

**INFORMATION TECHNOLOGY  
COMMITTEE MEETING MINUTES**

April 3, 2018

**Legislators Present:** Loretta Sullivan, Mike Roberts, Richard Huttleson and Martha Sauerbrey

**Meeting Date and Time:** March 6, 2018 at 10:40AM

**Staff Present:** Drew Griffin, Deputy Director of Information Technology and Communication Services, Sue Haskett, ISO, Lisa McCafferty, Director of Public Health, Rita Hollenbeck, Budget Officer and Chris Silvestri.

A motion was made by Legislator Roberts to accept last month's Committee Meeting minutes and seconded by Legislator Huttleson.

**Budget Status:**

Mr. Griffin stated that the budget is looking good.

**Status of Projects:**

**a. Miscellaneous:**

1. Mr. Camin attended a Shared Services meeting. It seemed to be accepted by all who attended. The County Attorney is working on a contract for this. There still is no money figure as of yet.
2. Mr. Griffin stated that IT might be able to get some Grant money thru Economic Development. Legislator Sullivan asked for any information on the grant process.
3. A Reso for Plexicom is to be submitted for approval. This is an internet provider who would like to rent space in the server room. Mr. Griffin stated that the cost for rental would be \$200.00 for the first 15 years with an increase of \$100.00 after that.

4. Mr. Griffin stated that they have offered the position in GIS to Bryan Goodrich and he has accepted. He is expected to start on May 7<sup>th</sup>.
5. The tax software is going as planned. Representatives from Allen Tunnel were at the Treasurer's office last week to make sure things are going good and answer any questions.
6. Windows 10: Mr. Griffin stated the roll out plan has been deployed to most of the people at 56 Main. He feels that they should be able to start to deploy in other buildings by next week. Legislator Sullivan asked that Mr. Camin be made aware that she hopes it can be done by the end of May.
7. Legislator Sauerbrey asked if in the near future if there is going to be an online job application for the County. Mr. Griffin stated that it is in the works.

Meeting was adjourned at 11:09 AM.

Respectfully Submitted  
By  
Christina M. Silvestri