



**TCPDC**

**TIOGA COUNTY PROPERTY DEVELOPMENT CORPORATION**

607.687.8260 | www.tiogacountyny.com | 56 Main St. Owego NY 13827

**Tioga County Property Development Corporation  
Annual Board of Directors Meeting (ZOOM)  
Wednesday, May 27, 2020 at 12:00 pm  
Ronald E. Dougherty County Office Building  
Economic Development & Planning Conference Room #201  
56 Main Street, Owego, NY 13827  
Agenda**

- 1. Call to Order
- 2. Attendance
  - a. Roll Call: M. Sauerbrey; P. Ayres; M. Baratta; R. Kelsey; S. Yetter, C. Brown, D. Astorina, L. Pelotte and G. Williams
  - b. Invited Guests: T. Saraceno, Cathy Haskell
- 3. Old Business
  - a. Approval of Minutes - Audit Committee Meeting on March 24, 2020
  - b. Approval of Minutes - Board of Directors Meeting on March 24, 2020
- 4. New Business
  - a. Proposed Board of Directors Nominations/Slate of Officers
    - Chairperson Martha C. Sauerbrey – 3 year term through 12/31/22
    - Vice Chairperson Patrick Ayres – 2 year term through 12/31/21
    - Treasurer Ralph Kelsey – 3 year term through 12/31/22
    - Secretary Michael Baratta – 2 year term through 12/31/21
  - b. Appointment to Committees – Note: No committee can include members of appointing body, Martha C. Sauerbrey
    - Audit Committee: 4 Directors  
Patrick Ayres, Michael Baratta, Ralph Kelsey, George Williams
    - Finance Committee: 4 Directors  
Patrick Ayres, Michael Baratta, Ralph Kelsey, Christina Brown
    - Governance Committee: 4 Directors  
Patrick Ayres, Stuart Yetter, David Astorina, Lesley Pelotte

**A PARTNER OF**

**TEAM TIOGA**



- c. Introduction/Presentation by Ithaca Neighborhood Housing Services
  - d. Approval of January, February, March and April 2020 Financial Reports
  - e. TCPDC 2019 Annual Report approval – phone vote approval made on 3/25/20.
  - f. Renewal of TCPDC Mission Statement – phone vote approval made on 3/25/20
  - g. Update on Sale of Properties and Status of Properties still available
  - h. Purchase offer for 127 Providence Street, Waverly, NY
  - i. Discussion of award of additional funding via Modified Grant Agreement 4.2 – Enterprise Community Partners, Inc.
  - j. Discussion of extension of Administrative Services Agreement with Tioga County until June 30, 2021.
  - k. Discussion of purchase of properties to allow for redevelopment as indicated in 4.2 work plan.
  - l. Quarter #2 – 2020 Disbursement Request from Enterprise Community Partners, Inc.
5. Chairman's Remarks
  6. Next Regular Meeting –
    - Wednesday, July 22, 2020 (Regular Meeting)
    - Wednesday, October 28, 2020 (Regular Meeting)
    - Wednesday, January 27, 2021 (Regular Meeting)
  7. Adjournment