



INFORMATION TECHNOLOGY LEGISLATIVE STANDING COMMITTEE

August 8th, 2023, at 9:30 am

ATTENDANCE:

- Legislators: Tracy Monell, Ron Ciotoli and Martha Sauerbrey
 - Staff: Jeremy Loveland, CIO and Brandon Clark Deputy Director
 - Guests: Cathy Haskell, Peter DeWind, Katie Chandler, Stephanie Jerzak
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- APPROVAL OF MINUTES: Due to the lack of quorum, meeting minutes were not approved and will be presented for approval in the September Information Technology Standing Committee meeting.

 - FINANCIAL
 - Review of budget status and financial news.

 - OLD BUSINESS
 - Server Host Project
 - Charles Root is leading this project. All hardware is installed. Necessary fiber optic transceivers have been ordered to allow communication between server hosts and the SANs. Host Project is scheduled to be completed by October 1st, 2023.

 - NEW BUSINESS
 - 2024 Budget Report – The 2024 A1680 Information Technology budget was presented with the following account adjustments from the 2023 budget allocations:
 - 540040 (Books): Eliminated \$250 due to usage trends identified in four-year analysis

 - 540140 (Contracted Services): Reduced \$30,000 due to usage trends identified in four-year analysis

- 540180 (Dues): Reduced \$100 due to usage trends identified in four-year analysis
 - 540220 (Automobile Fuel): Increased \$400 due to additional vehicle and usage trends
 - 540350 (Office Equip Maintenance): Reduced by \$16,800 due to usage trends identified in four-year analysis
 - 540390 (Mileage Expense): Eliminated \$150 due to usage trends identified in four-year analysis
 - 540480 (Postage): Eliminated \$50.00 due to usage trends identified in four-year analysis
 - 540620 (Software Expense): Increased by \$35,027.49 due to additional software expenses / additions. AutoMon was included due to agreement with Probation Department. Anticipated increases in subscription pricing included as well.
- The 2024 H1680 Information Technology budget was presented with the following adjustments from the 2023 capital budget:
 - 520620 (Software Expense): Increased by \$14,062.63 to include the Microsoft Enterprise Agreement and Penetration testing requirements for the NYS Board of Elections
 - 521090 (Computer): Increased by \$35,833.34 to align with the IT 5-year capital plan, including the purchase of new core data switches in 2024
 - Additional discussion after the presentation regarding the implementation of a redundant and increased internet bandwidth from FiberSpark for the 2024 calendar year. The Legislature agreed to include this increased expense of \$11,000 in the 2024 A1680 540660 line item.
 - Also, a discussion took place regarding the proper location of the software expenses in the H1680 Org. Adjustments between the H1680 520620 and the A1680 540620 line items may be made as appropriate by the Budget Officer.

- PERSONNEL

- Nothing to Report

- RESOLUTIONS/PROCLAMATIONS

- H15 – AMEND RESOLUTION NO. 288-23 TRANSFER FUNDS AND AUTHORIZE PURCHASE OF HARDWARE AND INSTALLATION SERVICES TO UPGRADE ACCESS CONTROL AND SECURITY CAMERA SYSTEMS AT HEALTH AND HUMAN SERVICES AND COURT ANNEX BUILDINGS
- H33 – AUTHORIZE CAPITAL PROJECT AMERICAN RESCUE PLAN ACT (ARPA) CAPITAL APPROPRIATION