

TIOGA COUNTY ED&P/TOURISM/CCE/SOIL & WATER
LEGISLATIVE COMMITTEE AGENDA

May 2, 2023

1:00 PM

- MINUTES
 - Approval of minutes of April 4, 2023

- FINANCIAL
 - Economic Development
 - Planning
 - Sustainability Management

- OLD BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
 - Land Bank
 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.

- NEW BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
 - Land Bank
 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.

- PERSONNEL

- RESOLUTIONS
 - E02-Award Contract Strategic Operations Plan
 - E06-Renew E-Waste Agreement with Towns
 - E11-Transfer Funds 2022 Solid Waste Budget
 - E23-Approve Technical Assistance Provided to Campville Fire Department

E25-Approve Technical Assistance Provided to Joshua House By Way of Tioga Co Youth Bureau

E26-Approve Technical Assistance Provided to Joshua House By Way of Tioga Co United Way

E27-Approve Technical Assistance Provided to Candor Emergency Squad

E28-Approve Technical Assistance Provided to INSPIRE-SVE

- PROCLAMATIONS- N/A

- ADJOURNMENT

TEAM TIOGA

we work for you

ECONOMIC DEVELOPMENT & PLANNING

INDUSTRIAL DEVELOPMENT AGENCY

LOCAL DEVELOPMENT CORPORATION

DRAFT

ECONOMIC DEVELOPMENT & PLANNING TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING April 4, 2023

ATTENDEES:

Legislators: Barb Roberts, Dale Weston, Dennis Mullen, Keith Flesher, Marte Sauerbrey

Staff: LeeAnn Tinney, Linda Sampson, Ellen Pratt, Cathy Haskell, Peter DeWind

Guests: Wendy Walsh, Tioga County Soil & Water Conservation District

Committee Chair, Legislator Barb Roberts, called the meeting to order at 1:00 P.M.

ECONOMIC DEVELOPMENT & PLANNING (ED&P): LeeAnn Tinney. Ms. Tinney reported the following; agenda and attachments previously emailed.

I. MINUTES

A. Approval of minutes of March 7, 2023

Legislator Roberts asked for approval of the minutes from the March 7, 2023 committee meeting. Legislator Flesher made a motion to accept the March 7, 2023 minutes, seconded by Legislator Weston. All were in favor.

II. FINANCIAL

The 2023 Year-to-Date Budget Reports were in the committee packets. Ms. Tinney reported the following:

A. Economic Development

- Year-to-Date Budget is tracking.

B. Planning

- Year-to-Date Budget is tracking.

C. Sustainability Management

- Year-to-Date Budget is tracking.

III. OLD BUSINESS

A. Reports

1. Tioga County Soil & Water Conservation District, Wendy Walsh, District Manager – Monthly report previously emailed. Ms. Walsh reviewed her report, highlighting: Agriculture Program, Dean Creek Watershed Protection Project, Hazard Mitigation, Stormwater, Engineering Support, Stream Program, Upper Susquehanna Coalition and Envirothon. Ms. Walsh distributed Soil & Water's Annual Report.

Ms. Tinney mentioned that if Ms. Walsh was going to apply for any CFA funding to let her know as ESD Leadership likes to be aware of applications that are being submitted.

2. Tioga County Tourism: Becca Maffei – Monthly report previously emailed.
3. Cornell Cooperative Extension: T Hanson – No monthly report sent, however, Ms. Hanson sent a press release and a flyer regarding the Earth Day Celebration with CCE Tioga; both are in the committee meeting packet.
4. Economic Development: Dr. Ellen Pratt, Sustainability Manager - In keeping with staff reporting, Ms. Tinney introduced Dr. Pratt, monthly report previously emailed. Dr. Pratt reviewed her monthly report, highlighting various meetings and events attended as well as reporting on the following projects she is working on:
 - Borrow-a-Bin Program for special events.
 - Upgrading Sustainability /Recycling Website.
 - Reaching out to Towns for partnering with the County to include electronic waste collection in their clean-up events. So far, the towns of Nichols, Tioga, Richford and Newark Valley are participating.
 - Working with IT to create a link on the Sustainability/Recycling Website under Educational Programs raising awareness about recycling and waste reduction.
 - Updating the Solid Waste Management Plan.
 - Working on a Sustainability Plan RFP for Tioga County.

B. Grants – Ms. Tinney reported on the following active grants where Tioga County is the actual applicant and recipient of the grant funds:

1. Active Grants – Tioga County as applicant

a. CDBG- Racker Neighborhood Depot

Total Project Amount- \$7,933,000

Grant Amount- \$3,000,000

Tioga County Match- \$0

Match (other)- Racker

Admin Fee Collected- N/A

b. NY Main Street- Village of Owego, North Ave.

Total Project Amount- TBD

Grant Amount- \$250,000

Tioga County Match- \$0

Match (other)- Property Owners

Admin Fee Collected- \$18,750

c. Restore NY- Fuddy Duddy's

Total Project Amount- \$2,400,000

Grant Amount- \$1,800,000

Tioga County Match- \$0

Match (other)- Property Owner

Admin Fee Collected- N/A

d. NYS Snowmobile- Countywide (ongoing)

Total Project Amount- \$62,160

Grant Amount- \$62,160

- Tioga County Match- \$0
 Match (other)- \$0
 Admin Fee Collected- \$3,269.52
- e. FEMA Hazard Mitigation Grant Program (update plan)
 Total Project Amount- \$100,000
 Grant Amount- \$90,000
 Tioga County Match- \$10,000/Emergency Management Services
 Match (other)- N/A
 Admin Fee Collected- N/A
- f. DOS Local Government Efficiency Grant – This grant is through the IT Department. Ms. Tinney reached out to Mr. Loveland with no response. Ms. Tinney will update this committee upon receiving information.
- g. ARC- Update Countywide Strategic Plan
 Total Project Amount- \$50,000
 Grant Amount- \$25,000
 Tioga County Match- \$25,000; the Legislature has agreed the match would come out of the County Contingency Fund.
 Match (other)- N/A
 Admin Fee Collected- N/A
- h. NY Power Authority (NYPA)- EV charging stations
 Total Project Amount- \$1,000,000
 Grant Amount- \$1,000,000
 Tioga County Match- \$0
 Match (other)- \$0
 Admin Fee Collected- N/A
- i. DEC- Household Hazardous Waste Program
 Total Project Amount- \$29,341.45
 Grant Amount- \$14,670.72
 Tioga County Match- \$14,670.73; will come out of the Sustainability budget
 Match (other)- \$0
 Admin Fee Collected- N/A

Legislative Chair Sauerbrey asked if ED&P writes grants for other entities. This question led to the following discussion and clarification regarding the new policy on grant procedures.

- Ms. Tinney stated Ms. Ortu is our Community Development Specialist and works closely with not-for-profits and our municipalities connecting resources. Oftentimes Ms. Ortu will provide assistance in putting a grant together. This is not anything the county is applying for. It is providing assistance to a municipality or a not-for-profit organization with the application process.
- Ms. Tinney read part of the new policy that said for every grant a resolution and application must be reviewed and approved by the County Attorney prior to Legislature adoption and before obtaining the Chair of the Legislature signature. Then asked for clarification whether the policy applies to Ms. Ortu's situation.

- Legislative Chair Sauerbrey responded that it is employee time; as an employee of the County this would have to go through the grant policy process and continued to explain that whatever an employee does, the County is involved. If Ms. Ortu is asked to assist on a grant that the County disagrees with, the County will voice disapproval. The Legislature wants to know what is going on, preferably before the application.
- County Attorney, Pete DeWind, added that if the employee has already gathered information for the grant, and then brings it forward for approval and is disapproved by the Legislature, the entity can move forward on their own with no more assistance provided by the County.
- Ms. Tinney mentioned timing can be an issue; a fast turnaround might be necessary. To have to go through this process might mean missing the window of opportunity. While the policy reads that a retroactive resolution is permissible, Department Heads are required to obtain Chair of the Legislature and Legislative Standing Committee Chair approval to proceed adding that this could make the timeline difficult to make.
- Legislative Chair responded that it's all about transparency.
- Ms. Tinney asked where the Land Bank falls in this process with Ms. Woodburn being a County employee as well as the Land Bank Director.
- Mr. DeWind responded that when Ms. Woodburn is doing Land Bank work that it would not have to go through the County process.

C. Economic/Community Development – Ms. Tinney reported on the following:

1. Village of Owego
 - a. Downtown Revitalization Initiative (DRI) administration – This project is ongoing; beginning to see projects come together.
 - b. Lt. Gov Delgado visit on March 30th – Meeting set up at the Tioga Arts Council; presentations were given on DRI projects as well as the NY Restore project with Fuddy Duddy's. It was a nice visit.
2. Village of Waverly
 - a. NY Forward
 - i. Working with the Department of State on creating the Local Planning Committee.
 - ii. Mr. Aronstam, the new Mayor, and Ms. Tinney will be the Co-Chairs appointed by the State. A consulting firm will be assigned within the next week or two.
3. Town of Nichols
 - a. Broadband update follows:
 - 159 homes installed.
 - 18 pending installations.
 - 620 homes that have had fiber available.
 - 30.7 miles of fiber installed.
 - \$5M in power upgrades (includes replacing poles and getting NYSEG to update and fix poles)
 - \$2.2M in actual fiber build-out.
 - Total of \$7.2M project in the Town of Nichols.

- Anticipated completion by end of May.
- Another public information meeting will be held to encourage people to get installation for free.

After this project is complete Southern Tier Network is going to start reaching out to internet service providers. Right now, they are primarily working with Fiber Spark having open access; any ISP can plug in at any time. This is good for competitive rates.

4. REAP – Meetings ongoing.
 5. Leadership Tioga- classes ongoing.
- D. Land Bank- Ms. Woodburn continues to work on the following:
1. Liberty Street discussions continue with a developer for a housing project.
 2. Accounting/Audit meetings held.
- E. Workforce Development- Mr. Lanning continues to work on the following:
1. School-to-Work Mfg. Program.
 2. Talent Supply Table meetings and Sub-Committee meetings held.
- F. Planning – Ms. Jardine continues to work on the following:
1. Village of Owego Climate Smart Communities Taskforce.
 2. Countywide Strategic Plan- RFP proposals due April 4th; received 6 so far.
 3. Hazard Mitigation Plan- Contract has been signed, work has begun.
- G. Sustainability Management- Dr. Pratt continues to work on the following:
1. March E-Bulletin sent to Tioga County Employees.
 2. Wrapping up NYPA Site Host Agreement for the EV Charging stations – Mr. DeWind reported he was still waiting on the signed copy. Ms. Tinney will check on where that stands.
 3. Continuing work with municipalities on EWaste events.
- H. IDA
1. Owego Square (Owego Gardens)
 - a. Occupants are moving into townhouses.
 - b. Open House will be held, more information to follow.
- Mr. DeWind reported he continues to work on the Belva Lockwood Road transfer from Home Leasing to the County.

IV. NEW BUSINESS

- A. Economic/Community Development
 1. Village of Waverly- Working with a developer for a project for working family housing.
- B. Presentations- Ms. Tinney made the following presentations:
 1. Waverly High School Future Business Leaders of America Student Program
 2. Lt. Gov Delgado visit- DRI project updates.
- C. Land Bank- Ms. Woodburn has applied for:
 1. Land Bank Initiative- Phase 2 funding; request is pending.
- D. Workforce Development- Mr. Lanning:
 1. Exploring BOCES satellite campus.
 2. Coordinating School/Business Tours.
 3. Attended NYATEP Youth Conference in Saratoga Springs.

4. Attended Greater Valley Chamber Annual Dinner representing ED&P.

E. Planning

1. 239 Reviews (3)- Ms. Jardine presented to the Planning Board:
 - a. County Case 2023-005: Town of Owego, Site Plan Review (Upstate Shredding) recommendation for approval.
 - b. County Case 2023-006: Town of Owego, Special Use Permit (Bowden-Judson) recommendation for approval.
 - c. County Case 2023-007: Town of Owego, Special Use Permit (Bella's Boutique) recommendation for approval with conditions.

F. Sustainability Management- Dr. Pratt reported earlier:

1. Reducing Waste Education and Outreach; creating videos.
2. Working with Catholic Charities on food recovery program.
3. Working on Sustainability Plan RFP.
4. 2023 YTD
 - a. Paid to Broome County
 - i. HHW= \$0
 - ii. E-Waste= \$0
 - b. Towns (EWaste)= \$0

G. Misc.

Ms. Tinney inquired whether there has been any further discussion/clarification on the County policy regarding providing meals for trainings, meetings, etc.
Legislative Chair responded that it will be discussed at the next executive meeting.

V. PERSONNEL- N/A

VI. RESOLUTIONS

D01-Appoint member to County Planning Board (A. David)

After reviewing the above resolution, Ms. Tinney asked this committee for support to move this resolution forward; vote on this resolution follows:

Legislator Roberts – no
Legislator Mullen - yes
Legislator Weston – yes
Legislator Flesher – yes

D15-Accept ARC Grant and Create Accounts

D39-ARPA Neighborhood Depot Request for Funding

After reviewing the above resolutions, Ms. Tinney asked this committee for support to move the resolutions forward; vote on the resolutions follows:

Legislator Roberts – yes
Legislator Mullen - yes
Legislator Weston – yes
Legislator Flesher – yes

VII. PROCLAMATIONS- N/A

VIII. ADJOURNMENT

With no further topics of discussion or questions, the meeting was adjourned at 2:00 P.M.

Respectfully Submitted,

Linda Sampson

Administrative Assistant Economic Development & Planning



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 05								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
A General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL	
A6422 Economic Development								
A6422 411132	Tax On Hotel/Motel	-30,000	0	-30,000	-15,509.24	.00	-14,490.76	51.7%*
A6422 412890	Other Gen Gov. Inc	-100,000	0	-100,000	-22,943.25	.00	-77,056.75	22.9%*
A6422 419890	Contribution To EC	-20,000	0	-20,000	-6,750.00	.00	-13,250.00	33.8%*
A6422 421891	Other Home & Commu	-25,000	0	-25,000	-6,250.00	.00	-18,750.00	25.0%*
A6422 510010	Full Time	295,458	0	295,458	81,050.18	.00	214,407.82	27.4%
A6422 510020	Part Time/Temporar	12,553	0	12,553	3,429.60	.00	9,123.40	27.3%
A6422 520090	Computer	0	923	923	914.73	.00	8.27	99.1%
A6422 540010	Advertising	3,000	-100	2,900	1,649.00	.00	1,251.00	56.9%
A6422 540040	Books	450	100	550	451.43	.00	98.57	82.1%
A6422 540070	Car Maintenance	2,000	0	2,000	436.76	.00	1,563.24	21.8%
A6422 540180	Dues	400	200	600	508.00	.00	92.00	84.7%
A6422 540220	Automobile Fuel	150	0	150	25.92	.00	124.08	17.3%
A6422 540320	Leased/Service Equ	1,320	0	1,320	171.92	.00	1,148.08	13.0%
A6422 540360	Meals/Food	750	0	750	127.19	.00	622.81	17.0%
A6422 540390	Mileage Expense	0	100	100	28.75	.00	71.25	28.8%
A6422 540420	Office Supplies	1,280	0	1,280	173.85	.00	1,106.15	13.6%
A6422 540480	Postage	380	0	380	24.75	.00	355.25	6.5%
A6422 540485	Printing/Paper	1,500	0	1,500	199.99	.00	1,300.01	13.3%
A6422 540487	Program Expense-WD	100,000	0	100,000	1,343.44	.00	98,656.56	1.3%
A6422 540590	Services Rendered	20,000	0	20,000	500.00	.00	19,500.00	2.5%
A6422 540620	Software Expense	100	0	100	.00	.00	100.00	.0%
A6422 540660	Telephone	740	0	740	214.48	.00	525.52	29.0%
A6422 540733	Training/All other	5,000	-1,223	3,777	600.00	.00	3,177.00	15.9%
A6422 581088	State Retirement F	15,206	0	15,206	9,366.25	.00	5,840.15	61.6%
A6422 583088	Social Security Fr	22,030	0	22,030	7,049.60	.00	14,980.17	32.0%
A6422 584088	Workers Compensati	8,944	0	8,944	2,350.48	.00	6,593.22	26.3%
A6422 585588	Disability Insuran	384	0	384	104.32	.00	280.12	27.1%
A6422 586088	Health Insurance F	56,915	0	56,915	20,741.92	.00	36,172.99	36.4%
A6422 588988	Eap Fringe	88	0	88	29.20	.00	58.60	33.3%
TOTAL Economic Development		373,648	0	373,648	80,039.27	.00	293,608.75	21.4%
TOTAL General Fund		373,648	0	373,648	80,039.27	.00	293,608.75	21.4%
TOTAL REVENUES		-175,000	0	-175,000	-51,452.49	.00	-123,547.51	
TOTAL EXPENSES		548,648	0	548,648	131,491.76	.00	417,156.26	



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2023 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	373,648	0	373,648	80,039.27	.00	293,608.75	21.4%

** END OF REPORT - Generated by Sampson, Linda **



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A8020 Planning							
A8020 449020 ARC23 Federal Aid-P	0	-25,000	-25,000	.00	.00	-25,000.00	.0%*
A8020 510010 Full Time	156,482	0	156,482	42,130.20	.00	114,351.80	26.9%
A8020 540010 Advertising	200	0	200	73.14	.00	126.86	36.6%
A8020 540040 Books	600	0	600	131.00	.00	469.00	21.8%
A8020 540140 Contracting Serv	22,000	0	22,000	.00	.00	22,000.00	.0%
A8020 540140 ARC23 Contracting S	0	50,000	50,000	.00	.00	50,000.00	.0%
A8020 540180 Dues	800	100	900	826.00	.00	74.00	91.8%
A8020 540220 Automobile Fuel	200	0	200	.00	.00	200.00	.0%
A8020 540320 Leased/Service Equ	1,200	0	1,200	.00	.00	1,200.00	.0%
A8020 540360 Meals/Food	190	0	190	.00	.00	190.00	.0%
A8020 540390 Mileage Expense	600	0	600	.00	.00	600.00	.0%
A8020 540420 Office Supplies	500	0	500	.00	.00	500.00	.0%
A8020 540480 Postage	900	0	900	11.76	.00	888.24	1.3%
A8020 540485 Printing/Paper	1,000	0	1,000	.00	.00	1,000.00	.0%
A8020 540590 Services Rendered	4,875	0	4,875	400.00	.00	4,475.00	8.2%
A8020 540660 Telephone	600	0	600	93.64	.00	506.36	15.6%
A8020 540733 Training/All Other	1,200	-100	1,100	.00	.00	1,100.00	.0%
A8020 581088 State Retirement F	11,872	0	11,872	3,880.71	.00	7,991.67	32.7%
A8020 583088 Social Security Fr	10,535	0	10,535	3,481.39	.00	7,053.42	33.0%
A8020 584088 workers Compensati	2,449	0	2,449	783.60	.00	1,665.08	32.0%
A8020 585588 Disability Insuran	136	0	136	41.84	.00	93.88	30.8%
A8020 586088 Health Insurance F	44,033	0	44,033	13,874.48	.00	30,158.99	31.5%
A8020 588988 Eap Fringe	29	0	29	9.84	.00	19.28	33.8%
TOTAL Planning	260,401	25,000	285,401	65,737.60	.00	219,663.58	23.0%
TOTAL General Fund	260,401	25,000	285,401	65,737.60	.00	219,663.58	23.0%
TOTAL REVENUES	0	-25,000	-25,000	.00	.00	-25,000.00	
TOTAL EXPENSES	260,401	50,000	310,401	65,737.60	.00	244,663.58	



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2023 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	260,401	25,000	285,401	65,737.60	.00	219,663.58	23.0%

** END OF REPORT - Generated by Sampson, Linda **



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 05								
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
A8160 Refuse & Garbage								
A8160 439892 Solid Waste State	-30,000	0	-30,000	.00	.00	-30,000.00	.0%*	
A8160 510010 Fulltime	64,227	0	64,227	17,292.04	.00	46,934.96	26.9%	
A8160 540010 Advertising	7,500	0	7,500	2,553.23	1,335.00	3,611.77	51.8%	
A8160 540180 Dues	175	0	175	.00	.00	175.00	.0%	
A8160 540270 Insurance-Liabilit	1,355	0	1,355	.00	.00	1,355.00	.0%	
A8160 540390 Mileage Expense	167	0	167	.00	.00	166.75	.0%	
A8160 540420 Office Supplies	2,000	0	2,000	359.56	.00	1,640.44	18.0%	
A8160 540444 Permits, Fees, Ins	100	0	100	.00	.00	100.00	.0%	
A8160 540480 Postage	200	0	200	.00	.00	200.00	.0%	
A8160 540487 Program Expense-Re	0	500	500	.00	.00	500.00	.0%	
A8160 542140 Contracting Servic	100,000	0	100,000	6,550.00	.00	93,450.00	6.6%	
A8160 542261 Household Hazardou	75,000	0	75,000	411.21	.00	74,588.79	.5%	
A8160 542485 Printing/Paper	1,500	0	1,500	.00	.00	1,500.00	.0%	
A8160 542640 Supplies (Not Offi	11,000	-500	10,500	1,172.16	448.00	8,879.84	15.4%	
A8160 542680 Tires	3,900	0	3,900	.00	.00	3,900.00	.0%	
A8160 581088 State Retirement F	7,587	0	7,587	2,121.84	.00	5,465.16	28.0%	
A8160 583088 Social Security Fr	4,396	0	4,396	1,454.14	.00	2,941.86	33.1%	
A8160 584088 Workers Compensati	1,411	0	1,411	391.76	.00	1,019.24	27.8%	
A8160 585588 Disability Insuran	113	0	113	20.88	.00	92.12	18.5%	
A8160 586088 Health Insurance F	9,585	0	9,585	3,433.84	.00	6,151.16	35.8%	
A8160 588988 EAP Fringe	115	0	115	4.88	.00	110.12	4.2%	
TOTAL Refuse & Garbage	260,331	0	260,331	35,765.54	1,783.00	222,782.21	14.4%	
TOTAL General Fund	260,331	0	260,331	35,765.54	1,783.00	222,782.21	14.4%	
TOTAL REVENUES	-30,000	0	-30,000	.00	.00	-30,000.00		
TOTAL EXPENSES	290,331	0	290,331	35,765.54	1,783.00	252,782.21		



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL

GRAND TOTAL	260,331	0	260,331	35,765.54	1,783.00	222,782.21	14.4%
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** END OF REPORT - Generated by Pratt, Ellen **



Tioga County Tourism April 2023

DRI Wayfinding Sign Project

TCT and ID Signsystems presented the draft plan to the Village of Owego Board. A workshop will be conducted to finalize messaging and placement that will include the steering committee and the Village Board members.

Recruitment Website

The recruitment website is continuing to be worked on. The timeline has been extended to ensure that it is dynamic and sustainable for maintenance by TCT and TC ED&P. Final revisions to the layout and content are being completed. Video and raw footage has been delivered.

Travel Guide

The design of the 2023 Travel Guide is underway. TCT submitted content for initial design. Trampoline Design Services will be creating the design. It will include editorial content, maps and listings. Lori has completed the listing update.

Online Services

We are continuing with some of the current projects and updating the scope of work to include training that can be used by more partners, such as an in-person workshop to help partners to update their google profiles as well as for social media training.

ITI Digital Event Calendar

This service will aggregate events that are promoted online and on social media and automatically add them to our events calendar. Training has been delivered and set up is almost complete.

I Love My Park Day and Waverly Friends Group

TCT is working with ED&P, Village of Waverly and NYS Parks to revitalize engagement in Waverly Glen Park and Two Rivers State Park. TCT tasks include promoting I Love My Park Day and re-instating the Friend's Group Board.

Finger Lakes Regional Tourism Council

Tioga County has been included in the following projects:

- Madden Media Public Relations Campaign
- Yellowhouse Promotional Video Production



Serving Tioga County Farmers, Families & Youth for 100+ Years

Cornell Cooperative Extension Tioga County

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April 2023 CCE Agricultural Highlights Prepared for Tioga County Legislature Update

Hilltop Community Farm Beginning Farmer Incubator Program

- 25 kW Solar array installation began. Sungineer is contractor. System will be used to demonstrate Agrivoltaics to regional landowners, farmers and municipalities. It also will provide enough energy for entire farm operation.
- Tatem Engineering completed farm energy audit funded by Metro IAF (Industrial Areas Foundation)
- Greenhouse fully funded by individual contributor and Toward Sustainability Fdn. Purchased locally from Nolts. Installed by Hostetlers.
- NRCS funded a High Tunnel and half an acre of pollinator habitat. Install targeted for late summer.
- BQA Regional Trainer – CCE Tioga will have a Beef Quality Assurance trainer available to conduct regional education for existing and future beef farmers.

Master Gardeners

- Hosted an apple pruning and grafting workshop series. Events held at Southern Tier Apples with orchardist Bob Lyons and at Tioga County Rural Ministry
- Conducted a Reduced Tillage Gardening workshop at Hilltop Community Farm
- Conducted a vermicomposting workshop and gave away red wiggler starter kits and vegetable seeds for Earth Day. Event held at Candor High School.

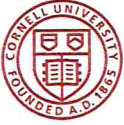
4-H Youth Development

- Tractor Safety 2023 certifications completed with driving test on April 1st.
- Public Presentations took place at Candor High School April 1st. 9 youth qualified for Districts.
- Animal Handling System purchased and funded partially through NYCAMH. Both 4-H and School Districts will have access for teaching animal science topics.
- Candor High School Intro to Ag class students are raising meat birds from day old chicks at Hilltop Community Farm. Each youth will get to take home a processed Cornish Rock hen.

Respectfully submitted,



T Hanson | Executive Director
Cornell Cooperative Extension (CCE) Tioga County



Cornell Cooperative Extension is an employer and educator recognized for valuing AA/EEO, Protected Veterans, and Individuals with Disabilities and provides equal program and employment opportunities.

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REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

AWARD CONTRACT
STRATEGIC OPERATIONS PLAN

WHEREAS: The Tioga County Legislature has recognized via Resolution No. 167-22 that a new Strategic Plan needs to be developed for the County government; and

WHEREAS: The Tioga County Legislature via Resolution No. 149-23 has accepted the Appalachian Regional Commission grant and created accounts to pay for the new Plan; and

WHEREAS: A Request for Proposal was issued to hire a consultant to prepare the plan and the Strategic Plan Steering Committee has met to review the six submissions received and has recommended that TransPro be selected to prepare said plan at a cost not to exceed \$50,000; and

WHEREAS: There are sufficient funds in the amount of \$50,000 in account A8020 540140 ARC23 Contracted Service-ARC; therefore be it

RESOLVED: That TransPro is hereby selected to prepare Tioga County's 2023 Strategic Plan and the Chair of the County Legislature is authorized to execute a contract between Tioga County and TransPro setting forth the rights and obligations of the parties consistent with the RFP and the proposal submitted by TransPro upon review by the County Attorney.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

AUTHORIZATION TO RENEW THE AGREEMENT WITH
TOWNS TO ACCEPT HOUSEHOLD ELECTRONIC
WASTE FROM TIOGA COUNTY RESIDENTS

WHEREAS: In January of 2015, New York State banned consumers from disposing of certain types of electronic waste in landfills, waste-to-energy facilities, in the trash, or at curbside for trash pickup; and

WHEREAS: Due to this ban, Tioga County's only drop off for residents is through the County's Household Hazardous Waste program which is located at the Broome County Landfill; and

WHEREAS: The Department of Solid Waste will pay for the recycling costs for acceptable household electronic waste brought to the Town either during their cleanup event or at an agreed upon permanent drop off location; therefore be it

RESOLVED: That the Tioga County Legislature authorizes and directs the Chair or their designee to enter the said agreement for the year 2023 upon its approval by the County Attorney.

REFERRED TO:

ED&P COMMITTEE
LEGAL/FINANCE COMMITTEE

RESOLUTION NO. -23

TRANSFER FUNDS 2023 BUDGET
SOLID WASTE

WHEREAS: Tioga County Solid Waste's Sustainability Manager has funds from a Clean Energy Communities grant; and

WHEREAS: These funds are for energy efficiency and clean energy equipment; and

WHEREAS: Amending of Budget and Transfer of Funds requires Legislative approval; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the transfer of \$568.99 and appropriate funds as follows:

From: A8160 540420 Supplies (Not Office)	\$568.99
To: A8160 520280 Tools Large/Power	\$568.99

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

APPROVE TECHNICAL ASSISTANCE PROVIDED
TO THE CAMPVILLE FIRE DEPARTMENT

WHEREAS: A resolution is required by County policy to disclose matching cash and or in-kind contributions from the County for grant applications written for the County and/or by the County on behalf of a municipality or entity; and

WHEREAS: The Campville Fire Department (CFD) was desirous of obtaining grant funds by way of the Community Foundation for the purpose of buying supplies to support its Community Education Program; and

WHEREAS: Tioga County Economic Development Community Development Specialist (CDS) provided technical assistance for said grant application for a period of one-half hour; and

WHEREAS: There is no further obligation by the County; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the technical assistance provided to the Campville Fire Department.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

APPROVE TECHNICAL ASSISTANCE PROVIDED
TO THE JOSHUA HOUSE BY WAY OF TIOGA
COUNTY YOUTH BUREAU

WHEREAS: A resolution is required by County policy to disclose matching cash and or in-kind contributions from the County for grant applications written for the County and/or by the County on behalf of a municipality or entity; and

WHEREAS: The Joshua House was desirous of obtaining grant funds by way of the Tioga County Youth Bureau for the purpose of continued support of the Joshua House Nutrition Program; and

WHEREAS: The Tioga County Community Development Specialist provided technical assistance for said grant application for the period of two and one-half hours; and

WHEREAS: There is no further obligation by the County; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the technical assistance provided to the Joshua House.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

APPROVE TECHNICAL ASSISTANCE PROVIDED
TO THE JOSHUA HOUSE BY WAY OF TIOGA
COUNTY UNITED WAY

WHEREAS: A resolution is required by County policy to disclose matching cash and or in-kind contributions from the County for grant applications written for the County and/or by the County on behalf of a municipality or entity; and

WHEREAS: The Joshua House was desirous of obtaining grant funds by way of the Tioga County United Way for the purpose of continued support of the Joshua House Nutrition Program; and

WHEREAS: The Tioga County Community Development Specialist provided technical assistance for said grant application for a period of six hours; and

WHEREAS: There is no further obligation by the County; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the technical assistance provided to the Joshua House.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

APPROVE TECHNICAL ASSISTANCE PROVIDED
TO THE CANDOR EMERGENCY SQUAD

WHEREAS: A resolution is required by County policy to disclose matching cash and or in-kind contributions from the County for grant applications written for the County and/or by the County on behalf of a municipality or entity; and

WHEREAS: The Candor Emergency Squad (CES) was desirous of obtaining grant funds by way of the United Way for the purpose of replacing obsolete computers; and

WHEREAS: The Tioga County Community Development Specialist provided technical assistance for said grant application for a period of one-half hour; and

WHEREAS: There is no further obligation by the County; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the technical assistance provided to the Candor Emergency Squad.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

APPROVE TECHNICAL ASSISTANCE PROVIDED
TO THE INSPIRE-SVE

WHEREAS: A resolution is required by County policy to disclose matching cash and or in-kind contributions from the County for grant applications written for the County and/or by the County on behalf of a municipality or entity; and

WHEREAS: INSPIRE-SVE was desirous of obtaining grant funds by way of the Floyd Hooker Foundation for the purpose of rehabilitating the perimeter trail around Nichols Park Pond; and

WHEREAS: The Tioga County Community Development Specialist provided technical assistance for said grant application for a period of four and one-half hours; and

WHEREAS: There is no further obligation by the County; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the technical assistance provided to INSPIRE-SVE.