



Legislative Support Minutes

October 8, 2020

Legislator Attendance: Legislators Balliet, Hollenbeck, Monell, Mullen, Roberts, Sauerbrey, Standinger, Sullivan and Weston were present.

Staff Attendance: Legislative Clerk Haskell, County Attorney DeWind, Budget Officer Bailey, Personnel Officer O'Rourke, Benefits Manager Poff, Sheriff Howard, and County Attorney Secretary Stephens.

Guest Attendance: Matt Freeze, Reporter, Morning Times

MINUTES:

Approval of September 10, 2020 Legislative Support Minutes:

Legislator Hollenbeck made the motion, seconded by Legislator Monell to approve the September 10, 2020 Legislative Support minutes, as written. Motion carried.

FINANCIAL:

2020 YTD Budget and Fringe Reports:

Financial reports for September 2020 were emailed to all Legislators with no issues of concern noted.

OLD BUSINESS:

September Legislative Meetings: Minutes were taken, typed, copied, indexed, and put on disc for the Legislature and Journal of Proceedings for the following meetings:

- The Ninth Legislative Meeting of 2020 - Tuesday, September 15, 2020 at 6:00 p.m.
- LL Introductory No. A of 2020 Public Hearing – Wednesday, September 23, 2020 at 6:00 p.m.
- LL Introductory No. B of 2020 Public Hearing – Wednesday, September 23, 2020 at 6:05 p.m.

The public hearings for both local laws were well attended with 42 residents attending in-person and 83 residents participating via Zoom. Eight residents requested privilege of the floor. Written comment period via email at recyclingcomments@co.tioga.ny.us was open through October 1, 2020 with 24 written submissions received.

NOTE: LL Introductory No. A of 2020 was withdrawn for further consideration due to changes applied to an outdated version of the existing law and will be re-introduced at the October meeting.

NEW BUSINESS:

Tenth Regular Legislature Meeting – October 13, 2020 at 12:00 p.m.

- Legislator Hollenbeck will lead the Legislature in the prayer, pledge, and voting process.
- Proclamation – Legislator Standinger will read and present the Sudden Infant Syndrome Awareness Month resolution.

Office of the Legislative Clerk

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Cathy Haskell Legislative Clerk

- LL Introductory No. C of 2020 (Collection of a hotel and motel tax in Tioga County) will be introduced by Legislator Weston.
- Resolution to schedule LL Introductory No. C of 2020 Public Hearing for October 22, 2020 at 10:00 a.m.
- Resolution to set Public Hearing for 2021 Tentative Budget on November 10, 2020 at 9:30 a.m. This public hearing will be held in-person with limited attendance due to COVID-19 restrictions; however, accommodations will be made through the IT Department to also conduct this public hearing via Zoom. In addition, an email address will be established for written comments for those who were unable to attend in-person for privilege of the floor.

Required Annual Trainings – Email sent to Legislators on 9/29/20 with information pertaining to the following four (4) required annual trainings. Trainings are accessible through the County's Intranet. To date, four Legislators have completed all training requirements. Deadline for completion is October 30, 2020.

- Annual Safety Training
- Workplace Violence
- Title VI Non-Discrimination
- Sexual Harassment

PERSONNEL:

Deputy Legislative Clerk position – Met with Personnel on 9/17/20 and initiated the internal canvassing process with an application submission deadline date of 10/9/20. To date, three internal candidate applications have been received, as well as eight external applications. Process is moving forward.

Respectfully submitted,

Cathy Haskell

Legislative Clerk