



Tioga County Worksession Minutes

December 19, 2017* – 10:00 a.m.

**Date change from December 21, 2017*

Legislators present:

Legislator Hollenbeck
Legislator Huttleston
Legislator Mullen
Legislator Roberts
Chair/Legislator Sauerbrey
Legislator Standinger (*arrived @ 10:11 a.m.*)
Legislator Sullivan
Legislator Weston

Absent:

Legislator Monell

Guests:

Fox 40 News Reporter

Staff present:

County Attorney Peter DeWind
Legislative Clerk Maureen Dougherty
Deputy Legislative Clerk Cathy Haskell
Personnel Officer Bethany O'Rourke

Chair Sauerbrey called the meeting to order at 10:00 a.m.

Resolutions Discussion -

Chair Sauerbrey reported there are four resolutions for Legislature consideration for today's Special Meeting. The following discussion ensued:

- o **Authorize Retainer Agreement for Personnel Services** - County Attorney DeWind reported the firm agreed to maintain the current flat rate on the retainer services, however, requested a \$10.00 per hour increase in the hourly rate portion of the agreement. Personnel Officer O'Rourke reported the hourly rate portion of this agreement is only applicable when the County requests work outside the scope of the retainer agreement. Mr. DeWind reported this resolution is authorizing a 3-year agreement with a 30-day termination clause.
- o **Authorize Appointment: Director of Emergency Services** - Chair Sauerbrey reported this resolution appoints Mike Simmons as the full-time Director of Emergency Services effective January 1, 2018.

- **Authorize Salary: Deputy Director of Emergency Services (Part-time)** – Chair Sauerbrey reported Mr. Simmons reviewed the resumes and chose Robert Williams to serve as the Deputy Director of Emergency Services, therefore, this resolution authorizes the position’s salary.
- **Ratify Collective Bargaining Agreement (CSEA)** – Ms. O’Rourke reported she received a call from CSEA President Lisa Baker just prior to this meeting and the union held their ratification vote last evening, which passed with a vote of 89-3.

Sixth Special Legislative Meeting -

Chair Sauerbrey called the Sixth Special Meeting of 2017 to order at 10:15 a.m. for Legislature consideration of the following resolutions:

- ✓ **Authorize Retainer Agreement for Personnel Services**
- ✓ **Authorize Appointment: Director of Emergency Services**
- ✓ **Authorize Salary Deputy Director of Emergency Services (part-time)**
- ✓ **Ratify Collective Bargaining Agreement (CSEA)**

Special Meeting adjourned at 10:20 a.m. with regular worksession resuming immediately following.

Approval of Worksession Minutes – December 7, 2017 -

Legislator Sullivan moved to approve the December 7, 2017 Legislative Worksession minutes as written, seconded by Legislator Weston with Legislators Hollenbeck, Huttleston, Mullen, Roberts, Sauerbrey, Standinger, Sullivan, and Weston voting yes with Legislator Monell being absent. Motion carried.

Action Items -

ACTION ITEMS FROM JULY 6, 2017:

ACTION ITEM #1 – 7/6/17 – Paying Costs for Demolished Properties –

The Chair of the Legislature will set up a committee in January 2018 to start investigating options to determine how to proceed with the villages in regards to special assessments and property demolitions. Legislators Weston, Hollenbeck, and Mullen expressed interest in serving on this committee. **This action item will be carried forward from the December 19, 2017 Legislative Worksession.**

Other –

- **January 2018 Organizational Meeting** – Chair Sauerbrey announced the Organizational Meeting is scheduled for January 2, 2018 at 9:00 a.m. in the Hubbard Auditorium. Legislative Clerk Dougherty will make arrangements with ITCS for the Legislature picture.
- **NYSAC 2018 Legislative Conference – January 29th – 31st** – Chair Sauerbrey announced the upcoming NYSAC Legislative Conference will be held at the Desmond Hotel in Albany, NY on January 29th – 31st, 2018. Chair Sauerbrey reported if any legislator is interested in attending, please inform the Legislative Office for reservation purposes.
- **Shared Services Initiative** – Chair Sauerbrey reported there is an article in today’s newspaper stating the Governor wants to continue with the shared services initiative. Mr. DeWind reported the hope is to make this initiative permanent with possible funding, but only for reoccurring savings every year that can be documented. Mr. DeWind

reported we are currently in the two-year trial period of this initiative, which could possibly become a permanent mandated initiative for all counties.

Executive Session -

Motion by Legislator Standinger seconded by Legislator Mullen to move into Executive Session to discuss an individual personnel matter. Motion carried to go into Executive Session at 10:21 a.m. Executive Session adjourned at 11:00 a.m. County Attorney DeWind and Personnel Officer O'Rourke remained in attendance.

Meeting adjourned at 11:00 a.m.

Next worksession is scheduled for Thursday, January 11, 2018.

Respectfully submitted by,
Cathy Haskell
Deputy Legislative Clerk