

**ECONOMIC DEVELOPMENT & PLANNING
TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING
May 7, 2019**

ATTENDEES:

Legislators: Dale Weston, Ed Hollenbeck, Mike Roberts, Dennis Mullen, Marte Sauerbrey

Staff: LeeAnn Tinney, Linda Sampson, Rita Hollenbeck

Guests: Becca Maffei

Legislator Weston called the meeting to order at 1:00 P.M.

MINUTES

- Approval of minutes from April 5, 2019 – Legislator Weston asked for approval of minutes from the April 2, 2019 committee meeting. Legislator Mullen made a motion to accept the April 2, 2019 minutes, seconded by Legislator Hollenbeck. All were in favor.

TOURISM REPORT: Becca Maffei – Monthly report was previously emailed. Ms. Maffei reviewed her monthly report, as well as other 1st quarter and annual activities; including digital marketing, tourism partner engagement, creative people resources, promotion improvement and Tioga GeoTour, a scavenger-hunt using GPS.

Not in the report, Ms. Maffei mentioned the Owego Little League is hosting the 10 and Up Little League Tournament to be played on the Owego Little League Fields. Ms. Maffei reported that she is heading up a committee for outside events. There should be 15 games over 5 – 7 days; July 20th – July 27th depending on the weather. 400 people are expected throughout the week. Ms. Maffei will also be working on a video and photos for a promotional package. This tournament is just before the Little League World Series in Williamsport.

Ms. Tinney reported the following; agenda previously emailed:

1. PLANNING REPORT

• 239 Reviews

- County Case 2019-004: Town of Owego, Site Plan Review, Watson Engineering – Applicant requests site plan approval to construct an office building and storage building for his engineering business and his wife's CPA business at the eastern corner of the intersection of State Route 434 with Forest Hill Road in Apalachin. Staff recommended approval and the TCPB unanimously carried the vote.

- County Case 2019-005: Village of Owego, Site Plan Review, MJ's Bar & Restaurant – Applicant requests site plan approval to expand their parking lot on their property adjacent to the west by 12 spaces. Staff recommended approval and the TCPB unanimously carried the vote.
- **Municipal Projects/Plans:** Ms. Jardine continues to assist with the following:
 - Town of Candor – Assisting the Community Park Committee with application to local foundations to fund completion the Pavilion's bathroom construction.
 - Village of Waverly – Continue to work on the Comprehensive Plan with the Planning Board.
 - Village of Owego – Working on a CFA OPRHP Historic Preservation application to stabilize the OPD and OFD historic buildings.
 - Town of Berkshire – Have developed and solicited an Engineering Solicitation of Interest for the Route 38 Sidewalk TAP 2020 application. Met with two engineering firms as a result. Delta Engineering will be asked to present their proposal to the Town Board.
- **Other Activities:** Ms. Jardine is working on the following:
 - Conducted research on other Upstate NY counties that provide consolidated code enforcement services at the county level. Discussed findings with the Council of Governments. Brittany Woodburn also submitted a grant application to USDA through REAP to fund a feasibility study for consolidated code enforcement services in Tioga County.
 - The Tioga County Complete Count Committee met and laid out a work plan for the year leading up to Census Day April 1, 2020. Wrote and distributed a press release and post card to begin the awareness campaign.
 - Addressing NYS DHSES comments on the Hazard Mitigation Plan Update with consultant Tetrattech and Wendy Walsh.
 - Serving on BMTS's Long Range Transportation Plan 2045 Steering Committee.

Resolutions – The following resolution was presented and approved:

E06 – Appoint member (Goodrich) to the Tioga County Planning Board

2. ECONOMIC DEVELOPMENT REPORT – Ms. Tinney reported the format for the agenda and minutes will be changing next month and continued to report on the following; agenda previously emailed:

- **Outreach**
 - Rural Health Network SCNY – Ms. Tinney has met twice regarding data collected on the following projects, completed research coming at a later date:
 - Transit project
 - Tioga Tells (Quality of Life study)
 - Catholic Charities consultation – Met regarding a possible housing project.
 - Owego Apalachin Central School – Met with the following committees regarding STEAM Town or STEAM 21, names being considered for this project (Science, Technology, Engineering, Arts & Agriculture & Math) – Engaging the community

and bringing partners on board, including local employers, on what this area has to offer:

- Collective Impact Committee
- Steering Committee
- Tioga Downs/Finger Lakes Wine Country Tourism Marketing – Attended a joint meeting to discuss the uncertainty of what the Finger Lakes Wine Country is doing to promote Tioga Downs, as well as the Tioga County region.
- ENSCO – Met to discuss expanding their business. Ms. Woodburn connected them with a local property owner in Owego and it looks like it might be a good fit.
- Regional Council - Attended the Executive Committee Meeting; DRI scoring coming up soon and the CFA window is now open.
- Tioga Arts Council – Attended and spoke at the Arts & Ag Trail Press Conference; it was a nice event.
- The Agency (Broome County IDA) – Met with the new Executive Director of The Agency, Stacey Duncan. Kevin McLaughlin, the present Executive Director, is retiring the end of May; also attended Mr. McLaughlin's retirement breakfast.
- Tioga Opportunities – Met with Maureen Abbott to discuss topics related to child care and housing.
- VEDA (Valley Economic Development Association) - Christine Curtis, Tioga County IDA, has been appointed a member of the Board.
- Tioga Women Lead – Event at the Pumpelly House; well attended, it was a nice event.

- **Project Updates**

- Gateway
 - Closing was held for funding with a portion being held back due to the inability to meet the MWBE goals which is being worked on.
- Parkview
 - Open House/Ribbon Cutting – April 26th; well attended, it was a great event.
 - All funds have been disbursed.
 - Project funding closeout underway.
- Owego Gardens 2
 - IDA will be signing the purchase contract soon.
 - Met with Nelson Leenhouts, owner of Home Leasing, he is looking forward to this new project.
- V&S (Voigt & Schweitzer)
 - DEC permit is complete and ground breaking begins on May 9th. A ground breaking event is being planned for June.
- Restore NY Projects
 - Village of Owego – Project moving forward.
 - Village of Waverly – Project moving forward.

- Village of Owego DRI
 - Final plan submitted to the State for review.
 - \$13.4 M in projects has been submitted, will be cut to \$9.7 M.
 - Announcement is anticipated in July/August timeframe.
 - Met with the Village of Owego to advise them of the projects submitted.
 - Ms. Woodburn is heading up the DRI project planning for TEAM Tioga to be prepared for when the projects get approved.
- **State Leads** – None
- **Workforce Development**
 - Workforce Pipeline Study nearing completion; final plan should be in hand Wednesday, May 8th. Implementation of the plan will begin immediately.
- **Housing**
 - Housing Strategy Task Force ongoing. There is a meeting at Tioga Downs Golf Course Wednesday, May 8th, to continue the discussion of putting a county-wide housing strategy in place to encourage housing projects across the County.
- **Other**
 - IDA - NYS Comptroller Audit continuing.
 - Consolidated Funding Application window open (5/1)
 - Applied Technology – Applying to assist in funding for their planned expansion.
 - Live Tioga – Fits in with the STEAM Project/Owego Apalachin School; working on a plan for how to engage our local workforce in education and recruiting efforts. Assist employers with bringing people in to Tioga County.
 - Local Board Sexual Harassment Prevention Training – IDA, LDC and REAP Boards need to take this training put on by the County. Deadline is October.
 - Staffing
 - Ms. Saraceno transition – Part time employment has begun.
 - Hire of Community Development Specialist, Abbey Hendrickson – Resolution below for budget modification.
 - 2 over 2 meetings completed for 1st quarter – A quarterly performance review for the ED&P Director and Staff.

Legislative Chair Ms. Sauerbrey announced that the Owego Treadway has made a deal with Terra Cotta; they will be catering at the Treadway.

Ms. Tinney announced that regarding the Everest Group/Apalachin Hotel; the back taxes have been paid by Visions Credit Union, however, the sale fell through.

Resolutions – The following resolutions were presented and approved:

E20 - Modify 2019 Budget and Appropriate Funds (Land Bank) to Economic Development and Planning

E21 - Modify 2019 Budget and Appropriate Funds (Comm Dev) to Economic Development and Planning

ADJOURNMENT – With no further topics of discussion or questions, the meeting was adjourned at 2:10 P.M.

Respectfully Submitted,

Linda Sampson

Administrative Assistant to Economic Development & Planning