



Information Technology – Legislative Committee Meeting

07.05.22

- APPROVAL OF MINUTES
 - 06.07.22 IT Legislative Committee Meeting
- FINANCIAL
 - Review of Budget Status and Financial News
- OLD BUSINESS
 - Storage Area Network (SAN) Devices
 - Village of Owego Onboarding Update
 - Town of Candor Onboarding Update
- NEW BUSINESS
 - Information Security Officer Report
- PERSONNEL
 - Nothing to Report
- RESOLUTIONS
 - Nothing to Report
- PROCLAMATIONS
 - Nothing to Report
- ADJOURNMENT



INFORMATION TECHNOLOGY LEGISLATIVE STANDING COMMITTEE

06/07/2022 at 9:30am

- ATTENDANCE:
 - Legislators: W. Jake Brown, Tracy Monell, Ron Ciotoli , Dennis M. Mullen and Martha Sauerbrey
 - Staff: Jeremy Loveland, CIO (via zoom), Cuyler Kochin, DD and Susan Haskett, ISO
 - Guests: Cathy Haskell, Bill Ostrander
- APPROVAL OF MINUTES: Approval of 05/03/2022 Information Technology Committee Minutes: Legislator Monell made the motion, seconded by Legislator Mullen to approve the 05/03/2022 Information Technology Committee Minutes as written. Motion carried.
- FINANCIAL: Budget is tracking well
- OLD BUSINESS
 - Storage Area Network (SAN) Devices: The devices are installed and connected. One server is migrated. Implementation is going well.
 - Microsoft Office 365 Implementation Report: IT is ready to start moving departments on. There were a few issues with the new spam filter, however it appears those have been resolved. An issue with the electronic fax system integrating with Office 365 is currently being mitigated.
 - 56 Main Street Security Project: Met with the installer and a site survey was done. A provider insight will be given.
 - Village of Owego Onboarding Update: While the migration has been initiated, it is progressing slowly. A few phone routing issues were identified while attempting to route calls between service providers. Those issues were resolved by All Mode. Migration of the Village Server was postponed in an attempt to not disrupt Village payroll.

- Town of Candor Onboarding Update: Moving forward in the progress of the migration
- E911 Project Update: There is a draft plan for E911. A list of floors, offices etc. will be added so that the dispatch can better relay where the call is coming from.
- NEW BUSINESS:
 - Information Security Officer Report:
 - Malicious Domain Blocking and Reporting from Center for Internet Security. Graph of report.
 - Update on Bonadio Group
 - Review of Penetration Test
- PERSONNEL
 - Nothing to Report
- RESOLUTIONS/PROCLAMATIONS
 - F22- AUTHORIZE PARTICIPATION IN OMNIA PARTNERS COOPERATIVE PURCHASING PROGRAM – committee all in agreement to proceed.
- EXECUTIVE SESSION : none
- ADJOURNMENT: 9:56am

Review of 2022 Budget and Financial News

A1680 – Year-to-Date Budget Report

FOR 2022 07							
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A1680 Information Technology							
A1680 412702 Shared Services- I	-210,072	0	-210,072	-75,796.29	.00	-134,275.71	36.1%*
A1680 412707 Shared Services- E	-90,000	0	-90,000	.00	.00	-90,000.00	.0%*
A1680 422280 Data Processing/Pr	0	0	0	-146.68	.00	146.68	100.0%
A1680 424100 Rental Of County O	-5,000	0	-5,000	-3,600.00	.00	-1,400.00	72.0%*
A1680 427010 Refunds Of Prior Y	0	0	0	-5,964.03	.00	5,964.03	100.0%
A1680 430891 SSG21 State Aid Gr	0	-42,122	-42,122	.00	.00	-42,122.00	.0%*
A1680 510010 Full Time	516,192	0	516,192	202,695.58	.00	313,496.42	39.3%
A1680 510050 All Other(On Call,	0	0	0	1,500.00	.00	-1,500.00	100.0%*
A1680 520270 M7674 Telephone Equ	0	40,000	40,000	34,959.25	.00	5,040.75	87.4%
A1680 540040 Books	250	0	250	.00	.00	250.00	.0%
A1680 540070 Car Maintenance	500	0	500	53.02	.00	446.98	10.6%
A1680 540140 Contracting Servic	58,880	0	58,880	7,342.92	.00	51,537.08	12.5%
A1680 540140 M7674 Contracting S	0	492,368	492,368	331,328.00	.00	161,040.00	67.3%
A1680 540140 SSG21 Contracting S	0	39,622	39,622	22,355.00	.00	17,267.00	56.4%
A1680 540180 Dues	150	0	150	50.00	.00	100.00	33.3%
A1680 540220 Automobile Fuel	400	0	400	128.71	.00	271.29	32.2%
A1680 540320 Leased/Service Equ	5,500	0	5,500	-929.01	.00	6,429.01	-16.9%
A1680 540350 Office Equip Maint	41,800	0	41,800	37,301.19	.00	4,498.81	89.2%
A1680 540390 Mileage Expense	150	0	150	.00	.00	150.00	.0%
A1680 540420 Office Supplies	1,500	0	1,500	239.32	.00	1,260.68	16.0%
A1680 540480 Postage	50	0	50	.00	.00	50.00	.0%
A1680 540485 Printing/Paper	1,000	0	1,000	.00	.00	1,000.00	.0%
A1680 540620 Software Expense	172,313	0	172,313	87,708.21	.00	84,604.79	50.9%
A1680 540640 Supplies (Not Offi	4,500	0	4,500	1,508.58	.00	2,991.42	33.5%
A1680 540640 SSG21 Supplies (Not	0	2,500	2,500	.00	.00	2,500.00	.0%
A1680 540660 Telephone	70,700	0	70,700	36,022.58	.00	34,677.42	51.0%
A1680 540661 Telephone Maintena	24,500	0	24,500	18,724.80	.00	5,775.20	76.4%
A1680 540733 Training/All Other	5,000	0	5,000	200.00	.00	4,800.00	4.0%
A1680 581088 State Retirement F	46,168	0	46,168	22,648.15	.00	23,519.79	49.1%
A1680 583088 Social Security Fr	39,959	0	39,959	16,453.63	.00	23,505.07	41.2%
A1680 584088 Workers Compensati	9,795	0	9,795	4,505.24	.00	5,289.48	46.0%
A1680 585588 Disability Insuran	543	0	543	240.12	.00	302.76	44.2%
A1680 586088 Health Insurance F	166,015	0	166,015	63,520.60	.00	102,494.60	38.3%
A1680 588988 Eap Fringe	116	0	116	51.52	.00	64.96	44.2%
TOTAL Information Technology	860,909	532,368	1,393,277	803,100.41	.00	590,176.51	57.6%
TOTAL General Fund	860,909	532,368	1,393,277	803,100.41	.00	590,176.51	57.6%
TOTAL REVENUES	-305,072	-42,122	-347,194	-85,507.00	.00	-261,687.00	
TOTAL EXPENSES	1,165,981	574,490	1,740,471	888,607.41	.00	851,863.51	

FOR 2022 07							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	860,909	532,368	1,393,277	803,100.41	.00	590,176.51	57.6%

H1680 – Year-to-Date Capital Budget Report

FOR 2022 07							
ACCOUNTS FOR: H Capital Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
H1680 Information Technology							
H1680 430970 SSG21 State Aid - C	0	-61,400	-61,400	.00	.00	-61,400.00	.0%*
H1680 520620 Software Expense	100,000	0	100,000	76,683.33	.00	23,316.67	76.7%
H1680 520620 M7674 Software Expe	0	60,000	60,000	.00	.00	60,000.00	.0%
H1680 521090 Computer	90,000	0	90,000	22,963.07	1,550.40	65,486.53	27.2%
H1680 521090 SSG21 Computer-Shar	0	61,400	61,400	59,097.48	.00	2,302.52	96.2%
TOTAL Information Technology	190,000	60,000	250,000	158,743.88	1,550.40	89,705.72	64.1%
TOTAL Capital Fund	190,000	60,000	250,000	158,743.88	1,550.40	89,705.72	64.1%
TOTAL REVENUES	0	-61,400	-61,400	.00	.00	-61,400.00	
TOTAL EXPENSES	190,000	121,400	311,400	158,743.88	1,550.40	151,105.72	

FOR 2022 07							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	190,000	60,000	250,000	158,743.88	1,550.40	89,705.72	64.1%