



**TCPDC**

**TIOGA COUNTY PROPERTY DEVELOPMENT CORPORATION**

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**Tioga County Property Development Corporation  
Board of Directors Special Meeting  
Wednesday, March 8, 2023 at 10:00 AM  
Ronald E. Dougherty County Office Building  
56 Main Street, Owego, NY 13827  
Economic Development Conference Room #109**

**Regular Meeting Minutes**

1. Call to Order: Mr. Kelsey called the meeting to order at 10:00 am.
2. Attendance
  - a. Roll Call: R. Kelsey, P. Ayres, H. Murray, M. Sauerbrey, S. Yetter, L. Pelotte, S. Zubalsky-Peer  
Absent: M. Baratta, D. Astorina
  - b. Invited Guests: B. Woodburn, M. Schnabl
3. Purpose of Special Meeting
  - a. Discuss NYS HCR – Land Bank Initiative Phase 2 Application: Ms. Woodburn presented the board with the proposed budget for the Land Bank Initiative Phase 2 Application, as well as a list of properties and what will be done to each property with the proposed funding. Each property was designated for either demolition or stabilization. Board discussion ensued regarding the properties on the list. Ms. Woodburn noted that the Land Bank does not have to own the properties in order to get stabilization funds for the property. She also noted that the scope of the work can be adjusted from the original budget if circumstances change regarding a specific property. The board agreed to the proposed budget for the grant application.

**Motion to authorize B. Woodburn to submit the Land Bank Initiative Phase 2 Application and authorize B. Woodburn to sign any documents related to the grant submission. (S. Yetter, M. Sauerbrey)**

|                |                    |
|----------------|--------------------|
| <b>Aye – 7</b> | <b>Abstain – 0</b> |
| <b>No</b>      | <b>Carried</b>     |

4. Adjournment: Mr. Ayres motioned to adjourn the meeting at 10:57 pm.

