



# TIOGA COUNTY BOARD OF HEALTH

## MEETING MINUTES February 16, 2023

### **BOARD MEMBERS PRESENT (All Attended In Person):**

T. Hills, DVM, President  
W. Simmons, Vice President  
T. Leary, FNP  
W. Standinger III, Legislator  
T. Nytch, DVM  
R. Kapur-Pado, DO

### **ABSENT:**

J. Raftis, DO, FACEP

### **OTHER(S) PRESENT:**

H. Vroman, Interim Secretary to Board of Health  
D. McCann, Director of Administrative Services  
P. DeWind, Tioga County Attorney

### **GUESTS:**

None

**CALL TO ORDER:** 7:37 a.m. by Dr. Hills

### **PRESENTATION:**

None

### **OLD BUSINESS:**

- Meeting Minutes: Motion to approve prior minutes made by Mr. Simmons; seconded by Ms. Leary; no discussion, all were in favor, motion approved.
- Enforcements: brief discussion about the stipulations.
- Rabies Control Order: Discussion about wording and intent. Revisions identified. Revised version to be approved in March BOH meeting, then posted for 14 days before formal BOH acceptance.
- By-Law Review: Discussion. Determined to create an ad-hoc By-Laws committee of three BOH members (Standinger, Simmons, Leary) and Interim Public Health Director (Vroman). Fridays was mentioned as a good day for some of the group.

### **NEW BUSINESS:**

- Article 28 Audit from 2022: was reviewed and discussed in detail. Corrective action plan discussed and involved new position to be created. Board supported this.
- 'Meet' the Interim Public Health Director: Ms. Vroman provided her background, experience and vision of what Public Health and BOH could be moving forward. Board discussed having the "right" person in Ms. Vroman, and agreed they do not want to post the position or seek other potential candidates.

### **INFORMATIONAL:**

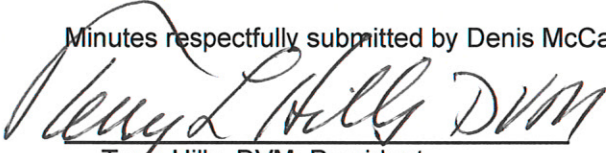
- Ms. Vroman referred to the Agency Updates that were provided.

Motion to adjourn by Dr. Kapur; seconded by Mr. Simmons; all in favor. Meeting adjourned at 9:16 A.M.



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Minutes respectfully submitted by Denis McCann.

  
Terry Hills, DVM; President

  
Heather Vroman, Interim Secretary

Minutes approved March 16, 2023