

TIOGA COUNTY ED&P/TOURISM/CCE/SOIL & WATER

LEGISLATIVE COMMITTEE AGENDA

**July 5, 2023**

1:00 PM

- MINUTES
  - Approval of minutes of June 6, 2023
  
- FINANCIAL
  - Economic Development
  - Planning
  - Sustainability Management
  
- OLD BUSINESS
  - Reports
  - Grants
  - Economic/Community Development
  - Land Bank
  - Workforce Development
  - Planning
  - Sustainability Management
  - IDA
  - Misc.
  
- NEW BUSINESS
  - Reports
  - Grants
  - Economic/Community Development
  - Land Bank
  - Workforce Development
  - Planning
  - Sustainability Management
  - IDA
  - Misc.
  
- PERSONNEL
  
- RESOLUTIONS
  
- PROCLAMATIONS- N/A
  
- ADJOURNMENT

# TEAM TIOGA

we work for you

ECONOMIC DEVELOPMENT & PLANNING | INDUSTRIAL DEVELOPMENT AGENCY | LOCAL DEVELOPMENT CORPORATION

DRAFT

## ECONOMIC DEVELOPMENT & PLANNING TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING June 6, 2023

### **ATTENDEES:**

**Legislators:** Barb Roberts, Dennis Mullen, Keith Flesher, Marte Sauerbrey

**Staff:** Brittany Woodburn, Linda Sampson, Elaine Jardine

**Guests:** T Hansen, Executive Director, Cornell Cooperative Extension (CCE)

Legislator Dale Weston and LeeAnn Tinney, ED&P Director, were not in attendance. Brittany Woodburn, ED&P Deputy Director, was in attendance for Ms. Tinney.

Committee Chair, Legislator Barb Roberts called the meeting to order at 1:00 P.M.

**ECONOMIC DEVELOPMENT & PLANNING (ED&P):** Ms. Woodburn reported the following; agenda and attachments previously emailed.

### **I. MINUTES**

#### A. Approval of minutes of April 4, 2023

Legislator Roberts asked for approval of the minutes from the April 4, 2023 committee meeting. Legislator Mullen made a motion to accept the April 4, 2023 minutes, seconded by Legislator Flesher. All were in favor.

#### B. Approval of minutes of May 2, 2023

Legislator Roberts asked for approval of the minutes from the May 2, 2023 committee meeting. Legislator Flesher made a motion to accept the May 2, 2023 minutes, seconded by Legislator Mullen. All were in favor.

### **II. FINANCIAL**

The 2023 Year-to-Date Budget Reports were in the committee packets. Ms. Woodburn reported the following:

#### A. Economic Development

- Year-to-Date Budget is tracking.

#### B. Planning

- Year-to-Date Budget is tracking.

#### C. Sustainability Management

- Year-to-Date Budget is tracking.

### III. OLD BUSINESS

#### A. Reports

1. CCE – T Hansen, Executive Director - Monthly report previously emailed. Ms. Hansen reviewed her report, highlighting: Hilltop Community Farm Infrastructure, Beginning Farmer Incubator Program, Master Gardeners, 4-H Youth Development, Agriculture Resource Group and Economic Impact.
2. Tioga County Soil & Water Conservation District – Monthly report previously emailed.
3. Tioga County Tourism – Monthly Report previously emailed.
4. Economic Development & Planning- Elaine Jardine, Planning Director - In keeping with staff reporting, Ms. Woodburn introduced Ms. Jardine. Ms. Jardine reported on current projects she is working on:
  - Working on the Gateway Beautification Project in Waverly. High school students painted a large mural on panels. Looking into a free-standing sign to go up this summer.
  - Assisting the Town of Richford on developing a solar law.
  - Providing support to Economic Development with environmental compliance and local approvals for the new Village of Owego DRI projects, as well as environmental compliance for two of the three Property Development Corporation demolition projects.
  - SEQR evaluations made on new 911 telecommunication towers implemented in the County. See four resolutions listed below.
  - Provided assistance on several grants: DOS Local Government Efficiency Program/ITCS Shared Services, Empire State Development Planning and Feasibility Study Program, and FEMA Hazard Mitigation Grant programs.
  - 239 Referrals for the following: Town of Barton/Dollar General, Town of Owego/Farmer Brown Parking Lot and Town of Owego special use permit/dog kennel.

#### B. Grants

1. Active Grants – Tioga County as the applicant:

- a. CDBG- Racker Neighborhood Depot

Total Project Amount- \$7,933,000

Grant Amount- \$3,000,000

Tioga County Match- \$0

Match (other)- Racker

Admin Fee Collected-N/A

Ms. Woodburn reported this project continues; weekly meetings held. Scheduled demolition of three residential units is on track to take place at the end of June and looking for construction to begin in September.

- b. NY Main Street- Village of Owego, North Avenue - COMPLETE

Total Project Amount- TBD

Grant Amount- \$250,000

Tioga County Match- \$0

Match (other)- Property Owners

Admin Fee Collected- \$18,750

Ms. Woodburn reported the final reimbursement from the State has been received and program closeout reports and documents have been submitted; close-out letter from the State expected.

Impact statistics on the program:

- Assisted 4 properties with the \$250,000.00 received.
- Built out 4 new market-rate residential units and remodeled one unit.
- Improved 4 commercial spaces.
- Exterior façade improvements and streetscape enhancements.
- Leveraged \$110,000.00 in private funds.
- As a spin off to this program we are expecting \$150,000.00 to build out 4 more units.
- New businesses showing up on North Avenue because of this project.

c. Restore NY- Fuddy Duddy's

Total Project Amount- \$2,400,000

Grant Amount- \$1,800,000

Tioga County Match- \$0

Match (other)- Property Owner

Admin Fee Collected- N/A

Ms. Woodburn reported this project is on-going. The project is in the engineering and design process now, contractor selection discussions are in progress.

d. NYS Snowmobile- Countywide Phase I & Phase III – Ongoing program.

Total Project Amount- \$62,160

Grant Amount- \$62,160

Tioga County Match- \$0

Match (other)- \$0

Admin Fee Collected- \$3,269.52

e. FEMA Hazard Mitigation Grant Program – Ms. Jardine reported on earlier.

Total Project Amount- \$100,000

Grant Amount- \$90,000

Tioga County Match- \$10,000/Emergency Mngt Services

Match (other)- N/A

Admin Fee Collected- N/A

f. ARC- update Countywide Strategic Plan – Ms. Jardine reported on earlier.

Total Project Amount- \$50,000

Grant Amount- \$25,000

Tioga County Match- \$25,000/County Contingency

Match (other)- N/A

Admin Fee Collected- N/A

g. NYPA- EV charging stations – Construction anticipated spring 2024.

Total Project Amount- \$1,000,000

Grant Amount- \$1,000,000

Tioga County Match- \$0

Match (other)- \$0

Admin Fee Collected- N/A

h. DEC- HHW Program – Annual grant

Total Project Amount- \$22,962.38  
Grant Amount- \$11,481.19  
Tioga County Match- \$11,481.19/Sustainability budget  
Match (other)- \$0  
Admin Fee Collected- N/A

- i. Restore NY- Tioga Trails  
Total Project Amount- TBD  
Grant Amount- \$1,000,000  
Match (other)- property owner  
Admin Fee Collected- N/A

Ms. Woodburn reported this grant was recently awarded. A private developer made an offer, and the current owners are moving forward with that offer. Closing on the property is in progress. Work has begun with the new owner and the State on an updated project scope and budget for an official approval.

- 2. Active Grants- Tioga County is not applicant; resolutions listed below.
  - a. Town of Owego – Preserve New York/Cultural resources survey  
Grant Amount- \$9,200  
Benefit to County- reduce tax burden
  - b. Boys and Girls Club #1- Floyd Hooker Foundation/Construction of the Teen Center  
Grant Amount- \$36,750  
Benefit to County- improve quality of life
  - c. Boys and Girls Club #2- Floyd Hooker Foundation/Furnish the Teen Center  
Grant Amount-\$22,644  
Benefit to County- improve quality of life
  - d. Fuddy Duddy's- ESD Capital Grant/Business equipment  
Grant Amount- \$81,210  
Benefit to County- increase tax base
  - e. Town of Nichols- Community Foundation/Cemetery signage  
Grant Amount- \$5,000  
Benefit to County- reduce tax burden
  - f. Campville Fire Department- Community Foundation/Education materials  
Grant Amount- \$4,560  
Benefit to County- reduce tax burden
  - g. Village of Waverly- Floyd Hooker Foundation/Playground equipment  
Grant Amount - \$27,523  
Benefit to County- reduce tax burden
  - h. Candor Emergency Squad (1)- Tioga County Senior Citizens Foundation/Computer upgrades  
Grant Amount- \$5,718  
Benefit to County- reduce tax burden
  - i. Newark Valley United Church of Christ- Visions Federal Credit Union/Community Center equipment  
Grant Amount-\$2,587  
Benefit to County- improve quality of life

j. Nichols Presbyterian Church- Mildred Faulkner Truman Foundation/Flooring repairs

Grant Amount- \$11,660

Benefit to County- improve quality of life

k. Rural Economic Area Partnership- Mildred Faulkner Truman Foundation/Cemetery study

Grant Amount- \$21,000

Benefit to County- reduce tax burden

Legislator Roberts reported this study is Countywide. A plan is necessary if a cemetery is no longer able to continue operation. The cemetery could get turned over to a village or town for maintenance and to keep plots available.

l. Candor Emergency Squad (2) Mildred Faulkner Truman Foundation/Purchasing equipment

Grant Amount- \$29,014

Benefit to County- reduce tax burden

#### C. Economic/Community Development

##### 1. Village of Owego

a. Downtown Revitalization Initiative (DRI) administration – Project management continues. Of the 14 projects one is complete, four anticipate being complete this summer, others are in various stages.

##### 2. Village of Waverly

a. NY Forward- Local Planning Committee kickoff meeting was May 24<sup>th</sup>; call for projects will be coming in the near future.

##### 3. Town of Nichols

a. Broadband- Project is near completion.

##### 4. Municipalities

##### 5. REAP

##### 6. Leadership Tioga- Classes are ongoing.

#### D. Land Bank

1. Community Development Block Grant (CDBG) discussion – Ms. Woodburn has been talking to other rural Land Banks, those set up similar to ours, to find out how they are structuring and funding their rehab projects. Ms. Woodburn discovered most of them are using CDBG funds for housing rehabs and those funds typically flow through their municipalities. Municipalities are the only entities eligible to apply for the program but are allowed to have a sub-recipient agreement with organizations like Land Banks to implement and administer the program. Ms. Woodburn asked this committee if the County would be open to being an applicant for CDBG funding specifically for housing rehab in the future with the Land Bank acting as the administrator of the program funds. After some the discussion, this committee was in support of the program.

#### E. Workforce Development – Mr. Lanning worked on the following:

1. 2<sup>nd</sup> Annual Trades Day held at Home Central- Nice event, well attended.

Schools in attendance: Owego Apalachin, Spencer VanEtten, Candor, and Tioga Central.

Trades in attendance: Laborers Local 785, Painters Local 4, and Carpenters Local 277

2. Planning for Manufacturing Day on October 6<sup>th</sup>; coordinating local manufacturing businesses and school districts.
  3. Joint Talent Supply Table/Program Coordinator meetings to be held in August.
  4. Established Work Based Learning (WBL) Opportunities job board outreach plan.
  5. Continue to coordinate Career Pathways document implementation with schools.
- F. Planning – Ms. Jardine reported on earlier.
1. Countywide Strategic Plan
    - a. TransPro- contract in place
  2. Hazard Mitigation Plan- ongoing
- G. Sustainability Management – Ms. Pratt continues to work on the following:
1. May E-Bulletin to Tioga County Employees.
  2. Continuing work with municipalities on E-Waste & Clean-Up events.
  3. Reducing waste educational videos.
  4. Updating Solid Waste Management Plan.
  5. Borrow a Bin Recycle Program- Used by 4 organizations.
- H. IDA
- I. Misc.

#### **IV. NEW BUSINESS**

- A. Reports
- B. Grants
- C. Economic/Community Development
- D. Presentations- No presentations this month.
- E. Land Bank
  1. Recent Supreme Court ruling- Tyler vs. Hennepin County ruling will have an impact in the future on how Land Banks acquire properties from the tax foreclosure process. There has been a lot of discussion at the state level. We will keep communicating as more information becomes available.
- F. Workforce Development
  1. Summer intern discussion- Mr. Lanning is promoting the WBL job board to businesses and organizations for posting internship and job opportunities for students. Ms. Woodburn reported this is open to Tioga County Departments as well, contact Mr. Lanning for more information.
  2. EMS- Mr. Lanning is reaching out to BOCES programs looking for interest in an EMS Firefighter CTE Program.
- G. Planning- Ms. Jardine reported earlier on the following:
  1. 239 Reviews (3)
    - a. County Case 2023-012: Town of Barton, Site Plan Review (Dollar General), recommended approval with conditions; however due to quorum issues, no action taken.
    - b. County Case 2023-013: Town of Owego Site Plan Review (Apalachin Land Development- Farmer Brown), recommended approval with conditions

- c. County Case 2023-014: Town of Owego, Special Use Permit (Klatt), Board waived recommendation due to no intermunicipal or countywide impacts.
- 2. E911 towers- SEQR reviews- Resolution listed below.
- H. Sustainability Management- Ms. Pratt continues to work on the following:
  - 1. 2023 YTD
    - a. Paid to Broome County
      - i. HHW= \$2,636
      - ii. E-Waste= \$2,867
    - b. Towns (EWaste)= \$5,133
  - 2. Updating Website with NYSDEC changes.
  - 3. Sustainability Plan RFP- Under review with Legal Department.
- I. IDA – No Update.
- J. Misc.
  - 1. Tourism office- Ms. Maffei reached out to hotels, motels and B & B's to assist in tracking immigrant housing data. At this time there is nothing significant to report but will continue to follow up.
  - 2. State lead- One lead this month, Project Sunshine. ED&P has followed up.

**V. PERSONNEL**

- A. June Anniversaries in the ED&P Department:
  - 1. Abbey Ortu- 4 years
  - 2. Karen Warfle- 1 year

**VI. RESOLUTIONS (17)**

- F01-Authorize Transfer of Funds for Purchase of Laptop and Docking Station for EDP Dept
- F05-SEQR Determination for 911 telecommunications tower 110 C Babcock Road
- F06-SEQR Determination for 911 telecommunications tower 246 Davis Road
- F07-SEQR Determination for 911 telecommunications tower S Apalachin Road
- F13-Approve Technical Assistance Provided to Town of Owego
- F14-Approve Technical Assistance Provided to Fuddy Duddy's
- F15-Approve Technical Assistance Provided to Tioga County Boys and Girls Club for the Construction of the Teen Center
- F16-Approve Technical Assistance Provided to Tioga County Boys and Girls Club for Furnishing the Teen Center
- F21-Approve Technical Assistance Provided to Town of Nichols
- F22-Approve Technical Assistance Provided to Village of Waverly
- F23-Approve Technical Assistance Provided to Campville Fire Department
- F24-Approve Technical Assistance Provided to Candor Emergency Squad by way of Tioga Co Sr Citizens Foundation
- F27-SEQR Determination for 911 telecommunications tower 54 Dodge Road
- F31-Approve Technical Assistance Provided to Rural Economic Area Partnership
- F32-Approve Technical Assistance Provided to Newark Valley United Church of Christ
- F33-Approve Technical Assistance Provided to Nichols Presbyterian Church
- F34-Approve Technical Assistance Provided to Candor Emergency Squad by way of the Mildred Faulkner Truman Foundation



After reviewing the above resolutions, Ms. Woodburn asked for support to move the resolutions forward; vote on the resolutions follows:

Legislator Roberts - yes  
Legislator Mullen - yes  
Legislator Flesher – yes

**VII. PROCLAMATIONS- N/A**

**VIII. ADJOURNMENT**

With no further topics of discussion or questions, the meeting was adjourned at 1:55 P.M.

Respectfully Submitted,  
Linda Sampson  
Administrative Assistant Economic Development & Planning



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
A	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL
A General Fund							
<b>A6422 Economic Development</b>							
A6422 411132	Tax On Hotel/Motel	-30,000	0	-30,000	-15,509.24	.00	-14,490.76 51.7%*
A6422 412890	Other Gen Gov. Inc	-100,000	0	-100,000	-22,943.25	.00	-77,056.75 22.9%*
A6422 419890	Contribution To Ec	-20,000	0	-20,000	-11,750.00	.00	-8,250.00 58.8%*
A6422 421891	Other Home & Commu	-25,000	0	-25,000	-6,250.00	.00	-18,750.00 25.0%*
A6422 437170	State Aid- Adminis	0	0	0	-52,055.16	.00	52,055.16 100.0%
A6422 510010	Full Time	295,458	0	295,458	138,943.10	.00	156,514.90 47.0%
A6422 510020	Part Time/Temporar	12,553	0	12,553	5,864.92	.00	6,688.08 46.7%
A6422 520090	Computer	0	2,723	2,723	914.73	.00	1,808.27 33.6%
A6422 540010	Advertising	3,000	-100	2,900	1,886.50	.00	1,013.50 65.1%
A6422 540040	Books	450	100	550	451.43	.00	98.57 82.1%
A6422 540070	Car Maintenance	2,000	0	2,000	436.76	.00	1,563.24 21.8%
A6422 540180	Dues	400	200	600	508.00	.00	92.00 84.7%
A6422 540220	Automobile Fuel	150	0	150	25.92	.00	124.08 17.3%
A6422 540320	Leased/Service Equ	1,320	800	2,120	699.55	.00	1,420.45 33.0%
A6422 540360	Meals/Food	750	0	750	127.19	.00	622.81 17.0%
A6422 540390	Mileage Expense	0	100	100	28.75	.00	71.25 28.8%
A6422 540420	Office Supplies	1,280	0	1,280	397.67	.00	882.33 31.1%
A6422 540480	Postage	380	0	380	24.75	.00	355.25 6.5%
A6422 540485	Printing/Paper	1,500	0	1,500	199.99	.00	1,300.01 13.3%
A6422 540487	Program Expense-WD	100,000	-900	99,100	1,356.77	.00	97,743.23 1.4%
A6422 540590	Services Rendered	20,000	-800	19,200	500.00	.00	18,700.00 2.6%
A6422 540620	Software Expense	100	0	100	.00	.00	100.00 .0%
A6422 540660	Telephone	740	0	740	357.40	.00	382.60 48.3%
A6422 540733	Training/All other	5,000	-2,123	2,877	600.00	.00	2,277.00 20.9%
A6422 581088	State Retirement F	15,206	0	15,206	15,220.15	.00	-13.75 100.1%*
A6422 583088	Social Security Fr	22,030	0	22,030	11,489.42	.00	10,540.35 52.2%
A6422 584088	Workers Compensati	8,944	0	8,944	3,819.53	.00	5,124.17 42.7%
A6422 585588	Disability Insuran	384	0	384	169.52	.00	214.92 44.1%
A6422 586088	Health Insurance F	56,915	0	56,915	33,705.61	.00	23,209.30 59.2%
A6422 588988	Eap Fringe	88	0	88	47.45	.00	40.35 54.0%
TOTAL Economic Development		373,648	0	373,648	109,267.46	.00	264,380.56 29.2%
TOTAL General Fund		373,648	0	373,648	109,267.46	.00	264,380.56 29.2%
TOTAL REVENUES		-175,000	0	-175,000	-108,507.65	.00	-66,492.35
TOTAL EXPENSES		548,648	0	548,648	217,775.11	.00	330,872.91



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	373,648	0	373,648	109,267.46	.00	264,380.56	29.2%

\*\* END OF REPORT - Generated by Sampson, Linda \*\*



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
<b>A8020 Planning</b>							
A8020 449020 ARC23 Federal Aid-P	0	-25,000	-25,000	.00	.00	-25,000.00	.0%*
A8020 510010 Full Time	156,482	0	156,482	72,223.22	.00	84,258.78	46.2%
A8020 540010 Advertising	200	0	200	73.14	.00	126.86	36.6%
A8020 540040 Books	600	0	600	131.00	.00	469.00	21.8%
A8020 540140 Contracting Serv	22,000	0	22,000	2,149.00	.00	19,851.00	9.8%
A8020 540140 ARC23 Contracting S	0	50,000	50,000	.00	.00	50,000.00	.0%
A8020 540180 Dues	800	100	900	826.00	.00	74.00	91.8%
A8020 540220 Automobile Fuel	200	0	200	.00	.00	200.00	.0%
A8020 540320 Leased/Service Equ	1,200	0	1,200	.00	.00	1,200.00	.0%
A8020 540360 Meals/Food	190	0	190	.00	.00	190.00	.0%
A8020 540390 Mileage Expense	600	0	600	.00	.00	600.00	.0%
A8020 540420 Office Supplies	500	0	500	.00	.00	500.00	.0%
A8020 540480 Postage	900	0	900	11.76	.00	888.24	1.3%
A8020 540485 Printing/Paper	1,000	0	1,000	.00	.00	1,000.00	.0%
A8020 540590 Services Rendered	4,875	0	4,875	400.00	.00	4,475.00	8.2%
A8020 540660 Telephone	600	0	600	156.04	.00	443.96	26.0%
A8020 540733 Training/All other	1,200	-100	1,100	.00	.00	1,100.00	.0%
A8020 581088 State Retirement F	11,872	0	11,872	6,306.16	.00	5,566.22	53.1%
A8020 583088 Social Security Fr	10,535	0	10,535	5,669.64	.00	4,865.17	53.8%
A8020 584088 Workers Compensati	2,449	0	2,449	1,273.35	.00	1,175.33	52.0%
A8020 585588 Disability Insuran	136	0	136	67.99	.00	67.73	50.1%
A8020 586088 Health Insurance F	44,033	0	44,033	22,546.04	.00	21,487.43	51.2%
A8020 588988 Eap Fringe	29	0	29	15.99	.00	13.13	54.9%
TOTAL Planning	260,401	25,000	285,401	111,849.33	.00	173,551.85	39.2%
TOTAL General Fund	260,401	25,000	285,401	111,849.33	.00	173,551.85	39.2%
TOTAL REVENUES	0	-25,000	-25,000	.00	.00	-25,000.00	
TOTAL EXPENSES	260,401	50,000	310,401	111,849.33	.00	198,551.85	



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	260,401	25,000	285,401	111,849.33	.00	173,551.85	39.2%

\*\* END OF REPORT - Generated by Sampson, Linda \*\*



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A8160 Refuse &amp; Garbage</b>							
A8160 439892 Solid Waste State	-30,000	0	-30,000	.00	.00	-30,000.00	.0%*
A8160 510010 Fulltime	64,227	0	64,227	29,643.53	.00	34,583.47	46.2%
A8160 520280 Tools Large/ Power	0	569	569	568.99	.00	.00	100.0%
A8160 540010 Advertising	7,500	0	7,500	3,758.49	1,647.00	2,094.51	72.1%
A8160 540180 Dues	175	0	175	.00	.00	175.00	.0%
A8160 540270 Insurance-Liabilit	1,355	0	1,355	.00	.00	1,355.00	.0%
A8160 540390 Mileage Expense	167	0	167	.00	.00	166.75	.0%
A8160 540420 Office Supplies	2,000	-569	1,431	611.41	.00	819.60	42.7%
A8160 540444 Permits, Fees, Ins	100	0	100	.00	.00	100.00	.0%
A8160 540480 Postage	200	0	200	.00	.00	200.00	.0%
A8160 540487 Program Expense-Re	0	500	500	51.00	.00	449.00	10.2%
A8160 542140 Contracting Servic	100,000	0	100,000	6,550.00	.00	93,450.00	6.6%
A8160 542261 Household Hazardou	75,000	0	75,000	9,468.51	.00	65,531.49	12.6%
A8160 542485 Printing/Paper	1,500	0	1,500	.00	.00	1,500.00	.0%
A8160 542640 Supplies (Not Offi	11,000	-500	10,500	1,933.72	.00	8,566.28	18.4%
A8160 542680 Tires	3,900	0	3,900	.00	.00	3,900.00	.0%
A8160 581088 State Retirement F	7,587	0	7,587	3,447.99	.00	4,139.01	45.4%
A8160 583088 Social Security Fr	4,396	0	4,396	2,363.81	.00	2,032.19	53.8%
A8160 584088 Workers Compensati	1,411	0	1,411	636.61	.00	774.39	45.1%
A8160 585588 Disability Insuran	113	0	113	33.93	.00	79.07	30.0%
A8160 586088 Health Insurance F	9,585	0	9,585	5,579.99	.00	4,005.01	58.2%
A8160 588988 EAP Fringe	115	0	115	7.93	.00	107.07	6.9%
TOTAL Refuse & Garbage	260,331	0	260,331	64,655.91	1,647.00	194,027.84	25.5%
TOTAL General Fund	260,331	0	260,331	64,655.91	1,647.00	194,027.84	25.5%
TOTAL REVENUES	-30,000	0	-30,000	.00	.00	-30,000.00	
TOTAL EXPENSES	290,331	0	290,331	64,655.91	1,647.00	224,027.84	



**Tioga County**  
**YEAR-TO-DATE BUDGET REPORT**

FOR 2023 07

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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GRAND TOTAL	260,331	0	260,331	64,655.91	1,647.00	194,027.84	25.5%
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\*\* END OF REPORT - Generated by Pratt, Ellen \*\*



## Tioga County Tourism June 2023

### **DRI Wayfinding Sign Project**

Sign content was finalized by the steering committee and a sub-committee of the Village of Owego Board.

### **Recruitment Website**

The recruitment website is continuing to be worked on. The timeline has been extended to ensure that it is dynamic and sustainable for maintenance by TCT and TC ED&P. Final revisions to the layout and content are being completed.

Video and raw footage has been delivered to TCT for use among all projects.

### **ITI Digital Event Calendar**

This service will aggregate events that are promoted online and on social media and automatically add them to our events calendars. Initial content has been submitted. Set-up and training are in process.

### **Event Cooperative Marketing Program**

Applications have been distributed for our annual cooperative marketing program to support events throughout the county. We anticipate supporting up to 14 events with an estimated \$25000 - \$30000 in matching grants.

### **Sundaes at the Farm**

TCT participated with NYS Parks, the Village of Waverly, Tioga County Soil and Water and ED&P to support and promote I Love My Park Day.

### **Southern Tier Paddle Trail**

The Southern Tier Paddle Trail project has reached a new phase, with branding, marketing and signage being a priority. An EDA grant has been secured to fund these tasks. Becca is on the steering committee that will be guiding this forward.

### **North Avenue Art Park**

Becca is on a committee that is tasked with outreach and procurement of art installations for the park in coordination with the Village of Owego, Tioga Arts Council and artists and business owners.





**PRESS RELEASE**

<b>Release Date:</b> 6/30/2023	<b>Address:</b> 56 Main Street
<b>Contact:</b> Elaine Jardine	Owego NY 13827
County Planning Director	<b>Phone:</b> (607) 687-8255
<b>Office:</b> Tioga County Department of	<b>E-mail:</b> <a href="mailto:jardinee@tiogacountyny.gov">jardinee@tiogacountyny.gov</a>
Economic Development &	
Planning	

**Tioga County Planning Board is Looking for Volunteers**

The Tioga County Planning Board performs a NYS mandated function of providing recommendations to municipal boards on planning and zoning development cases. For example, if a new business locates in your community, it is likely that business has to go through local approvals from the local planning board or zoning board, if the municipality has zoning regulations. If that new business is located on a state or county highway, that development proposal is required by state law to go through the County Planning Board for a recommendation before the local planning or zoning board can vote on the case.

The Tioga County Planning Board (TCPB) is made up of representatives from each of the nine towns in the county, plus the two largest villages, Owego and Waverly. Currently, the TCPB has vacant positions from the Towns of Spencer, Richford and Berkshire, as well as from the Village of Waverly.

The Tioga County Planning Board meets on the third Wednesday of the month at 7:00 PM in the Tioga County Health and Human Services Building located at 1062 State Route 38 in Room #2139. If you are interested in having a part in what the future of your community will look like in the future, please consider volunteering on the Tioga County Planning, especially if you reside in Richford, Spencer, Berkshire or the Village of Waverly.

For questions and more information, please contact Elaine Jardine, County Planning Director, at [jardinee@co.tioga.ny.us](mailto:jardinee@co.tioga.ny.us) or by phone at (607) 687-8257.

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REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

SEQRA CONSIDERATION FOR NEW YORK STATE  
OFFICE OF PARKS, RECREATION AND HISTORIC  
PRESERVATION 2023-2024 SNOWMOBILE TRAILS  
GRANT-IN-AID PROGRAM, PHASE II APPLICATION

WHEREAS: All new or modified snowmobile trails must have a SEQRA Determination approved; and

WHEREAS: The trail changes for upgrades/reroutes to all trails in Tioga County, as presented to NYSOPRHP are an Unlisted Action requiring Tioga County to consider the environmental significance of these changes; and

WHEREAS: A Short Form Environmental Assessment Form has been prepared for review by the Tioga County Legislature; therefore be it

RESOLVED: That the Tioga County Legislature does hereby declare itself to be the Lead Agency and that it will undertake an uncoordinated review of the project; and be it further

RESOLVED: That the Tioga County Legislature has reviewed the Short Form Environmental Assessment Form, including the impact assessment, and has determined, based on the information and analysis set forth therein that the proposed action WILL NOT result in any significant adverse environmental impacts; and be it further

RESOLVED: That the Tioga County Legislature authorizes and directs the Chair to execute the Impact Assessment and the Determination of Significance of the Short Form Environmental Assessment Form and a Notice of Determination of Non-Significance (a Negative Declaration) in a manner consistent with this determination.

REFERRED TO:

ED&P COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -23

AUTHORIZE TRANSFER OF FUNDS FOR  
PURCHASE OF A LAPTOP AND DOCKING  
STATION FOR THE ECONOMIC  
DEVELOPMENT & PLANNING DEPARTMENT

WHEREAS: The Economic Development & Planning Department has a need for a laptop and docking station; and

WHEREAS: The Economic Development & Planning Department would like to purchase a laptop and docking station and has received the recommended quote from the ITCS Department; and

WHEREAS: The Economic Development computer expense account, A6422-520090 does not have the funds available; and

WHEREAS: The Amending of Budget and Transfer of Funds from a contractual line to an equipment line requires Legislative approval; therefore be it

RESOLVED: That the Director of Economic Development & Planning be authorized to purchase the laptop and docking station and complete the following budget transfer as follows:

From: A6422 - 540733 Training	\$925.00
To: A6422 - 520090 Computer	\$925.00

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

APPROVE TECHNICAL ASSISTANCE  
PROVIDED TO OWEGO ELKS LODGE

WHEREAS: A resolution is required by County policy to disclose any Technical Assistance by the Community Development Specialist on behalf of a municipality or entity; and

WHEREAS: The Community Development Specialist assisted the Owego Elks Lodge with the Village of Owego Downtown Revitalization Initiative (DRI) Request for Proposal (RFP) documentation; and

WHEREAS: The Tioga County Community Development Specialist provided Technical Assistance for said assistance for a period of thirty (30) minutes; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Technical Assistance provided by the Community Development Specialist to the Owego Elks Lodge.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

APPROVE TECHNICAL ASSISTANCE  
PROVIDED TO SOUTHERN TIER NETWORK

WHEREAS: A resolution is required by County policy to disclose any Technical Assistance by the Community Development Specialist on behalf of a municipality or entity; and

WHEREAS: The Community Development Specialist assisted the Southern Tier Network with the design of a postcard to be issued to Town of Nichols residents as it relates to the broadband buildout project; and

WHEREAS: The Tioga County Community Development Specialist provided Technical Assistance for said design work for a period of ten (10) minutes; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Technical Assistance provided by the Community Development Specialist to Southern Tier Network.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

APPROVE TECHNICAL ASSISTANCE  
PROVIDED TO TI-AHWAGA COMMUNITY  
PLAYERS

WHEREAS: A resolution is required by County policy to disclose any Technical Assistance by the Community Development Specialist on behalf of a municipality or entity; and

WHEREAS: The Community Development Specialist assisted the Ti-Ahwaga Community Players with the Village of Owego Downtown Revitalization Initiative (DRI) Request for Proposal (RFP) documentation; and

WHEREAS: The Tioga County Community Development Specialist provided Technical Assistance for said assistance for a period of thirty (30) minutes; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Technical Assistance provided by the Community Development Specialist to the Ti-Ahwaga Community Players.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

APPROVE TECHNICAL ASSISTANCE  
PROVIDED TO TIOGA COUNTY CHAMBER  
OF COMMERCE

WHEREAS: A resolution is required by County policy to disclose any Technical Assistance by the Community Development Specialist on behalf of a municipality or entity; and

WHEREAS: The Community Development Specialist assisted the Tioga County Chamber of Commerce with the design of marketing materials, scheduling and creation of agendas related to the Leadership Tioga Program; and

WHEREAS: The Tioga County Community Development Specialist provided Technical Assistance for said assistance for a period of two (2) hours; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Technical Assistance provided by the Community Development Specialist to the Tioga County Chamber of Commerce.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

APPROVE TECHNICAL ASSISTANCE  
PROVIDED TO TIOGA COUNTY INDUSTRIAL  
DEVELOPMENT AGENCY AND THE TIOGA  
COUNTY CHAMBER OF COMMERCE

WHEREAS: A resolution is required by County policy to disclose any Technical Assistance by the Community Development Specialist on behalf of a municipality or entity; and

WHEREAS: The Community Development Specialist assisted the Tioga County Industrial Development Agency and the Tioga County Chamber of Commerce with the design of a flyer related to the Lenders Roundtable event co-sponsored by the Tioga County Industrial Development Agency and the Tioga County Chamber of Commerce; and

WHEREAS: The Tioga County Community Development Specialist provided Technical Assistance for said design work for a period of forty-five (45) minutes; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Technical Assistance provided by the Community Development Specialist to Tioga County Industrial Development Agency and the Tioga County Chamber of Commerce.



REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

APPROVE TECHNICAL ASSISTANCE  
PROVIDED TO TIOGA COUNTY PROPERTY  
DEVELOPMENT CORPORATION

WHEREAS: A resolution is required by County policy to disclose any Technical Assistance by the Community Development Specialist on behalf of a municipality or entity; and

WHEREAS: The Community Development Specialist assisted the Tioga County Property Development Corporation with the design of marketing materials; and

WHEREAS: The Tioga County Community Development Specialist provided Technical Assistance for said assistance for a period of one (1) hour; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Technical Assistance provided by the Community Development Specialist to the Tioga County Property Development Corporation.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

AUTHORIZE LOCAL SPONSORSHIP FOR  
SNOWMOBILE CLUBS

WHEREAS: The purpose of this resolution is to enable the County of Tioga to request State funding on behalf of the Tioga Ridge Runners, Ridge Riders Snowmobile Club, Spencer Van-Etten Snowmobile Club, Dryden Caroline Drifters, and Candor Valley Riders for the costs incurred in performing the work required in the development and maintenance of the snowmobile trail system according to the provisions of Section 27.17 of the Parks, Recreation, and Historic Preservation Law of New York State; and

WHEREAS: The Tioga Ridge Runners, Ridge Riders Snowmobile Club, Spencer Van-Etten Snowmobile Club, Dryden Caroline Drifters, and Candor Valley Riders have all agreed to have the County of Tioga be the local sponsor; and

WHEREAS: The snowmobile clubs will work with the Tioga County Department of Economic Development and Planning to submit grant applications for funding; therefore be it

RESOLVED: That the County of Tioga be the local sponsor for the Tioga Ridge Runners, Ridge Riders Snowmobile Club, Spencer Van-Etten Snowmobile Club, Dryden Caroline Drifters, and Candor Valley Riders from July 11, 2023 until July 1, 2024; and be it further

RESOLVED: That the County of Tioga will continue to realize a six percent (6%) administration fee for services provided on an annual basis prior to distribution of the award.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

MUNICIPAL ENDORSEMENT OF WHITNEY POINT  
RIDGE RIDERS SNOWMOBILE CLUB FOR NEW YORK  
STATE OFFICE OF PARKS, RECREATION AND  
HISTORIC PRESERVATION 2023-2024 RECREATION  
TRAILS GRANT PROGRAM APPLICATION

WHEREAS: The Whitney Point Ridge Riders Snowmobile Club is applying to the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) for a grant under Title 9 of the Environmental Protection Act of 1993 for trail equipment to be used in Tioga County, a site located within the territorial jurisdiction of the Tioga County Legislature; and

WHEREAS: As a requirement under the rules of this program, said not-for-profit corporation must obtain the "approval/endorsement of the governing body of the municipality in which the equipment/project will be located"; therefore be it

RESOLVED: That as the local sponsor of the Whitney Point Ridge Riders Snowmobile Club, the Tioga County Legislature of Tioga County hereby does approve and endorse the application of the Whitney Point Ridge Riders Snowmobile Club for a grant under Title 9 of the Environmental Protection Act of 1993 for equipment (Trail Groomer lease) and located within this community.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -23

AUTHORIZE COUNTY PLANNING DIRECTOR  
TO SUBMIT IN-KIND SERVICES TO  
VILLAGE OF OWEGO  
CLIMATE SMART COMMUNITIES GRANT

WHEREAS: The Village of Owego has been awarded a two-year Climate Smart Communities grant in 2023 and 2024 from NYS DEC; and

WHEREAS: The Village of Owego requested that the County Planning Director be on their Climate Smart Communities Task Force that is implementing the grant application; and

WHEREAS: The County Planning Director would be contributing one and a half hours each month to attend the Village of Owego Climate Smart Communities Task Force meetings; and

WHEREAS: The County Planning Director's hourly rate without fringe in 2023 is \$45.67 and these in-kind services would be submitted retroactively to January 2023 and run through December 2023, with the total amount of in-kind services for 2023 totaling \$822.06. A new hourly rate and therefore in-kind services amount will be established and authorized in 2024; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes said County Planning Director in-kind services in the amount of \$822.06 for 2023 to be contributed to the Village of Owego Climate Smart Communities grant.