



**TIOGA COUNTY DEPARTMENT OF PUBLIC WORKS**

Thursday, September 5, 2019 8:30 AM

***IN ATTENDANCE (Public Works Committee)***

Gary Hammond, Commissioner  
Richard Perkins, Deputy Commissioner  
Barbara Cushman, Secretary to the Commissioner  
Ellen Pratt, Sustainability Manager  
Mike Roberts, Public Works Committee Chairman  
William Standinger, Public Works Committee  
Cliff Balliet, Public Works Committee  
Dale Weston, Public Works Committee  
Marté Sauerbrey, Legislative Chair

***MINUTES APPROVAL***

The minutes for the August 7, 2019 meeting were reviewed by the committee. Mr. Weston made a motion to approve the minutes as written and Mr. Standinger seconded the motion; the minutes were approved as written.

***SOLID WASTE***

1. Ms. Pratt submitted the Solid Waste Reports for the month of August. Ms. Pratt reviewed these reports with the committee.
2. Ms. Pratt submitted the Solid Waste year-to-date budget summary.

***BUILDINGS & GROUNDS***

1. Mr. Hammond stated that some dead trees were removed at the HHS Building.
2. Some shrubs were removed at 56 Main Street for the Master Gardeners.
3. A privacy wall was installed in the County Attorney's office.
4. The Director of Administrative Services was moved into a new office at the HHS Building.
5. Refuse was removed from the Records area at the HHS Building.
6. Wiring and cameras were installed at the Public Safety Building.
7. A new roof was added over the door to the new Courtroom at the Public Safety Building.
8. A new soffit was installed and a roof leak was repaired at the Probation Building.
9. The outside steps to the Foreman's office at the Public Works facility have been removed and new steps will be installed.



10. The Court House façade has been evaluated. A report and the recommendations of the engineering firm are anticipated soon.
11. Marté Sauerbrey stated that because of new regulations, the District Attorney is anticipating a larger volume of records and will have need of more office space to store them. It was decided that due to flooding concerns, the basement of the Clerk's Building is not a viable option. Research into the amount and proximity of the space needed is required before the situation can be resolved.
12. One bid was received for the Cleaning Contract which resulted in a 30% increase.

## **HIGHWAY**

1. Mr. Hammond stated pavement patching was done on Day Hollow Spur and Bodle Hill and Taylor Roads.
2. Bridge washing operations are ongoing.
3. A culvert pipe was replaced on Ellis Creek Road.
4. Mowing operations are ongoing.
5. Reparations at two yards on Sulphur Springs Road were made by spreading new topsoil and grass seed where a box culvert was replaced last year.

## **CAPITAL PROJECTS**

1. Mr. Perkins stated that the Day Hollow Road Bridge is nearly complete and has been reopened to traffic.
2. The West River Drive culvert is still on hold but is expected to start at the end of September.
3. Halsey Valley Road Bridge is on hold until next year.
4. West River Drive over Parks Creek and West Creek Road over Owego Creek are both in preliminary design phase.
5. The roof projects on both the Buildings and Grounds Building and the Clerk's Office have been completed. A final walkthrough is planned for today.
6. Oak Hill Road Bridge is out to bid and will be opened next week. This project should be reimbursed by FEMA.
7. Dean Creek Road paving will begin tomorrow and is expected to be finished by the end of next week.

## **MISCELLANEOUS**

1. Mr. Hammond recommended that the hourly wage for Tioga County's Code Enforcement Officer should be examined and adjusted accordingly.

TIOGA COUNTY, NEW YORK

# Department of Public Works

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**Gary Hammond, P.E.** Commissioner   **Rich Perkins, P.E.** Deputy Commissioner



## **RESOLUTIONS**

1. Solar Subscription for Demand-Only Between Tioga County and Renovus
2. Award Contract for Cleaning Services for County Buildings
3. Authorizing the Implementation and Funding Bridge Preventative Maintenance Phase 4
4. Award Inspection Services to McFarland Johnson for Bridge Preventative Maintenance Phase 4
5. Approve Supplemental Agreement For Bridge Preventative Maintenance Phase 4 – Design Services

Mr. Roberts adjourned the meeting at 9:55 am.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gary Hammond".

Gary Hammond, P.E.  
Commissioner of Public Works