



**TIOGA COUNTY DEPARTMENT OF PUBLIC WORKS**

Thursday, March 5, 2020 8:30 AM

***IN ATTENDANCE (Public Works Committee)***

Gary Hammond, Commissioner  
Richard Perkins, Deputy Commissioner  
Barbara Cushman, Secretary to the Commissioner  
Ellen Pratt, Sustainability Manager  
Mike Roberts, Public Works Committee Chairman  
William Standinger, Public Works Committee  
Cliff Balliet, Public Works Committee  
Dale Weston, Public Works Committee  
Marté Sauerbrey, Legislative Chair

***MINUTES APPROVAL***

The minutes for the February 6, 2020 meeting were reviewed by the committee. Mr. Weston made a motion to approve the minutes as written and Mr. Standinger seconded the motion; the minutes were approved as written.

***SOLID WASTE***

1. Ms. Pratt submitted the Solid Waste Reports for the month of February. Ms. Pratt reviewed these reports with the committee.
2. Ms. Pratt submitted the Solid Waste year-to-date budget summary.
3. Ms. Pratt discussed possible changes to the recycling program and stated that she will continue to research these ideas.

***BUILDINGS & GROUNDS***

1. Mr. Hammond stated that Buildings and Grounds is continuing work on moving the District Attorney and Support and Collection offices. The new filing system has been installed for Support and Collection.
2. All moves at 56 Main Street have been completed with the exception of the old Real Property office.
3. The ceiling was painted in the small court room at the Court House.
4. Snow and ice removal is ongoing.
5. The judge's bench will need to be extended to accommodate additional judges for the Appellate Court in April.



## **HIGHWAY**

1. Mr. Hammond stated that snow and ice removal is ongoing.
2. Emerald ash borers are infecting and killing ash trees. It is anticipated that this will be a problem in the future.
3. Tree trimming operations are being done on Ellis Creek Road
4. Cold patching operations are ongoing.
5. We are hauling scrap steel to Weitsman's.
6. Signage replacement operations are ongoing.
7. Some damages from the plow wing were repaired on Stanton Hill Road.

## **CAPITAL PROJECTS**

1. Mr. Perkins stated that West River Drive over Parks Creek should be out to bid within 2 months.
2. West Creek Road over Owego Creek is still in preliminary design phase. It is expected to go out to bid next year.
3. Bridge Preventive Maintenance Phase V construction will begin in the spring.
4. Bridge Preventive Maintenance Phase VI is currently in design phase in our office.
5. Halsey Valley Road bridge construction is expected to begin in April or May, weather dependent.
6. Salt Storage Building is currently out to bid.
7. Mr. Hammond stated that the tractor used to haul equipment to various job sites has failed. Due to the age of the vehicle, replacement is recommended.

## **MISCELLANEOUS**

1. DPW Accounting Associate II has had a desk audit done, and it was determined that she is working at the Accounting Associate III level. Personnel will be submitting a resolution to reclassify this position.

## **ACTION ITEMS**

1. Update the camera system at the DPW facility.
2. Research making oil analysis part of preventive maintenance on heavy equipment.

## **RESOLUTIONS**

1. Create and Fill Highway Worker (Seasonal) Position Public Works
2. Amend Budget and Transfer Capital Reserve Funds Public Works

TIOGA COUNTY, NEW YORK

## Department of Public Works

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**Gary Hammond, P.E.** Commissioner **Rich Perkins, P.E.** Deputy Commissioner

Mr. Roberts adjourned the meeting at 9:42 am.

Respectfully submitted,

A handwritten signature in blue ink, which appears to read "Gary Hammond".

Gary Hammond, P.E.  
Commissioner of Public Works