

ECONOMIC DEVELOPMENT & PLANNING TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING September 5, 2023

ATTENDEES:

Legislators: Barb Roberts, Dale Weston, Keith Flesher, Dennis Mullen, Marte Sauerbrey

Staff: LeeAnn Tinney, Linda Sampson, Sean Lanning, Ellen Pratt, Cathy Haskell, Peter DeWind

Guests: Lisa Weston-Bialy, Cornell Cooperative Extension (CCE)

Committee Chair, Legislator Barb Roberts called the meeting to order at 1:00 P.M.

ECONOMIC DEVELOPMENT & PLANNING (ED&P): Agenda and attachments previously emailed. Ms. Tinney reported the following:

I. MINUTES

A. Approval of minutes of July 5, 2023

Legislator Roberts asked for approval of the minutes from the July 5, 2023, committee meeting. Legislator Flesher made a motion to accept the July 5, 2023, minutes, seconded by Legislator Weston. All were in favor.

B. Approval of minutes of August 8, 2023

Legislator Roberts asked for approval of the minutes from the August 8, 2023, committee meeting. Legislator Flesher made a motion to accept the August 8, 2023, minutes, seconded by Legislator Weston. All were in favor.

II. FINANCIAL

The 2023 Year-to-Date Budget Reports were in the committee packets. Ms. Tinney reported the following:

A. 2023

1. Economic Development
 - Year-to-Date Budget is tracking.
2. Planning
 - Year-to-Date Budget is tracking.
3. Sustainability Management
 - Year-to-Date Budget is tracking.

III. OLD BUSINESS

A. Reports

1. Cornell Cooperative Extension: Lisa Weston-Bialy, Acting Director- Monthly report previously emailed. Ms. Weston-Bialy reported that the Board is putting an Interim Director in place to start in the next couple of weeks. This gives Ms. Weston-Bialy a chance to train her assistant and will also give her the opportunity to apply for the position. Ms. Weston-Bialy reviewed her report, highlighting the Tioga County Fair, 4-H Youth Development, Hilltop Community Farm, the Farmer Incubator Program and Master Gardners.
2. Tioga County Soil & Water Conservation District – Monthly report previously emailed.
3. Tioga County Tourism – Monthly report previously emailed.
4. Economic Development- Sean Lanning, Education Workforce Coordinator – In keeping with staff reporting, Ms. Tinney introduced Mr. Lanning. Mr. Lanning reported on the following:

Talent Supply Table (TST)

- Distributed the Talent Supply Table report from the first year, stating the second year will focus more attention on individual school's needs as well as continue with job boards where businesses can post jobs for students.
- Working on establishing a partnership with the Career Center; negotiations on having a Career Center staff member in the school once a week.
- TST gathering was held two weeks ago. Well attended; TST committees, school administrators, BOCES, Economic Development, Department of Labor Broome Tioga Workforce, SUNY Broome, and TC3 were in attendance. Good discussion; a successful gathering.

Other projects

- Twin Tiers Regional Job Fair held in March in Waverly – Well attended; 110 businesses, 300 graduating seniors, and over 150 members of the general public were in attendance.
- Home Central Trades Day (2nd annual)- Several schools in attendance.
- Working with OFA and Tioga Opportunities Building Trades Program.
- Owego Apalachin CTE – In discussion with BT BOCES regarding an electricity program at the Owego Apalachin School with the addition of more classes making opportunities for adult classes in the future.
- Attended the Regional Economic Development Council meeting and learned their top priority is talent attraction, development, and retention.
- NYS Career Readiness Educators Association: Friend of Work-Based Learning Award – Mr. Lanning was recognized for the work he is doing with the school districts.

Legislator Mullen thanked Mr. Lanning for the work he is doing, keeping kids aware of local opportunities.

5. Sustainability- Household Hazardous Waste Plan DRAFT- Dr. Pratt reported that DEC requires a Solid Waste Management Plan be done every 10 years.
 - Dr. Pratt is writing the plan and distributed a component of the plan, a list of Permit Procedures for Haulers (commercial, business). This is in draft form and will be looking to modify the Source Separation Law requiring a public hearing. Dr. Pratt asks the committee to review and get back to her with any thoughts.

- Dr. Pratt will also forward the Solid Waste Management Plan Draft for review and would like the committee to get back to her with any thoughts. She would like to submit the plan to DEC mid-October. Because of its length, a hard copy will be made available. Dr. Pratt is hopeful to adopt it by the end of the year.
- A resolution will be prepared and brought forward at the next committee meeting.

B. Grants

1. Active Grants – Tioga County as applicant

- a. CDBG- Racker Neighborhood Depot
 - i. Contract is not signed yet. There are challenges getting everyone to agree on wording in the contract. Hopefully this will be resolved this week so the construction company (Manzini) can begin working on the project.
- b. Restore NY- River House Confectionery and Mercantile (Fuddy Duddy's)
 - i. ED&P staff is assisting with paperwork.
- c. NYS Snowmobile- Countywide Phase 1 & Phase II is progressing.
- d. ARC- Update Countywide Strategic Plan
 - i. Ms. Jardine will be attending the September 21st Legislative Worksession to give update.
- e. NYPA- EV charging stations – Looking at the beginning of 2024 to see progress.
- f. DEC- HHW Program – Dr. Pratt reported on earlier.
- g. Restore NY- Tioga Trails
 - i. ED&P staff is assisting with paperwork.

2. Active Grants- Tioga County is not applicant; spreadsheet was previously emailed and is in the committee packet. Ms. Tinney asked for any questions. Those listed under technical assistance will be in the blanket resolution that is listed below as a DRAFT and will be sent to Ms. Haskell for review.

3. 2023 EDP Contracts

- a. Snowmobile Grants- Updated agreement received from Legal this morning.
- b. Restore NY (River House Confectionery and Mercantile)- Agreement and supporting documents have been entered into MUNIS. Working on getting the grant application in Munis.
- c. Restore NY (Tioga Trails)- Agreement and supporting documents have been entered into MUNIS. Working on getting the grant application in Munis.

C. Economic/Community Development

1. Village of Owego

- a. Downtown Revitalization Initiative (DRI) administration
 - i. Memo of Understanding between the IDA and the County is in MUNIS.

2. Village of Waverly

- a. NY Forward- Local Planning Committee #4 – Next meeting on September 13th.
- b. Public Engagement #2 – Next meeting on September 27th.

D. Land Bank

- 1. Liberty Street Property discussion with developer- Project has fallen through; Land Bank Board is re-evaluating what to do with that project.
- 2. 81 North Avenue – Land Bank has acquired this property and have applied for NY Main Street funds. We don't know whether we will receive funding yet.

3. Site visits upcoming foreclosure properties – Ms. Woodburn and Ms. Schnabl have visited several properties.
 4. NY Main Street Candor Project is complete, however waiting on post renovation enviro testing.
- E. Workforce Development
1. Talent Supply Table meeting- Mr. Lanning reported earlier this was well attended.
- F. Planning – Ms. Jardine continues to work on the following:
1. Countywide Strategic Plan/ARC grant administration.
 2. Assisting with the Chamber of Commerce Business Expo.
 3. Providing DRI project assistance.
 4. Town of Newark Valley site plan review, procedures, and application.
 5. NYS DEC Transportation Listening Session and CCE Tompkins assistance; transportation issues in rural communities.
 6. Town of Richford Solar Energy Law revision assistance.
- G. Sustainability Management- Dr. Pratt continues to work on the following:
1. August E-Bulletin to Tioga County Employees
 2. Continuing assistance with municipalities on E-Waste & Clean-Up events
 - a. Town of Nichols- Scheduled for October.
 - b. Village of Waverly and Town of Barton- Scheduled for October.
 3. Reducing waste educational videos to be placed on the website.
 4. Improving website to coordinate with NYSDEC changes.
 5. Borrow-a-Bin Program – Used in 5 events this year; looking to have more bins available for next year.

IV. NEW BUSINESS

- A. Economic/Community Development
1. Susquehanna Heritage Area Commission- Looking to fill vacancy; Ms. Jardine is willing to fill that position.
- B. Presentations (2)
1. Lenders Roundtable on August 10th – A partnership with the Chamber and IDA; well attended.
 2. Greater Valley Chamber- Business information session on August 31st.
- C. Workforce Development- Mr. Lanning reported on earlier.
1. Teacher Apprenticeship Program
 2. SVE/Waverly Career Center Partnership
 - a. Contract/cost negotiations
 3. Y-ON Coalition- continued partnership
 4. Greater Binghamton Clean Energy Summit
 5. Youth Council- continued partnership
- D. Planning
1. 239 Reviews (3)
 - a. County Case 2023-018: Town of Nichols, Site Plan review (Tioga Downs RV park); recommended approval.
 - b. County Case 2023-019: Town of Newark Valley, Site Plan review, Solar Special Use permit (TJA Clean Energy); recommended disapproval.

c. County Case 2023-020: Town of Owego, Site Plan review (Tioga Learning Properties); recommended approval.

E. Sustainability Management

1. 2023 YTD

a. Paid to Broome County

i. HHW= \$10,391

ii. E-Waste= \$8,439

b. Towns (EWaste)= \$23,036

2. Update to Solid Waste Management Plan- Dr. Pratt reported on earlier.

a. Anticipating draft plan by October meeting.

b. Source Separation Local Law revision will be needed.

3. Sustainability Plan RFP- Upon review of the responses to the RFP request, it was found that they were not what Dr. Pratt wanted to accomplish. Dr. Pratt will revise the RFP and send out again. She may wait to partner with next year's CFA; there may be state funding available to assist in putting the plan together. Ms. Tinney will keep this committee informed.

4. Compost bins/Soil & Water MOU – Dr. Pratt was looking for a partner to offer composting opportunities to our residents and found Ms. Walsh, Soil and Water, to be very interested in this partnership. Dr. Pratt would purchase the composting bins and Ms. Walsh would make connections, collect the money, and give the money back to Dr. Pratt to cover the cost of the bins. Mr. DeWind has recommended a MOU be put together.

F. Misc.

1. Tourism office- Hotel/Motel Tax Local Law

a. Local Law

i. Public Hearing was held August 24th.

ii. On September 12th the Legislature adopts the resolution for the Local Law

Ms. Tinney thanked Ms. Haskell for her time in getting this completed.

V. PERSONNEL

A. Megan Schnabl- 4-year anniversary (9/3)

B. Abbey Ortu- resignation (4 years)

VI. RESOLUTIONS (3)

108-Designation of Tioga Co. LDC DBA Tioga Co. Tourism as Authorized Tourism Promotion Agency for 2024

109-Technical Assistance Provided by EDP Staff DRAFT

116-Appoint Member (V Davis) to the Tioga County Planning Board

After reviewing the above resolutions, Ms. Tinney asked this committee for support to move the resolutions forward. The vote to support the above resolutions follows:

Legislator Roberts - yes

Legislator Weston – yes

Legislator Flesher – yes

Legislator Mullen – yes

VII. PROCLAMATIONS- N/A

VIII. ADJOURNMENT

With no further topics of discussion or questions, the meeting was adjourned at 2:00 P.M.

Respectfully Submitted,

Linda Sampson

Administrative Assistant Economic Development & Planning