

**TIOGA COUNTY PLANNING BOARD  
MEETING MINUTES  
September 20<sup>th</sup>, 2017  
Ronald E. Dougherty County Office Building  
LEGISLATIVE Conference Room – Main Floor  
56 Main Street, Owego, NY  
7:00 PM**

**I. CALL TO ORDER AND INTRODUCTIONS**

- Chairman D. Chrzanowski called the meeting to order at 7:00 PM.

**II. ATTENDANCE**

A. Planning Board Members:

**Present:** Doug Chrzanowski, Grady Updyke, John Current, Pam Moore, Georgeanne Eckley, James Tornatore, Tim Pollard, William Dimmick III, Chris Curry, Sarah Titus

**Excused:** Jason Bellis

**Absent:**

- B. Ex Officio Members:
- C. Local Officials:
- D. 239m Review:
- E. Guests:
- F. Staff: Elaine Jardine

**III. APPROVAL OF AGENDA**

- Approval of agenda.

S. Titus/W. Dimmick/Carried  
None Opposed  
No Abstentions

**IV. APPROVAL OF MINUTES**

- Approval of August 16, 2017.

T. Pollard/W. Dimmick/Carried  
None Opposed  
No Abstentions

**V. PRIVILEGE OF THE FLOOR**

- None heard.

**VI. CORRESPONDENCE**

- Folder passed around.

**VII. NEW BUSINESS**

**A. 239 Reviews**

**1. County Case 2017-020: Town of Berkshire, Adoption, Comprehensive Plan Update**

The Berkshire Town Board and Planning Board worked diligently together to update their Comprehensive Plan from 2000 over about a year-long effort. The Plan Update is simple, concise and well organized, making it easy to understand the community’s vision of the future in Berkshire.

Staff recommends approval of the comprehensive plan update, with the suggestion to put the Town Board adoption date on the cover.

**T. Pollard** stated that the Town Board is having a work session tonight that is the public hearing to solicit public input on the plan. Also, the conclusion is blank because we would like the Town Board to make a statement here, and will include the process taken to write this plan update for posterity sake.

**P. Moore** had the following suggestions for changes, both on page 16 under the Economic Development section Agriculture heading:

- Separate the first bullet so one bullet states just “Encourage and support local agriculture” and the other bullet references the farmer’s market.
- Add a bullet that states that agricultural crops is the preferred or most suitable land use occurring in floodplain areas because it does not result in loss of life or structural property.

**Motion to recommend approval of the comprehensive plan update:**

<b>P. Moore/J. Current/Carried</b>	
<b>Yes</b>	<b>9</b>
<b>No</b>	<b>0</b>
<b>Abstention</b>	<b>1 (T. Pollard)</b>

**VIII. REPORTS**

**A. Local Bits and Pieces**

**1. Town of Candor – J. Bellis**

- Not in attendance

**2. Town of Nichols – P. Moore**

- Town has condemned two houses

**3. Town of Berkshire – T. Pollard**

- New Code Enforcement Officer – Scott Kismarcik
- New Town Justice
- Public hearing for the draft Comp Plan had 10 attendees

**4. Town of Tioga – D. Chrzanowski**

- The RR has finally unplugged the eight-foot culvert in Smithboro

**5. Village of Waverly – W. Dimmick III**

- The new Dandy Mini Mart on Chemung Street is now open
- The Waverly Free Library has new carpet

**6. Village of Owego – G. Eckley**

- Owego Gateway project has started construction
- The Owego Free Library is finally close to construction of their needed elevator/shaft

**7. Town of Newark Valley – S. Titus**

- The Town Board has approved the final draft comprehensive plan so it will now go through the local approval process
- Have a situation with a resident living in a shed that is accessory to the house

**8. Village of Newark Valley – J. Tornatore**

- No report

**9. Town of Owego – J. Current**

- No report

**10. Town of Barton – G. Updyke**

- No report

**11. Town of Richford - vacant**

**12. Spencer – vacant**

B. Staff Report: No questions.

**IX. OLD BUSINESS**

- E. Jardine stated that a topic for the fall training session is still needed since neither the new SEQR changes or affordable housing will be ready in time. She requested that TCPB members poll their local planning boards to get ideas. Regardless of topic, it will most likely be held in early November.

**X. ADJOURNMENT**

- A. Next Meeting October 18<sup>th</sup>, 2017 @ 7:00 PM in the Legislature Conference Room.
- B. Motion made to adjourn at 7:50 PM. J. Tornatore/W. Dimmick/Carried.

Respectfully submitted,  
Elaine Jardine, Tioga County Planning Director  
Economic Development and Planning