



TIOGA COUNTY DEPARTMENT OF PUBLIC WORKS

Thursday, February 8, 2018 8:30 AM

IN ATTENDANCE (Public Works Committee)

Mike Roberts, Public Works Committee Chairman
Dale Weston, Public Works Committee
Gary Hammond, Commissioner
Richard Perkins, Deputy Commissioner
Barbara Cushman, Secretary to the Commissioner
Ellen Pratt, Materials Recovery Manager
Loretta Sullivan, Public Works Committee
Marté Sauerbrey, Legislative Chair

Absent: Richard Huttleston, Public Works Committee

MINUTES APPROVAL

The minutes for January 2018 meeting were reviewed by the committee. Mrs. Sullivan made a motion to approve the minutes as written and Mr. Weston seconded the motion; the minutes were approved as written.

SOLID WASTE

1. Ms. Pratt submitted the Solid Waste Reports for the month of January. Ms. Pratt reviewed her reports with the committee.
2. Ms. Pratt submitted the Solid Waste year-to-date budget summary.
3. Ms. Pratt submitted a resolution to renew the agreement with Taylor Garbage to accept household electronic waste.
4. Ms. Pratt submitted a resolution to change her title to better suit her position and duties.

BUILDINGS & GROUNDS

1. Mr. Hammond stated that Buildings & Grounds renovated two offices for Mental Health.
2. The wires were run and speakers were installed for the active shooter system.
3. The DA office remodel has been completed and a new security lock was installed.
4. 3 TV screens have been installed in the County Office Building hallways per IT's request.



5. Some bulbs and fixtures were replaced with LED at the Court House.
6. A sink base and counter top were replaced in the Mental Health employee bathroom.

HIGHWAY

1. Mr. Hammond stated that the Highway Dept. has been busy with snow removal operations. In an effort to conserve road salt which is in short supply and more costly than sand, we are using a higher sand to salt ratio.
2. Tree removal has continued countywide.
3. Road patching continues.
4. We are casting concrete retaining wall blocks in our shop.
5. Mr. Hammond gave an update on West River Road street lighting. The Town of Nichols will be holding a public meeting to get public opinion. We are also looking into striping West River Road on a yearly basis, or using an epoxy paint that will last longer.
6. Weitsman's is interested in additional street lighting on Corporate Drive.
7. We received notice of approval for a \$50,000 culvert replacement grant that we applied for.

CAPITAL PROJECTS

1. Mr. Perkins stated that he has gotten no reply from one land owner about putting a detour on the Day Hollow Road bridge rehabilitation project so we are putting the detour on the other side of the road. Currently this project is funded at 80% federal and 20% state. We hope to have it out to bid in the spring. There is a chance that our budget for this project may end up being short.
2. West River Road culvert replacement project is being done in house, and should be out to bid in May.

ROAD MACHINERY

1. Mr. Hammond stated that we are looking into charging back labor to the other county departments in addition to the parts. The mechanics hourly rate plus fringe is being examined. Mrs. Sullivan stated that the hourly rate should be examined yearly.

Department of Public Works

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Gary Hammond, P.E. Commissioner **Rich Perkins, P.E.** Deputy Commissioner

OTHER

1. A resolution to amend the County Policy, which was drafted by the county attorney, was presented to the committee. After much discussion, the resolution was put on hold to be discussed at the afternoon Legislative Work Session.

RESOLUTIONS

1. Title Change – Ellen Pratt
2. Bridge Preventive Maintenance Phase 3 Supplemental Agreement
3. 2017 Carryover for Bridge Preventive Maintenance Phase 3 construction
4. Amend Employee Handbook

Mr. Weston adjourned the meeting at 9:38 AM.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gary Hammond", is written over the typed name.

Gary Hammond, P.E.
Commissioner of Public Works