

INFORMATION TECHNOLOGY
COMMITTEE MEETING MINUTES
January 9, 2018

Legislators Present: Tracy Monell, Mike Roberts, Richard Huttleson and Martha Sauerbrey

Meeting Date and Time: January 9, 2018 at 10:34AM

Staff Present: Douglas Camin, Director of Information Technology and Communication Services, Sue Haskett, ISO and Chris Silvestri.

A motion was made by Legislator Roberts to accept last month's Committee Meeting minutes and seconded by Legislator Monell.

Budget Status:

Mr. Camin stated that the budget is looking good.

Status of Projects:

a. Fixed Assets: Mr. Camin stated that Mary Hogan is waiting for the Audit report for 2016. We also have to talk to the Auditors about some differences.

b. Miscellaneous:

1. Fiber Optics Ring: Mr. Camin stated that construction is not yet finished because of the extreme cold weather we have had.
2. Tax Software: The training has been done for the first implementation of the software and things seem to be going smoothly.
3. Active Shooter Drill: Mr. Camin stated that the drill found that the call didn't go directly to the Sheriff's. There is software that needs to be installed on the Sheriff's computers which will alleviate the problem and this will be taken care of.

4. Southern Tier Network: There is nothing new to report. Mr. Camin is waiting to hear if there could be more expansion.

c. Open Discussion:

1. Ms. Haskett met with the Sheriff's department to see how they handle the storing of the HIPPA records.
2. Mr. Camin and Ms. Haskett will meet with Mike Simmons about Disaster Recovery.

Meeting was adjourned at 10:50 AM

Respectfully Submitted
By
Christina M. Silvestri