



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, June 8, 2023
9:00 am

- ATTENDANCE
 - Legislators
 - William Standinger, Public Works Committee
 - Barbara Roberts, Public Works Committee
 - Ron Ciotoli, Public Works Committee
 - Staff
 - Gary Hammond, Commissioner
 - Richard Perkins, Deputy Commissioner
 - Barbara Cushman, Secretary to the Commissioner
 - Guests
 - Cathy Haskell, Legislative Clerk
 - Peter DeWind, County Attorney
 - Absent
 - Dale Weston, Public Works Committee Chairman
 - Marté Sauerbrey, Legislative Chair

- APPROVAL OF MINUTES
 - A motion to approve the minutes as submitted for April 6, 2023 and May 4, 2023 was made by Mr. Ciotoli, 2nd by Mrs. Roberts. All in favor. Motion carried.

- FINANCIAL
 - YTD Budget Summary was shared with the committee. The department is currently under budget.

- OLD BUSINESS
 - None

- NEW BUSINESS
 - Mr. Hammond reported on Buildings and Grounds.
 - Started a remodel in the old Veteran's office at the HHS Building to facilitate the housing of the Waverly Mental Hygiene staff.
 - Replaced one wire on the recreation yard fence with a cable at the Public Safety Building.
 - Mowing operations are ongoing.
 - Finished a new conference table in the old Accord room at 56 Main Street for IT.



- Added 2 new 30 amp outlets in server room at 56 Main Street for IT.
- Build and install a new sink base, counter top and sink for Mental Health at the HHS Building.
- Weeding at the Court House and Court Annex.
- The security cameras at the Public Works facility have been installed. The Buildings and Grounds building will be done next and then Delphine Street.

- Mr. Hammond reported on the Highway Department.
 - Air quality issues caused by the Canadian wild fires were addressed. All Public Works staff were offered masks.
 - Ditching operations on Crumtown and West Creek Roads.
 - Changed a weep pipe on Crumtown Road.
 - Changed some driveway pipes on Crumtown Road.
 - Athey/ditching operations.
 - Hauling millings from the Town of Union.
 - Patching operations are ongoing.
 - Continued work on the Fishing access on Corporate Drive.

- Mr. Perkins reported on Capital Projects.
 - Harnick Road Bridge has been delayed due to an archeological issue.
 - The Culvert Program is replacing a box culvert on Glenmary Drive which has been delayed and is expected to go out for bid next year.
 - The HVAC Controls at the HHS Building is still waiting for some equipment for the rooftop.
 - The Chiller at the Public Safety Building is waiting for the Chiller to be delivered. All the piping for the new chiller has been installed.
 - Bridge Preventative Maintenance Phase 9 will be out to bid within the next couple of weeks.
 - Day Hollow Road Culvert Replacement design proposal from Delta Engineers has been received.
 - Crumtown Road, Harford Road and West Creek Road Pavement Overlays are all out to bid.
 - Montrose Turnpike will be closed 6/26 – 6/27/23 to replace a large culvert.
 - HHS Parking Lot is expected to go out for bid soon. A budget transfer is anticipated for next month once the bids come in.

- MISCELLANEOUS
 - Mr. Hammond stated that Leslie Bolton, chair of the BMTS Planning Committee is retiring. Mr. Hammond was nominated to replace her and he accepted.

Department of Public Works

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Gary Hammond, P.E. Commissioner **Rich Perkins, P.E.** Deputy Commissioner

- PERSONNEL
 - None

- RESOLUTIONS
 - Award Design Services to Delta Engineers for Day Hollow Road Culvert
 - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
 - Transfer Funds and Purchase Security Cameras – HHS Building
 - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
 - Approve Sole Source Purchase of Traffic Sign & Design System and Amend 2023 Budget and Transfer of Funds
 - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
 - Appoint DBE Liaison Officer
 - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)

- PROCLAMATIONS
 - None

- ADJOURNMENT
 - The meeting was adjourned at 9:32 am.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gary Hammond".

Gary Hammond, P.E.
Commissioner of Public Works