



## TIOGA COUNTY DEPARTMENT OF PUBLIC WORKS

Thursday, April 5, 2018 8:30 AM

### ***IN ATTENDANCE (Public Works Committee)***

Mike Roberts, Public Works Committee Chairman  
Dale Weston, Public Works Committee  
Gary Hammond, Commissioner  
Richard Perkins, Deputy Commissioner  
Barbara Cushman, Secretary to the Commissioner  
Ellen Pratt, Materials Recovery Manager  
Loretta Sullivan, Public Works Committee  
Marté Sauerbrey, Legislative Chair  
Richard Huttleston, Public Works Committee

### ***MINUTES APPROVAL***

The minutes for the March 2018 meeting were reviewed by the committee. Mrs. Sullivan made a motion to approve the minutes as written and Mr. Weston seconded the motion; the minutes were approved as written.

### ***SOLID WASTE***

1. Ms. Pratt submitted the Solid Waste Reports for the month of March. Ms. Pratt reviewed her reports with the committee.
2. Ms. Pratt submitted the Solid Waste year-to-date budget summary.
3. Ms. Pratt stated that she has been asked to sit on the Board of Directors for the Municipal Electric and Gas Alliance.

### ***BUILDINGS & GROUNDS***

1. Mr. Hammond stated that Buildings & Grounds constructed 24 picture frames for ED&P that were hung in the hallway.
2. Tear-out is complete at the 911 backup building. A holding tank will be installed for septic.
3. Public Works breakroom renovations have been completed.
4. New chairs were assembled for ED&P.
5. A stairway landing at the HHS Building was tiled. We will be replacing the stair treads at 56 Main St main entrance.

# Department of Public Works

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Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

## **HIGHWAY**

1. Mr. Hammond stated that the Highway Dept is still doing snow removal operations.
2. Tree removal operations on Montrose Turnpike are ongoing.
3. Roadway Patching is being done.
4. Construction season preparations have begun.

## **CAPITAL PROJECTS**

1. Mr. Perkins stated that Day Hollow Road over Foster Creek is expected to go out to bid next month. The onsite detour bridge installation operation is beginning.

## **ACTION ITEMS**

none

## **RESOLUTIONS**

1. Award Bridge Preventive Maintenance Phase IV Design Contract
2. Authorize the implementation and funding for Bridge Maintenance Program – Phase 4
3. Create and Fill Highway Worker (Seasonal) Position – Public Works
4. Create Two (2) Full-Time Temporary Construction Inspector Positions – Public Works

Mr. Roberts adjourned the meeting at 9:05 am.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gary Hammond".

Gary Hammond, P.E.  
Commissioner of Public Works