



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, March 6, 2025
9:00 am

➤ ATTENDANCE

➤ Legislators

- Marté Sauerbrey, Legislative Chair
- Barbara Roberts, Public Works Committee Chair
- William Standinger, Public Works Committee
- Ron Ciotoli, Public Works Committee
- Ray Bunce, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Justin Ruggiero, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ Guests

- Cathy Haskell, Legislative Clerk
- Jackson Bailey, County Administrator
- Peter DeWind, County Attorney

➤ APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for the February 6, 2025 meeting was made by Mr. Ciotoli, 2nd by Mr. Bunce. All in favor. Motion carried.

➤ FINANCIAL

- YTD Budget Summary was shared with the committee.

➤ OLD BUSINESS

- Mr. Bunce asked for an update on the road salt situation. Mr. Hammond stated that while some towns and other counties are having difficulty obtaining salt, we currently have a sufficient supply.

➤ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds.
 - The carpet in the first-floor hallway at 56 Main Street has been finished.
 - The dental van was moved twice.
 - Snow and ice removal operations are ongoing.
 - Fabricated 3 new workstations for job services at HHS Building.
 - Walk through with Courts at the Court House and Court Annex.
 - New carpet was installed in the Legislative Office.



- Another boiler is needed at the Public Safety Building this year which will be paid for out of Public Works 2025 Budget. We will need to budget for two additional boilers in 2026.
 - Board of Elections is asking for us to move their voting machines. They are willing to reimburse us out of their budget.
 - There are some security concerns at the employment center. We have spoken with the Department Head and we have a solution that entails some minor work.
 - Waverly cleaning will be tabled until the next meeting.
- Mr. Hammond reported on the Highway Department.
- Tree trimming was done near Harnick Road Bridge.
 - Cold patching was done on various roads.
 - We're hauling sand to mix with the road salt.
 - Plowing and sanding operations are ongoing.
 - Trucks are being washed at Delphine Street.
 - Brush chipping operations are ongoing.
 - We repaired some water problems caused by ice.
- Mr. Ruggiero reported on the Buildings and Grounds Capital Projects.
- Buildings and Grounds
 - Court Annex/Clerks roof construction is out for bid with opening on Wednesday, March 12th, 2025. Core samples were taken, and no asbestos was found.
 - Court Annex and Probation rooftop units are scheduled to be installed via crane lift on Saturday, March 15th, 2025 following the President's Day cancellation.
 - Ronald E. Dougherty County Office Building South Wing HVAC project is waiting for electrical panel equipment before commissioning.
 - Ronald E. Dougherty County Office Building North Wing HVAC project is in engineering phase. Based on current estimates, Public Works will need an additional \$100,000.00 for this project.
 - We are awaiting quotes for investigating the sporadic shutdowns of the chiller at the Public Safety Building. Quarterly maintenance was done and an issue with oil in the chiller was discovered.
 - Two Public Safety Building boilers are close to installation. The third boiler is expected to be in production on Monday.
- MISCELLANEOUS
- Mr. Hammond started a discussion on the red barn on the Delphine Street property. A suggestion to use the red barn for storage instead of demolishing the structure was made. After some discussion, it was decided to pull that resolution this month until additional information is reviewed.

Department of Public Works

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Gary Hammond, P.E. Commissioner **Justin Ruggiero** Deputy Commissioner

➤ PERSONNEL

- None

➤ RESOLUTIONS

- Re-establish Prior Year 2024 Public Works Funds
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
- Award Design, Right-Of-Way and Right-Of-Way Acquisition Services to Delta Engineers for Brown Road Bridge over East Branch Owego Creek
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
- Recognizing Larry Brink's 24 Years of Dedicated Service to Tioga County
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
- Award Bid for Tandem Truck
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)

➤ PROCLAMATIONS

- None

➤ EXECUTIVE SESSION

- Mr. Hammond made a request to go into an executive session related to a real estate matter and a personnel matter. Mr. Standinger made a motion at 10:09 am, seconded by Mr. Bunce. Mr. Ciotoli made a motion to adjourn the executive session at 10:52 am, seconded by Mr. Bunce.

➤ ADJOURNMENT

- The meeting was adjourned at 10:52 am.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gary Hammond".

Gary Hammond P.E.
Commissioner of Public Works