



## **Tioga County Worksession Minutes** **July 22, 2021 – 10:00 a.m.**

### **Legislators Present:**

Legislator Balliet  
Legislator Hollenbeck  
Legislator Monell  
Legislator Mullen  
Legislator Roberts (*arrived at 10:22 a.m.*)  
Chair/Legislator Sauerbrey  
Legislator Standinger  
Legislator Sullivan  
Legislator Weston

### **Legislators Absent:**

None

### **Guests:**

Lt. Adam Bessey, Tioga County Sheriff's Department  
Sgt. Chad Edwards, Tioga County Sheriff's Department

### **Staff Present:**

Peter DeWind, County Attorney  
Cathy Haskell, Clerk of Legislature  
Amy Eiklor, Deputy Clerk of Legislature

**Call Meeting to Order:** Chair Sauerbrey opened the meeting at 10:07 a.m.

**FOIL Appeal – County Attorney's Office:** County Attorney DeWind presented an appeal of a FOIL request for review and consideration by the Legislature. Attorney DeWind presented the original request and reasons for denial. A straw poll was conducted, with Legislator Roberts absent, to uphold the denial. A letter will be drafted for Chair Sauerbrey's signature advising the appellant of the Legislature's decision.

**Security Awareness Training:** Chair Sauerbrey reported all Tioga County email users are required to take a security awareness training. The deadline to complete the training has already passed. There are currently five Legislators that have not taken the training. Tioga County's IT Department indicated those that have not completed the training will have their email accounts deactivated. Chair Sauerbrey stated cybersecurity is important and should not be taken lightly. She reported an extension has been granted to the Legislators that have not taken it and asked that they complete the training.

**American Rescue Plan Act Funds Update:** Chair Sauerbrey reported Tioga County hired the Bonadio Group for consulting services pertaining to the American Rescue Plan Act funds. Some documents have been sent to Bonadio, but the County is waiting for the Draft Audit to arrive by the end August. Bonadio will verify revenue loss as a result of the pandemic.

Legislator Sullivan inquired when the first report needs to be sent to the Treasury. Chair Sauerbrey reported by the end of August. Tioga County will send a broad plan in August and send a more detailed plan for the first half of the funds by the end of 2021.

Legislator Sullivan asked about the resolution authorizing Bonadio to consult with Tioga County (Resolution 172-21) and the expected duration of consulting services. Chair Sauerbrey responded that Bonadio will consult until the \$9,500 funds for the consulting run out. County Attorney DeWind stated Tioga County could extend the agreement later or even terminate it.

**Approval of Worksession Minutes:** On motion of Legislator Monell, seconded by Legislator Hollenbeck and unanimously carried, the July 8, 2021 Legislative Worksession minutes were approved.

**Action Items:** Currently, there are no action items.

**Other:**

- ***Chief Information Officer Search:*** Chair Sauerbrey reported interviews will be held today for the Chief Information Officer position. She stated one candidate withdrew his application, which leaves three individuals left to interview.

**Executive Session:** Motion by Chair Sauerbrey, seconded by Legislator Sullivan to move into Executive Session to discuss a legal matter. Motion carried unanimously to go into Executive Session at 10:22 a.m. with County Attorney DeWind remaining in attendance.

Executive Session adjourned at 10:36 a.m.

Meeting adjourned at 10:36 a.m.

Next Worksession scheduled for Thursday, August 5, 2021, at 1:00 p.m.

Respectfully submitted,

*Amy Eiklor*

Deputy Legislative Clerk