
- K31-Adopt State Equalization Reports – Approved by committee.

EXECUTIVE SESSION: N/A

ADJOURNMENT: 10:55 AM

Steven B Palinosky, CCD, Director, Tioga County Real Property Tax Services