



FINANCE, LEGAL AND SAFETY COMMITTEE

June 13, 2023

10:30 A.M.

ATTENDANCE:

Legislators: Chair Sauerbrey, Ciotoli, Brown, Mullen, Monell, Standinger, Roberts, and Flesher

Staff: Legislative Clerk Haskell, County Attorney DeWind, Treasurer McFadden, Deputy Treasurer Chandler, Chief Accountant Jerzak, Accountant Schurter, Safety Officer Holbrook, Personnel Officer Parke, Democratic Commissioner of Elections Wahls, Republican Commissioner of Elections Layman, Intern McFarland, Deputy Director of Economic Development and Planning Woodburn

APPROVAL OF THE MINUTES: Legislator Ciotoli asked for a motion to approve the May 9, 2023 minutes. Legislator Monell made the motion seconded by Legislator Brown and was unanimously carried.

FINANCIAL: Safety's budget is tracking well. Safety has been paying for audiograms for Public Works employees who were absent from April's testing date and new hires. This budget line will need to be re-evaluated to consider these expenses now that the hearing conservation program is back up and running. Law's budget is tracking well however monies will need to be transferred into the "Books" object line to purchase needed books for Assistant County Attorney Lanouette.

OLD BUSINESS:

- Litigation: A 50H hearing was conducted. It does not appear the County has any liability however this claim might still proceed. A trial starts in July and an appeal motion has been moved to this Fall. Juvenile delinquent cases have seen a recent uptick in activity necessitating the use of detention and placement. Mr. DeWind continues to monitor all litigation claims.
- In Rem was discussed during Finance's committee meeting.
- Motorola Tower Project continues to move forward with the assistance of Assistant County Attorney Lanouette. SEQR Resolutions were submitted this month. Mr. DeWind is in contact with the Town of Spencer regarding the feasibility of a Verizon tower already located on the property.
- Historical Artifact: Public Works is spearheading this project and is exploring cost effective means of removing the bell.

NEW BUSINESS:

- Amend and new policies: Title VI requires updating for recertification, a Sun Safety Plan needs to be adopted to utilize Public Health grant monies.
- Resolutions: The three resolutions were briefly discussed.
- ILS Budget: Years 1 through 5 monies have been expended and ILS is currently working on Years 6 through 8 with the State. Walk-throughs of potential rental space have been completed, however renovation costs have yet to be determined.
- Title VI recertification: All required paperwork has been submitted. Recertification is required every three years for grants monies received by Public Works and Social Services.
- The Risk Management Audit was just completed with no recommendations.
- Disadvantaged Business Enterprise Program (DBE): This new policy will be submitted next month for Legislative approval and is required for grant monies received from the Department of Transportation (DOT).
- Compliance: Many counties have at least one full-time compliance officer to ensure compliance with State and Federal regulations and requirements. Law is managing compliance but would like to formalize the procedure.
- State of Emergency: The County has been served, along with several other upstate counties, with a lawsuit regarding the State of Emergency. This claim has been referred to NYMIR.

RESOLUTIONS: AMEND EMPLOYEE HANDBOOK: ADD NEW POLICY TO SECTION IX. SAFETY RULES; SUBSECTION P. ENTITLED SUN SAFETY PLAN; AMEND RESOLUTION NO. 193-18 AS AMENDED BY RESOLUTION NO. 45-23; ADOPTION OF TIOGA COUNTY TITLE VI PLAN, ENVIRONMENTAL JUSTICE PLAN, LIMITED ENGLISH PROFICIENCY PLAN, DATA COLLECTION PLAN, ADA TRANSITION PLAN AND EMPLOYEE TRAINING PLAN; and APPOINT DBE LIAISON OFFICER were moved into full Legislative session without further questions.

PROCLAMATIONS: None

EXECUTIVE SESSION: Mr. DeWind asked for an executive session to discuss litigation and a personnel investigation. Legislator Monell made the motion to enter into executive session seconded by Legislator Mullen at 11:15 A.M. Legislator Monell made the motion to exit from executive session and was seconded by Legislator Brown at 11:48 A.M.

ADJOURNMENT: Legislator Ciotoli adjourned the Finance, Legal, and Safety Committee meeting at 11:49 A.M.

Respectfully submitted,

Christine Freyvogel

Secretary to the County Attorney